



**Calwa Recreation & Park District**  
**4545 E. Church Avenue, Fresno, CA 93725**  
**Office Phone: 559.264-6867**

**Picnic Area Reservation Agreement**

Name of Organization & Organizer: \_\_\_\_\_ Home Phone: \_\_\_\_\_  
 Cell#: \_\_\_\_\_ Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_  
 Date of Activity: \_\_\_\_\_ Attendance: \_\_\_\_\_ Time of Arrival: \_\_\_\_\_ To: \_\_\_\_\_  
 Purpose of Rental: \_\_\_\_\_ Picnic Location #: \_\_\_\_\_

**RESERVATION RULES AND TERMS**

1. Payments must be paid in full at the time of reservation at the Calwa Recreation & Park District Office. Refunds will only be given for up to 80 % of the total amount paid if the reservation is canceled. Reservations must be canceled at least seven (7) days prior to the event to receive the 80% refund. NO REFUND will be given if cancellation is made less than seven (7) days prior to the event. **NO REFUNDS WILL BE GIVEN DUE TO BAD WEATHER.**
2. NO foods, drinks, and/or other items may be sold on Calwa Park grounds without prior approval of the District Administrator.
3. Contact person(s) named above must check-in with personnel on duty prior to start of the event or activity. Facilities staff shall be contacted at (559) 907-6369 if you can't make contact in person.
4. All activities will be subject to park rules and will be enforced by Calwa Park personnel. Failure to comply with Calwa Park Rules and Regulations will result in early termination of the event or activity and a forfeit of all fees and deposits paid to Calwa Recreation and Park District (CRPD).
5. **No automobiles are permitted on park grounds** except for the designated parking stalls in the parking lot. **Vehicles parked in unauthorized areas will be towed at the owner's expense. There are NO EXCEPTIONS for loading/unloading. You must carry everything from the parking lot.**
6. All Teen activities must have one (1) adult chaperone for each 25 participants.
7. Activity or event involving 50 or more people MUST HAVE ONE SECURITY GUARD FOR EVERY 75.
8. The person signing this agreement shall be responsible for informing members of the group, when they are invited to participate in the activity or event that, the Park's policy of NO ALCOHOLIC BEVERAGES ALLOWED on park premises shall be followed and everyone shall abide by this rule and all other Calwa Park rules and regulations.
9. The picnic will be stopped if a fight occurs and renter will forfeit all fees. No money will be returned to renter.
10. CRPD and staff are not responsible for directing bounce house, waterslide or other vendors to your picnic area. If vendors leave because they can't locate your picnic location, CRPD will not responsible for any charges resulting from them leaving. You are responsible for meeting your vendor at your picnic location at the time you designate. Park staff will ensure that vendors can plug into water and/or electrical outlets.
11. Renter understands that the Concession Stand operates during normal park hours without any restrictions.
12. **Unless otherwise agreed to on this form, all event participants shall vacate the Park by 9 PM – no exceptions! Visitors on Park grounds past 9 PM (or the time agreed to on this form) will be reported to the Fresno Police Department for trespassing.**
13. Rental agreements are made "as the Park is," i.e., cleanliness, restroom and amenity availability (including the state and condition of barbecue pits) and fixture restrictions.
14. It is hereby agreed that the person signing below shall be familiar with facility rules and regulations and shall be responsible for the group using the facility and is liable for any damages caused by the group/event.

**WAIVER/RELEASE**

**By Signing this Agreement the renter agrees the sole responsibility for any and all liability, claims, loss, demands, damages, cost and expenses, any injury, including attorney's fees arising out of or resulting from any injury to persons or damage to property which may arise out of its use of Calwa Recreation and Park District facilities. Renter agrees to indemnify and hold harmless the District, its officers, agents, employees and volunteers free against any and all such claims, demands, causes of action, suits and expenses, whether or not any such claim or action is alleged to have been caused in part by District as a party indemnified hereunder.**

RENTAL FEE            \$25 \_\_\_\_\_  
 ELECTRICITY         \$15 \_\_\_\_\_  
 WATER SLIDE FEE   \$50 \_\_\_\_\_  
 AMOUNT PAID        \_\_\_\_\_  
 BALANCE              \_\_\_\_\_

Exceptions to this agreement:  
 \_\_\_\_\_  
 \_\_\_\_\_

Agreed to the terms and conditions: Signed by: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Receipt Number \_\_\_\_\_ Staff Signature \_\_\_\_\_