



Calwa Recreation & Park District

4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Mary L. Rosales **Raul Guerra** **Jose Luis Sanchez** **Gabriela Mares** **Esmeralda Zamora**

Board Chair

Board Vice Chair

Board Member

Board Member

Board Member

Vacant

District Administrator

Hilda Cantu Montoy

District Counsel

www.calwarecreation.org

REGULAR BOARD MEETING AGENDA

July 18, 2017

6:30 PM

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

Members of the public will have an opportunity to address matters on this agenda. All public comments will be limited to three minutes per person.

1. CALL TO ORDER

2. ROLL CALL

3. INVOCATION

4. FLAG SALUTE

5. APPROVAL OF THE AGENDA

6. PUBLIC FORUM: Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each

individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chairman.

7. NEW BUISNESS

- A. Presentation of 2015-16 Audit Report by Michael Cuttone of Cuttone & Mastro, Certified Public Accountants. **(Action Item)**
- B. Consider updating Resolution Regarding Procedures for Checks, Warrants, or Other Orders for the Payment of Money; Authorizing Persons in Specified Positions to Act as District Signatories; Authorizing Specified Positions to Pick Up Validated Checks and Blank Checks Stock; and Directing Staff to Update all Necessary County and Bank Documents. **(Action Item)**
- C. Consider purchase of Cell Phone for Use by Minervino Garcia to have access to City Cameras. **(Action Item)**
- D. Authorize Erica Linares to make purchases up to designated amount. **(Action Item)**
- E. Reconsider job description adopted for Programs and Operations Manager including renaming the position and consider job description duties for Administrative Assistant Position. **(Action Item)**
- F. Update on hiring of temp for Programs and Operations Manager. **(Informational Item)**
- G. Reconsideration of Decision to Purchase Security Camera in amount not to Exceed \$3,000 **(Action Item)**
- H. Consider License Agreement with Rudy Sabalsa to Conduct Zumba and Physical Fitness Classes. **(Action Item)**
- I. Update on purchasing of Signs Decision; provide direction as necessary.
- J. Update on Air Conditioner Situation; possibility of air conditioner being repaired versus being replaced. ~~Cost of Repair estimated at \$2,500 or less~~ **(Action Item)**

K. Update on Scheduled Events and Programs. Staff Report (***Informational Item***)

8. Agenda Items for Next Meeting

- A. Javier Soto Debt
- B. Sonitrol Contact Person
- C. Update on Finances
- D. Adoption of Final Budget

9. ADJOURNMENT

Next Regular Meeting: **Tuesday August 15, 2017 6:30 PM**

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or sending your request by email to info@calwarecreation.org.