

RESOLUTION NO. 2016-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT ADOPTING A PROCESS FOR FILLING OF VACANCY ON THE BOARD BY APPOINTMENT

WHEREAS, Director Felicia Salcido submitted her resignation as member of the Board of Directors effective July 30, 2016; and

WHEREAS, under Public Resources Code Section 5784.3(d) provides that a vacancy of the Board of Directors shall be filled per Section 1780 of the Government Code; and

WHEREAS, Section 1780 of the Government Code provides that the Board must fill a vacancy on the Board of Directors within sixty days from the commencement of the vacancy by election or by appointment; and

WHEREAS, the Board has determined that it is in the best interest of the District to fill the vacancy by appointment.

NOW, THEREFORE, the Board of Directors of the Calwa Recreation and Park District hereby resolves as follows:

SECTION 1. The foregoing recitals are incorporated by reference.

SECTION 2. The Board of Directors hereby adopts a process for filling the vacancy on the Board of Directors by appointment as follows:

A. Invitation for Applications.

The District Administrator shall post a notice of the vacancy and invite applications from Calwa District area residents for appointment to the vacancy. The notice shall be posted in three or more conspicuous places in the District as required by Government Code Section 1780 and also on the District's website. The District Administrator shall employ the usual communication methods to alert District residents, interested groups, and individuals who have requested copies of Board of Directors agendas. The notice shall provide a deadline for submission of applications and provide that applications may be submitted electronically, in person, or by mail.

B. Application Form.

The District Administrator shall post an application form on the District's website and provide a copy of an application form to any person who requests an application. The application form shall be substantially in the form attached as Exhibit A to this resolution. The application must be signed by the applicant.

C. Consideration of Applications and Appointment.

1. The District Administrator shall post all applications received on the Board of Directors meeting agenda of September 20, 2016 for consideration by the Board.
2. At that time, or at such other time as the Board may determine, the Board shall consider the applications. Persons who have submitted an application shall have an opportunity to address the Board and the Board may ask question of the applicants.
3. The public shall have the opportunity to comment upon the candidates as a part of the agenda item.
4. No discussion of the candidates may be had in closed session.
5. An appointment will be made upon a motion made and seconded and having received at least three (3) affirmative votes. Upon an appointment having been made, the successful candidate shall, at that meeting or at a subsequent regular Board meeting, take the oath of office and be seated with the Board of Directors. No appointment shall be deemed to have been completed and become effective until the appointee takes the oath of office.

SECTION 3. Powers and Duties of Appointed Person.

The person appointed to the Board of Directors shall serve the unexpired term for Director Salcido. The appointed Director shall have all of the rights, privileges, and duties of an elected Director. The appointed Director shall complete and file all conflict of interest disclosure forms as are required by law and shall be bound by and obey all other requirements pertaining to membership on the Board of Directors.

SECTION 4. Implementation of Appointment Process.

The District Administrator is authorized and directed to take such actions as may be necessary or convenient to give effect to the foregoing action.

SECTION 5. Effective Date.

This resolution shall take effect upon adoption.

Certification on Next Page

CERTIFICATION

Adoption of the foregoing Resolution No. 2016- 17 was motioned by Director Celedon, seconded by Vice Chair Raul Guerra, and adopted on August 16, 2016, by the following vote:

AYES:	3	_____
NOES:	0	_____
ABSTENTIONS:	0	_____
ABSENCES:	0	_____



Secretary of the Board of Directors
Amardeep Gill