



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwacrecreation.org

REGULAR BOARD MINUTES NOTICE AND AGENDA April 20, 2021 TIME – 5:30 P.M.

IMPORTANT NOTE:

- Residents may participate via Zoom by entering meeting code: 442 630 5086
- Comments will also be accepted by email at Info@calwacrecreation.org

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Adam Ramos

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 5:37 p.m. and roll call was as follows:

Board Chairperson Esmeralda Zamora was present.

Board Vice Chair Raul Guerra was present.

Board Member Jose Luis Sanchez was present.

Board Member Mary L. Rosales was not present; Joined meeting at 6:48 p.m.

Board Member Laura Garcia was present.

4-0 approved 0-opposed 1-absente.

A. INVOCATION AND FLAG SALUTE

Invocation and flag salute were led by District Administrator Adam Ramos.

B. APPROVAL OF AGENDA

Agenda was approved with Motion made by Board Member Jose Luis Sanchez and Seconded by Board Member Laura Garcia. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora voted yes.

Board Vice Chair Raul Guerra voted yes.

Board Member Jose Luis Sanchez voted yes.

Board Member Mary L. Rosales was absent.

Board Member Laura Garcia voted yes.

4-0 approved 0-opposed and 1-absent.

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

D. OLD BUSINESS

1. Prop 68 Financial Workshop Presentation
Discussion and direction from Board. **(Action)**
Presented by WRT and Sheila Hakimipour. Pages (A-L)
Sheila Hakimipour introduced herself and Sara Mares, they would be presenting Prop 68 Master Plan that would include what the park would look like with 20 years of improvement and financial recommendations that would be presented to the community for a month to get feedback as well as to the board that would be a great tool for Calwa Park. Master Plan is not only about improvements you must think about operations and maintenance. Everyone overlooks the cost of replacements of items such as picnic table, slide etc.
Sara presented
2. COVID-19 Update – Discussion and Direction by Board on any potential changes to Park Operations **(Action)**
Presented By: DA Pages (4-12)

District Administrator shared that he believed Fresno to be in the Orange tier. He suggested that Calwa Park have a soft reopening on May 24, 2021 where community is welcomed by back to the park following CDC Guidelines and with limited open park hours.

Motion was made by Board Member Laura Garcia to open with tentative date set and with new changes implemented to ensure Covid-19 safety for community and Calwa staff. Seconded by Board Chairperson Esmeralda Zamora. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora voted yes.
Board Vice Chair Raul Guerra voted yes.
Board Member Jose Luis Sanchez voted yes.
Board Member Mary L. Rosales voted yes.
Board Member Laura Garcia voted yes.
5-0 approved; 0-opposed and 0-absent.

E. NEW BUSINESS

1. Update on Swimming Pool Project **(Informational)**
Presented By: DA Pages (13-14)

District Administrator reached out to all parties. C-III Construction had shared that a local company was wanting to donate towards some of the fence cost. The three bids that were submitted to the board dating back to 2019 all will change, as price's have increased due to raw material increase. One invoice was no longer valid and the other two were only valid until June.

It is estimated that to complete the Swimming Pool Project it would be around a estimated \$75,000.

No comments, questions, or concerns from Board Members.

2. Bank Account information (all accounts) **(Informational)**
Presented By: DA Pages (15-22)

District Administrator presented a breakdown of all three accounts to Board Members.

Page 16 reviews Revenue details

Page 17 reviews Payroll details

Page 18 reviews Fresno County details

Page 19 shows current amount in Fresno County Ledger

Page 20 show Fresno County grand total

Board Member Laura Garcia had a question regarding a \$550.00 transaction. That is the payment for Ground Control Jeff Pfeiffer who is providing services to control squirrels and gophers at Calwa Park.

No comments, questions, or concerns from Board Members.

3. Approval of Board Meeting Minutes **(Action)**
Minutes- April 20, 2021 Pages (23-29)

Minutes from Board Meeting March 20, 2021 were approved as is just the change to correct date on Agenda.

Motion was made Board Member Mary L. Rosales and Seconded by Laura Garcia. Roll Call was as follows:

Board Chairperson Esmeralda Zamora's vote was a yes.

Board Vice Chair Raul Guerra's vote was a yes.

Board Member Jose Luis Sanchez's vote was a yes.

Board Member Mary L. Rosales vote was a yes.

Board Member Laura Garcia vote was a yes.

5-0 approved and 0- opposed and 0-absente.

4. Consider approval of purchase of Point-of-Sale device from Clover and Square. **(Action)**

Presented By: DA Pages (30-40)

District Administrator presented the prices for equipment and fees of each product to Board Members.

Board Member Raul Guerra asked to be provided with a report on revenue of a full year to see how much revenue was generated.

Motion was made by Board Member Laura Garcia to approve Clover Point of Sale device with one years' worth of revenue report to be provided. Seconded by Board Member Mary L. Rosales. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora's vote was a yes.

Board Vice Chair Raul Guerra vote was a yes.

Board Member Jose Luis Sanchez's vote was a yes.

Board Member Mary L. Rosales vote was a yes.

Board Member Laura Garcia vote was a yes.

5-0 approved and 0-opposed and 0-absente.

5. Discussion of Potential Accounting Service Contract with CPA Firms **(Action)**

Presented By: DA Pages (41-42)

District Administrator asked Board Members for permission to seek bids from potential CPA's to submit proposals to be presented to Board Members at next Board Meeting. Board Members recommended to District Administrator that he have CPA's be specific of what services would be offered by CPA's to clarify the work they would carry out as well as the hours they work.

District Counsel would assist with request for proposal narrative of services needed.

6. Consider Approval of Security Alarm Proposal with Amerigaard **(Action)**

Presented By: DA Pages (43-44)

Motion was made by Board Member Mary L. Rosales to move forward with original estimate from Amerigaard of 4 glass break detectors and it was Seconded by Board Member Laura Garcia. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora vote was a yes.

Board Vicechair Raul Guerra's vote was a yes.

Board Member Jose Luis Sanchez vote was a yes.

Board Member Mary L. Rosales vote was a yes.

Board Member Laura Garcia vote was a yes.
5-0 approved and 0-opposed and 0-absente.

7. Approval of Updated Calwa Recycling Center Lease Agreement (**Action**)
Presented By: DA Pages (45-56)

Motion was made by Board Member Laura Garcia to approve Updated Calwa Recycling Center Lease Agreement and Seconded by Board Member Jose Luis Sanchez. Roll call vote was as follows:
Board Chairperson Esmeralda Zamora vote was a yes.
Board Vicechair person Raul Guerra's vote was a yes.
Board Member Jose Luis Sanchez's vote was a yes.
Board Member Mary L. Rosales vote was a yes.
Board Member Laura Garcia's vote was a yes.
5-0 approved and 0- opposed and 0-absente.

8. District Administrator Report (**Informational**)

Presented By: DA

District Administrator read his report to Board Members

A. CLOSED SESSION

None

B. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

None

C. ADJOURNMENT

Meeting was adjourned at 6:44 p.m.

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is closed. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

May 18, 2021

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on April 15, 2021.

Signature