



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

**REGULAR BOARD MEETING
NOTICE AND AGENDA**

May 16, 2023

4545 E. Church Ave, Fresno CA 93725

5:30 pm

Start Time: 5:40pm

End Time: 6:50pm

BOARD CHAIRPERSON

Esmeralda Zamora, Chair (P)

DISTRICT ADMINISTRATOR

Adam Ramos (P)

BOARD VICE CHAIR

Raul Guerra Vice Chair (P)

DISTRICT COUNSEL

Hilda Cantú Montoy (P)

BOARD MEMBERS

Joseph Perez, Board Member (A)

Laura Garcia, Board Member (P)

Mary L. Rosales, Board Member (P)

(P)=Present

(A)=Absent

THE BOARD OF DIRECTORS HAS RESUMED MEETINGS IN PERSON.. The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Roll calls information provided at the beginning of these minutes agenda. A (P) indicates “present” and an (A) indicates absent. All board members, DA, and Legal were present with Director Perez absent.

A. INVOCATION AND FLAG SALUTE

The invocation was led by Darnell Harris from Central Valley NFL Flag Football League and the flag salute was led by DA.

Question was presented about what happened to the actual flag hanging previously, DA stated that it was obstructing the view of the cameras and that a stand was needed for purchase, stated they are going to purchase.

B. APPROVAL OF AGENDA

Motion to move F2 before F1 in the new section business to not have guest speakers waiting while F1 is discussed.

1st Motion to approve the agenda with F2 moving forward to F1: Chair Zamora

2nd Motion: Laura Garcia

**All in favor vote casted:
4 yes 0 no 1 absent**

C. PUBLIC COMMENTS

Members of the public who wish to address the Board on an item that is not on the agenda may do so now. Members of the public wishing to address the District on an agenda item may do so when the agenda item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

No public comments present.

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

No comments regarding section D from the Board:

1st: Director Zamora

2nd: Director Garcia

All in favor casted: 4 yes, 0 no, 1 absent.

1. SUBJECT: Minutes of the Regular Meeting held on April 18, 2023.

RECOMMENDATION: That the Board approve the minutes.

2. SUBJECT: Bank Account Information (all accounts)

RECOMMENDATION: That the Board accept the report.

E. UNFINISHED BUSINESS

1. NA

F. NEW BUSINESS

1. SUBJECT: Draft Preliminary District Budget for FY 23-24

RECOMMENDATION: That the Board receive report, discuss, and provide direction for the preparation of the Preliminary Budget for adoption at June Board meeting.

DA showcased budget and provided the preliminary rough draft budget for the Board. DA went over all of the numbers in terms of operation expenses, personnel costs, as well as income generated through sales, services, grants, donations of the District and taxes allocated to the District. DA stated some new potential costs for upcoming budget FY 23-24 can include: MT costs for new projects Prop 68, MT costs for swimming pool, and possible additional staffing for new projects: soccer complex and swimming pool. DA stated that the District carry over is roughly \$34-36K for every fiscal year. DA mentioned that the COVID relief funds of \$252K are rolling over through the FY's. DA stated that board may create a reserve fund, improve park through parks or personal benefits. Director Garcia inquired about liability costs, DA stated it will decrease due to zero claims the District had as well as educational credits. Director Garcia asked if we can bulk landline line item and cell phones. Director Guerra stated asked about revenues, and said that we can list grants, including ARPA potential money, DA stated that ARPA funding is a draw down agreement for funds. DA then reviewed deposit months with a large June deposit over \$60K. Director Guerra stated that they are numerous pending factors such as soccer complex. Chair Zamora stated suggested that a truck should be purchased, and Legal stated that line item would be including in the new budget. Director Rosales asked what the process would be about procuring the truck, and DA stated that he would provide 3 quotes for a truck that can do basic functions. Director Rosales asked if the electric car can be sold. DA replied that he believes the District should keep that car and use COIVD funds for a new truck, it's a nice benefit to have the electric car and direction was given for a new truck to be purchased and included in the budget.

2. SUBJECT: Field Agreement Extension for Central Valley Flag Football League

RECOMMENDATION: That the Board receive report, discuss, and approve extension to Agreement with Central Valley Football League.

Mr. and Mrs. Harris were guest speakers for the extension of the football league. They presented their data regarding the first round of their initial agreement and prepared a presentation that was provided to the board. Dr. Marie Harris started the update on the season and showcase photos. They created two fields in the field used, 56 players, both boys and girls, that represented 38 elementary schools from Fresno and Sanger. 4 full scholarships were awarded, and 10 partial scholarships were awarded, some families received a 50% discount. Were able to create 8 teams. Mr. Harris stated they were able to work with Reedley College and the coaches were players from Reedley College Football program. Seeking only June month on Friday nights 5:30-8:30pm. Roll out fields were simple and easy to assemble and took 20 minutes to create those fields. Director Garcia asked about enrollment and status. Mr. Harris stated that they already started enrollment with a lot of last seasons players re-enrolled, a football team from Sanger signed up 3 teams. June 2nd is the start date, with uniforms provided with great NFL logos for the kids. DA stated that he had not received any negative feedback or notes from any public or staff. Mr. Harris stated that parents were

great and they had no issues during the season. DA asked if the program stuck with the age groups, Mrs. Harris stated that they were able to accept some younger and older players.

1st: Laura Garcia

2nd: Raul Guerra

All in favor casted: 3 yes, 0 no, 2 absent.

3. SUBJECT: Park Rental Agreement for A Hopeful Encounter's: Fresno Spring Festival Showdown for Hope.

RECOMMENDATION: That the Board receive report, discuss, and approve Park Rental Agreement with for Fresno Spring Festival Showdown for Hope.

DA stated that the paperwork was delayed due to potential Prop 68 construction, DA went over the agreement and the charges. Director Garcia asked about assistance from the District in kind donation with labor and she asked if we offered to other non-profits and suggested that it should be equal across the board. Director Garcia asked if we ever talked about an increase in fees for non-profits and bring new fees to the board in June. DA stated that they will have a new layout of fee schedules for June 2023.

1st: Director Rosales

2nd: Director Garcia

All in favor casted: 4 yes, 0 no, 1 absent.

4. SUBJECT: Update on RFP for Architect/Engineering Services For Calwa Pool Project.

RECOMMENDATION: That the Board receive report, discuss, and provide direction.

DA updated Board about RFP and lack of interest from companies that provide this service. Half didn't respond to the request or others rejected the service due to heavy work loads. Director Garcia stated that typically go out for 60-days. Director Garcia asked that through ARPA do we have to request bids. Legal stated that contact firms and ask for reasoning for lack of submission. DA stated that the RFP language wasn't the issue, it was due to liability issues of building on existing structure that's someone's else work. Legal suggested to go through this set up one more time and increase for 60-days. Director Garcia asked if we have to do RFP, Legal stated that yes we would need to do RFP. DA stated that they may open the window to larger areas instead of the central valley. Director Garcia asked where we posted the RFP, and stated that she would be willing to assist through the City of Fresno.

G. DISTRICT ADMINISTRATOR'S REPORT

1. SUBJECT: Informational report on all District information.

RECOMMENDATION: That the Board receive report, discuss, and provide direction, if needed.

DA updated Board on staffing and the DA report.

H. Director Communications/Agenda Items

This portion of the meeting is reserved for the Directors (i) to make brief reports on boards, committees, and other public agencies, and at public events, (ii) to initiate new matters and to request updates, (iii) and to initiate new agenda items. Under this section the Board may take action only on items specifically agendaized and which meet other requirements for actions.

I. CLOSED SESSION: NONE

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

K. ADJOURNMENT

Access to Agenda. Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

Reasonable Accommodation. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by call the District Administrator at 559-264-6867 or emailing adam@calwarecreation.org

Espanol. Para asistencia en espanol sobre este aviso, por favor llame a (559) 264-6867.

NEXT REGULAR MEETING: June 20, 2023.

Certification of Posting

State of California
County of Fresno
Calwa Recreation and Park District



I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on May 12, 2023.

