

# **CALWA RECREATION & PARK DISTRICT**

www.calwarecreation.org

### NOTICE AND AGENDA OF SPECIAL BOARD MEETING

**DECEMBER 9, 2019 AT 6:00 PM** 

CALWA PARK HALL- 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

**BOARD CHAIRPERSON** 

Raul Guerra, Chair

DISTRICT ADMINISTRATOR
Felix Ortiz

**BOARD VICE CHAIR** 

Mary L. Rosales Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

**BOARD MEMBERS** 

Jose Luis Sanchez, Board Member Gabriela Mares, Board Member Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

- A. Call to Order and Roll Call
- B. Invocation and Flag Salute
- C. Approval of Agenda
- D. Public Comment

Members of the public wishing to address the Board on an item on this agenda may do so when the agenda item is called. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair. There is a limit of three minutes per speaker.

E. Temporary Leave of Absence of District Administrator

### F. Management and Operation of Park

Consider Actions Necessary for management and operations of Park during District Administrator's Leave such as:

- (i) Designating Board Member or Ad Hoc Board Committee for certain tasks;
- (ii) Designating certain staff members to be responsible for decisions generally made by the District Administrator; and/or
- (iii) Supervision responsibilities.

#### G. Maintenance Staff Matters

- 1. Report from Staff on issues regarding maintenance staff.
- 2. Consider direction to staff to follow personnel rules.
- 3. Consider staffing level and determine whether to add staff and/or addition of a third shift for weekends.

## H. Kaiser Permanente Aquatic Center

- 1. Update and Discussion on Project
- 2. Consider appointing new Coordinator/Liaison during District Administrator's leave.
- I. Determine whether to hold December 17, 2019 Meeting
- J. Use of Hall for Karate without Contract and Determine Course of Action
- K. Consider Terms and Conditions for Bizarre Art Festival and Authorize Execution of Contract

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

**NEXT MEETING:** 

December 17, 2019

#### **NEXT MEETING:**

**Certification of Posting** 

State of California County of Fresno Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on December \_\_\_\_\_\_\_, 2019.

<del>Signa</del>ture