



CALWA RECREATION & PARK DISTRICT MEETING MINUTES

www.calwarecreation.org

BOARD MEETING November 19, 2019

Regular Session 6:30 P.M.
CALWA PARK HALL— 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Raul Guerra, Chair

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Mary L. Rosales Vice Chair

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

A. Call to Order and Roll Call

Meeting was called to order by Board Vice Chair Mary L. Rosales. Roll call: Board Chairperson Raul Guerra was not present; Board Vice Chair Mary L. Rosales was present; Board Member Jose Luis Sanchez was present; Board Member Gabriela Mares was not present; Board Member Esmeralda Zamora was present.

B. Invocation and Flag Salute

Invocation and Flag Salute was led by Board Vice Chair Mary L. Rosales.

C. Approval of Agenda

Agenda was approved with Motion made by: Board Member Jose Luis Sanchez and Seconded by Board Member Esmeralda Zamora. 3-0 approved and 0-opposed.

D. Ceremonial Matters and Presentations

Each presentation is limited to five (5) minutes.

None

E. PUBLIC COMMENT

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a

fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

F. CONSENT CALENDAR (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, October 15, 2019
2. Financials, October 31, 2019
Consent calendar was approved with Motion made by Board Member Esmeralda Zamora and Seconded by Board Member Jose Luis Sanchez. 3-0 Approved 0-opposed.

G. OLD BUSINESS

1. Review Costs and Options for moving forward with Retrofit all Soccer Field Lights and direction to staff to bring back necessary contract(s) or other documents. **(A) — District Administrator**

Action was taken to move forward to get contract to review the contract. Motion was made by Board Member Esmeralda Zamora and Seconded by Board Member Jose Luis Sanchez. 3-0 approved and 0-opposed.

2. Consider Potential Facilities Fees Increase and Provide Direction to Staff on Potential New Resolution to increase Calwa Recreation and Park District Facilities Fees. **(A) — District Administrator**

Action was to keep current prices for residents and to increase prices for non-residents for a six-month trial. Motion was made by Board Member Esmeralda Zamora and Seconded by Board Member Jose Luis Sanchez. 3-0 approved and 0-opposed.

3. Consider authorizing the District Administrator to sign Receipt of Contribution and Release of Liability form to receive, from the County of Fresno, Five Thousand (\$5,000.00) dollars to be used for the renovation of the swimming pool in Calwa Park. **(A) — District Administrator**

Approved to authorize Calwa District Administrator to sign receipt of contribution and release of liability form to receive check from County of Fresno. Motion was made by Board Member Jose Luis Sanchez and Seconded by Board Member Esmeralda Zamora. 3-0 approved and 0-opposed.

4. Review and approve Calwa Park as a Vote Center Facility for Fresno County. **(A) — District Administrator**

Approved Calwa Park to be used a Vote Center Facility for Fresno. Motion was made by Board Member Esmeralda Zamora and Seconded by Board Member Jose Luis Sanchez. 3-0 approved and 0-opposed.

H. ADMINISTRATORS REPORT

1. Update on Pool- Groundbreaking ceremony to be held on Monday, November 25, 2019 from 11:30 a.m.-12:30 p.m. Board Members will be able to participate in pictures with shovel. All sponsors, Kaiser Vice President, Congressmen Costa and all media channels will be present.

2. Cookies with Santa will be held on Saturday, December 14, 2019 from 3pm to 6pm.

3. Parking lot lighting was fixed by AC Electric.

Topics brought up Administrator's report

4. Talk to Steve about refreshments for groundbreaking ceremony and will let Gunner know so he can gather the supplies.

6. Reaching out to the principals of surrounding schools to invite them to groundbreaking ceremony.

I. CLOSED SESSION

None

1. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

J. ADJOURNMENT

Meeting was adjourned at 7:09 p.m.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

NEXT MEETING:

December 17, 2019

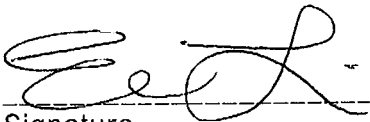
Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on November AS, 2019.



Signature

Profit & Loss Budget Overview

December 2019

01/14/20
Accrual Basis

	Dec 19	Budget
Ordinary Income/Expense		
Income		
Park Income (Income recieved from Park Rentals)	-209.43	6,250.00
The County of Fresno	104,241.32	28,025.00
Total Income	104,031.89	34,275.00
Gross Profit	104,031.89	34,275.00
Expense		
Aflac (Health Insurance)	0.00	0.00
Audit	0.00	0.00
Bank Fees	0.00	22.00
Cleaning supplies	202.31	300.00
Director stipends	307.26	500.00
District counsel	75.00	1,000.00
District Payroll Taxes	1,440.11	1,392.00
Electricity	5,403.08	3,050.00
Employee Salaries	15,626.39	15,547.00
Equipment Fuel	99.62	65.00
Event Costs	0.00	225.00
Fresno co Service fee	0.00	0.00
HR miscellaneous	1,492.73	144.00
Internet	159.99	210.00
Landline Phone	180.25	160.00
Liability insurance	0.00	0.00
Memberships	0.00	1,300.00
Mileage	0.00	0.00
Mobile Phone	0.00	120.00
Office Equipment	187.22	175.00
Office Supply	0.00	296.00
Payroll Fees	155.45	208.00
Professional Development	0.00	0.00
Recreation Programs	400.00	300.00
Repairs and Maintenance	3,620.72	5,000.00
Security	0.00	0.00
Security Monitoring System	10.00	10.00
Technology Service	176.71	120.00
Trash Disposal	0.00	250.00
Vehicle Leasing	296.50	375.00
Water	0.00	2,850.00
Workers Compensation	0.00	0.00
Total Expense	29,833.34	33,619.00
Net Ordinary Income	74,198.55	656.00
Net Income	74,198.55	656.00

Journal Date Jnl Src Jnl ID Header Description Line Ref Debit Amount Credit Amount

Fund: Calwa Park And Recreation Dist SUBCLASS: ACCOUNT:

Sub class: General Subclass

Account: Beginning Balance 71,624.22
 12/13/2019 AUD 0001896416 2020 - TEETER 1ST FY 2019- 103,159.45
 12/27/2019 AUD 0001898116 20-Fish&Game 5.62
 12/30/2019 ALO 0001897903 1st QTR- 2nd INT DISTB 1,076.25
 Cash In Treasury Account Total 104,241.32
 Ending Balance 175,865.54

Account: Beginning Balance 0.00
 12/13/2019 AUD 0001896416 2020 - TEETER 1ST FY 2019- 103,159.45
 Property Taxes-Current Secured Account Total 103,159.45
 Ending Balance -103,159.45

Account: Beginning Balance -89.43
 12/30/2019 ALO 0001897903 1st QTR- 2nd INT DISTB 1,076.25
 Interest Account Total 1,076.25
 Ending Balance -1,165.68

Account: Beginning Balance 0.00
 12/27/2019 AUD 0001898116 20-Fish&Game 5.62
 State In-Lieu Taxes- Fish&Game Account Total 5.62
 Ending Balance -5.62

Subclass Total 104,241.32 104,241.32
 Fund Total 104,241.32 104,241.32

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE

Page No. 1
Run Date 01/03/2020

Report ID:
Program:

Fiscal Year 2020
Through Period 6

Run Time 09:29:30

Fund: Calwa Park And Recreation Dist Subclass: 10000 General Subclass	Beginning Balance Debit Accts	Credit Accts	Year-to-Date Debits	Transaction Credits	Current Balances Debits Accts	Credit Accts
Cash In Treasury	279,610.17	0.00	0.00	103,744.63	175,865.54	0.00
Interest Receivable	1,460.13	0.00	0.00	1,460.13	0.00	0.00
Due To Other Governmental	0.00	1,619,309.92	0.00	0.00	0.00	1,619,309.92
Fiduciary Closing	0.00	1,341,672.42	0.00	0.00	0.00	1,341,672.42
Fund Balance - Unassigned	0.00	-2,679,912.04	213,478.99	0.00	0.00	-2,893,391.03
Redev Tax Increm Reimb	0.00	0.00	0.00	0.00	0.00	0.00
Suppl-Prior Secured	0.00	0.00	0.00	121.58	0.00	121.58
Property Taxes-Current Sec	0.00	0.00	0.00	103,159.45	0.00	103,159.45
Suppl-Current Secured	0.00	0.00	0.00	3,410.70	0.00	3,410.70
Supplemental-Curr Unsec Pr	0.00	0.00	0.00	35.62	0.00	35.62
Property Taxes-Curr Unsec	0.00	0.00	0.00	134.84	0.00	134.84
Property Taxes-Prior Unsec	0.00	0.00	0.00	193.19	0.00	193.19
Penalties & Costs-Delinq T	0.00	0.00	0.00	47.55	0.00	47.55
Interest	0.00	0.00	0.00	1,165.68	0.00	1,165.68
State In-Lieu Taxes- Fish&	0.00	0.00	0.00	5.62	0.00	5.62
SUB CLASS TOTAL	281,070.30	281,070.30	213,478.99	213,478.99	175,865.54	175,865.54

End of Report

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE

Report ID: GLSF9109
Program: GLSF9109

Fiscal Year 2020
Through Period 6

Fund: 4660 Calwa Park And Recreation Subclass: 10000 General Subclass	Debit Accts	Beginning Balance Credit Accts	Year-to-Date Debits	Transaction Credits	Current Balances Debits Accts	Credit Accts
	281,070.30	281,070.30	213,478.99	213,478.99	175,865.54	175,865.54
GRAND TOTALS						

End of Report

Reconciliation Summary

Fresno County Account, Period Ending 12/31/2019

	Dec 31, 19	
Beginning Balance		71,624.22
Cleared Transactions		
Deposits and Credits - 1 item	104,241.32	
Total Cleared Transactions	104,241.32	
Cleared Balance		<u>175,865.54</u>
Register Balance as of 12/31/2019		175,865.54
New Transactions	-47,930.00	
Ending Balance		<u>127,935.54</u>

Reconciliation Detail

Fresno County Account, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						71,624.22
Cleared Transactions						
Deposits and Credits - 1 item						
Deposit	12/31/2019			X	104,241.32	104,241.32
Total Deposits and Credits					104,241.32	104,241.32
Total Cleared Transactions					104,241.32	104,241.32
Cleared Balance					104,241.32	175,865.54
Register Balance as of 12/31/2019					104,241.32	175,865.54
New Transactions						
Checks and Payments - 3 items						
Check	01/23/2020	650284927	Cuttone & Mastro		-7,930.00	-7,930.00
Check	01/24/2020	650284929	CALWA RECREATION AND ...		-20,000.00	-27,930.00
Check	01/24/2020	650284928	CALWA RECREATION AND ...		-20,000.00	-47,930.00
Total Checks and Payments					-47,930.00	-47,930.00
Total New Transactions					-47,930.00	-47,930.00
Ending Balance					56,311.32	127,935.54

Reconciliation Summary

Bank of the West Payroll, Period Ending 12/31/2019

	Dec 31, 19	
Beginning Balance		60,798.07
Cleared Transactions		
Checks and Payments - 10 items	-17,646.57	
Deposits and Credits - 3 items	117.36	
Total Cleared Transactions	-17,529.21	
Cleared Balance		<u>43,268.86</u>
Register Balance as of 12/31/2019		43,268.86
New Transactions	20,000.00	
Ending Balance		<u>63,268.86</u>

Reconciliation Detail

Bank of the West Payroll, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						60,798.07
Cleared Transactions						
Checks and Payments - 10 items						
Check	12/05/2019	985022	Aflac Health	X	-117.36	-117.36
Check	12/06/2019	DEBIT	ADP	X	-78.47	-195.83
Check	12/10/2019	DEBIT	ADP	X	-5,933.75	-6,129.58
Check	12/10/2019	DEBIT	ADP	X	-1,813.57	-7,943.15
Check	12/10/2019	11032	Bobby D Otero	X	-548.78	-8,491.93
Check	12/20/2019	DEBIT	ADP	X	-76.98	-8,568.91
Check	12/24/2019	DEBIT	ADP	X	-6,178.82	-14,747.73
Check	12/24/2019	DEBIT	ADP	X	-2,122.50	-16,870.23
Check	12/24/2019	11035	Bobby D Otero	X	-593.64	-17,463.87
Check	12/24/2019	11034	Gabriela Mares	X	-182.70	-17,646.57
Total Checks and Payments					-17,646.57	-17,646.57
Deposits and Credits - 3 items						
Deposit	12/10/2019			X	58.68	58.68
Deposit	12/13/2019			X		58.68
Deposit	12/24/2019			X	58.68	117.36
Total Deposits and Credits					117.36	117.36
Total Cleared Transactions					-17,529.21	-17,529.21
Cleared Balance					-17,529.21	43,268.86
Register Balance as of 12/31/2019					-17,529.21	43,268.86
New Transactions						
Deposits and Credits - 1 item						
Check	01/24/2020	65028...	CALWA RECREATI...		20,000.00	20,000.00
Total Deposits and Credits					20,000.00	20,000.00
Total New Transactions					20,000.00	20,000.00
Ending Balance					2,470.79	63,268.86



BANK OF THE WEST
BNP PARIBAS

P.O. Box 2830, Omaha, NE 68103-2830

Account Statement

December 1, 2019 - December 31, 2019

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REGULAR BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$60,798.07
6 Credits	117.36
0 Deposits	0.00
6 Withdrawals	-16,204.09
4 Checks	-1,442.48
Ending Balance	\$43,268.86

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$52,519.68

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

In South Dakota, Bank of the West operates under the name of Bank of the West California.





REGULAR BUSINESS CHECKING xxx-xx: (continued)

ACCOUNT DETAIL

Credits

<i>Date</i>	<i>Amount</i>	<i>Description</i>
12/10	\$12.42	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 121019PPD
12/10	16.32	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 121019PPD
12/10	29.94	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 121019PPD
12/24	12.42	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 122419PPD
12/24	16.32	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 122419PPD
12/24	29.94	ELECTRONIC DEP CALWA RECREATION DIRECT DEP 122419PPD

6 credits for a total of \$117.36

Withdrawals

<i>Date</i>	<i>Amount</i>	<i>Description</i>
12/06	\$78.47	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 120619 2RJIG 4967015 CCD
12/10	1,813.57	ELECTRONIC DBT ADP Tax ADP Tax 121019 RRJIG 121025A01 CCD
12/10	5,933.75	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 121019 526075928755JIG CCD
12/20	76.98	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 122019 2RJIG 7057437 CCD
12/24	2,122.50	ELECTRONIC DBT ADP Tax ADP Tax 122419 RRJIG 122426A01 CCD
12/24	6,178.82	ELECTRONIC DBT ADP WAGE PAY WAGE PAY 122419 933113086822JIG CCD

6 withdrawals for a total of \$16,204.09

Checks Paid

<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>
11032	12/11	548.78	11035	12/27	593.64
11034*	12/27	182.70	985022*	12/05	117.36

4 checks paid for a total of \$1,442.48

* Break in check number sequence.





IMPORTANT INFORMATION

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

(For accounts that are maintained primarily for personal, family or household purposes.)

Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*In South Dakota, Bank of the West operates under the name of Bank of the West California.





BANK OF THE WEST
BNP PARIBAS

Account Statement

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BANK OF THE WEST
BNP PARIBAS

Account Statement

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Reconciliation Summary

Bank of The West Revenue, Period Ending 12/31/2019

	Dec 31, 19	
Beginning Balance		51,314.80
Cleared Transactions		
Checks and Payments - 31 items	-12,399.29	
Deposits and Credits - 6 items	160,137.24	
Total Cleared Transactions	147,737.95	
Cleared Balance		<u>199,052.75</u>
Uncleared Transactions		
Checks and Payments - 1 item	-134.27	
Total Uncleared Transactions	-134.27	
Register Balance as of 12/31/2019		<u>198,918.48</u>
Ending Balance		198,918.48

Reconciliation Detail

Bank of The West Revenue, Period Ending 12/31/2019

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						51,314.80
Cleared Transactions						
Checks and Payments - 31 items						
Check	11/22/2019	1118	DMV	X	-10.00	-10.00
Check	12/02/2019	DEBIT	Bank of the West	X	-10.00	-20.00
Check	12/04/2019	DEBIT	Best Buy	X	-868.79	-888.79
Check	12/04/2019	DEBIT	Best Buy	X	-34.00	-922.79
Check	12/04/2019	DEBIT	Best Buy	X	-4.30	-927.09
Check	12/05/2019	DEBIT	Best Buy	X	-91.76	-1,018.85
Check	12/06/2019	985041	Montoy Law Corpora...	X	-75.00	-1,093.85
General Journal	12/07/2019	32	Daniel Moreno	X	-300.00	-1,393.85
Check	12/08/2019	1128	PG and E	X	-3,318.19	-4,712.04
Check	12/08/2019	1130	A C Electric Company	X	-1,435.00	-6,147.04
Check	12/08/2019	1119	Jeff Pfeiffer	X	-550.00	-6,697.04
Check	12/08/2019	1124	Home Depot Credit ...	X	-271.20	-6,968.24
Check	12/08/2019	1121	Central Sanitary Sup...	X	-202.31	-7,170.55
Check	12/08/2019	1126	AT and T	X	-180.25	-7,350.80
Check	12/08/2019	1120	KS StateBank	X	-162.23	-7,513.03
Check	12/08/2019	1122	Unwired Broadband ...	X	-159.99	-7,673.02
Check	12/08/2019	1129	Felix Ortiz	X	-100.00	-7,773.02
Check	12/08/2019	1127	De Lage Landon	X	-82.97	-7,855.99
Check	12/08/2019	1123	Olivia Trevino	X	-50.00	-7,905.99
Check	12/09/2019	1134	PG and E	X	-2,084.89	-9,990.88
Check	12/09/2019	1131	Felix Ortiz	X	-159.43	-10,150.31
Check	12/09/2019	1133	Zoom Imaging Soluti...	X	-104.25	-10,254.56
Check	12/09/2019	1132	Daniel Turrubiatez	X	-35.02	-10,289.58
Check	12/11/2019	DEBIT	United Health Care	X	-1,324.73	-11,614.31
Check	12/11/2019	DEBIT	Fynaut Heating	X	-243.00	-11,857.31
Check	12/19/2019	DEBIT	The Mowers Edge	X	-56.17	-11,913.48
Check	12/20/2019	DEBIT	TRALIAN T	X	-168.00	-12,081.48
Check	12/27/2019	DEBIT	Arco	X	-64.60	-12,146.08
Check	12/27/2019	DEBIT	RING.COM	X	-10.00	-12,156.08
Check	12/30/2019	DEBIT	The Mowers Edge	X	-158.26	-12,314.34
Check	12/31/2019	DEBIT	Fat Cow	X	-84.95	-12,399.29
Total Checks and Payments					-12,399.29	-12,399.29
Deposits and Credits - 6 items						
Check	11/02/2019	1113	Daniel Moreno	X	0.00	0.00
Deposit	12/02/2019			X	10.00	10.00
Check	12/07/2019	1114	Daniel Moreno	X	0.00	10.00
Transfer	12/13/2019			X	59,827.24	59,837.24
Transfer	12/13/2019			X	100,000.00	159,837.24
General Journal	01/11/2020	32R	Daniel Moreno	X	300.00	160,137.24
Total Deposits and Credits					160,137.24	160,137.24
Total Cleared Transactions					147,737.95	147,737.95
Cleared Balance					147,737.95	199,052.75
Uncleared Transactions						
Checks and Payments - 1 item						
Check	12/08/2019	1125	John Deere Financial		-134.27	-134.27
Total Checks and Payments					-134.27	-134.27
Total Uncleared Transactions					-134.27	-134.27
Register Balance as of 12/31/2019					147,603.68	198,918.48
Ending Balance					147,603.68	198,918.48



BANK OF THE WEST
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Account Statement

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CLASSIC BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$51,314.80
3 Credits	159,837.24
0 Deposits	0.00
13 Withdrawals	-3,118.56
17 Checks	-8,980.73
Ending Balance	\$199,052.75

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$142,099.66

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

In South Dakota, Bank of the West operates under the name of Bank of the West California.





CLASSIC BUSINESS CHECKING xxx-xx8101 (continued)

ACCOUNT DETAIL

Credits

Date	Amount	Description
12/02	\$10.00	SERVICE CHG REBATE VALUED CUSTOMER MONTHLY SERVICE CHARGE REBATE
12/13	59,827.24	TRANSFER FROM CHECKING ACCT # 058-449851 - IN PERSON
12/13	100,000.00	TRANSFER FROM CHECKING ACCT # 058-449851 - IN PERSON
3 credits for a total of \$159,837.24		

Withdrawals

Date	Amount	Description
12/02	\$10.00	MONTHLY SVC CHG PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
12/04	4.30	DEBIT CARD POS BESTBUYCOM805672646672 888-BESTBUY MN ON 191204 #3994
12/04	34.00	DEBIT CARD POS BESTBUYCOM805672646672 888-BESTBUY MN ON 191204 #3994
12/04	868.79	DEBIT CARD POS BESTBUYCOM805672646672 888-BESTBUY MN ON 191204 #3994
12/05	91.76	DEBIT CARD POS BESTBUYCOM805672646672 888-BESTBUY MN ON 191205 #3994
12/11	243.00	POS PURCHASE 932984 FYNAUT HEATING FRESNO CA ##3994
12/11	1,324.73	ELECTRONIC DBT UNITED HEALTHCAR EDI PAYMTS 121119 746549735700 CTX
12/19	56.17	DEBIT CARD POS THE MOWERS EDGE FRESNO CA ON 191219 #3994
12/20	168.00	DEBIT CARD POS TRALIAN - TRAINING MANHATTAN BEA CA ON 191220 #3994
12/27	10.00	DEBIT CARD POS RING UNLIMITED MONTHLY 8006561918 CA ON 191227 #3994
12/27	64.60	POS PURCHASE 044001 ARCO #42744 FRESNO CA ##3994
12/30	158.26	DEBIT CARD POS THE MOWERS EDGE FRESNO CA ON 191229 #3994
12/31	84.95	DEBIT CARD POS EIG*FATCOW 866-5392854 MA ON 191231 #3994
13 withdrawals for a total of \$3,118.56		

Checks Paid

Number	Date paid	Amount	Number	Date paid	Amount	Number	Date paid	Amount
1118	12/18	10.00	1124	12/16	271.20	1131	12/16	159.43
1119	12/13	550.00	1126*	12/13	180.25	1132	12/31	35.02
1120	12/17	162.23	1127	12/20	82.97	1133	12/27	104.25
1121	12/13	202.31	1128	12/13	3,318.19	1134	12/17	2,084.89
1122	12/12	159.99	1129	12/16	100.00	985041*	12/06	75.00
1123	12/12	50.00	1130	12/13	1,435.00			

17 checks paid for a total of \$8,980.73

* Break in check number sequence.





IMPORTANT INFORMATION

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

(For accounts that are maintained primarily for personal, family or household purposes.)

Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*In South Dakota, Bank of the West operates under the name of Bank of the West California.





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Account Statement

December 1, 2019 - December 31, 2019

Page 4 of 4

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CALWA RECREATION & PARK DISTRICT

www.calwarecreation.org

SPECIAL BOARD MEETING MINUTES

DECEMBER 9, 2019 AT 6:00 PM

CALWA PARK HALL— 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON
Raul Guerra, Chair

DISTRICT ADMINISTRATOR
Felix Ortiz

BOARD VICE CHAIR
Mary L. Rosales Vice Chair

DISTRICT COUNSEL
Hilda Cantu Montoy

BOARD MEMBERS
Jose Luis Sanchez, Board Member
Gabriela Mares, Board Member
Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

A. Call to Order and Roll Call

Meeting was called to order at 6:00 p.m. roll call was as follows Board Chairperson Raul Guerra walked in late at 6:05 p.m.; Board vice chair Mary L. Rosales was present; Board Member Jose Luis Sanchez was not present. Board Member Gabriela Mares was present. Board Member Esmeralda Zamora was present.

B. Invocation and Flag Salute

Invocation and Flag salute was led by Board Vice Chair Mary L. Rosales.

C. Approval of Agenda

Agenda was approved Motion was made by Board member Esmeralda Zamora and Seconded by Board Member Gabriela Mares. 3-0 approved and 0-opposed.

D. Public Comment

Members of the public wishing to address the Board on an item on this agenda may do so when the agenda item is called. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair. There is a limit of three minutes per speaker.

None

E. Temporary Leave of Absence of District Administrator

Direction to Staff: Have District Administrator put in a formal request for a leave of absence to board members with a time frame of when he will return to work. Leave of absence was approved with clarification asked from Board Vice Chair Mary L. Rosales of pay and District Counsel stated that vacation time was to be used and if none was available then it would be unpaid leave of absence.

F. Management and Operation of Park

Consider Actions Necessary for management and operations of Park during District Administrator's Leave such as:

- (i) Designating Board Member or Ad Hoc Board Committee for certain tasks;

Two members are to be asked to participate or be appointed. Board Members were asked to volunteer. Board Vice Chair Mary L. Rosales volunteered as well as Raul Guerra. They will be the ones in charge of overseeing Calwa staff while District Administrator is out on leave of absence.

- (ii) Designating certain staff members to be responsible for decisions generally made by the District Administrator; and/or

Board Vice Chair Mary L. Rosales suggested that Veronica Luchessa be designated staff member to oversee overseeing rest of staff and be the liaison between Calwa staff and Ad Hoc committee made up by volunteer or appointed board members.

- (iii) Supervision responsibilities.

Veronica would oversee Calwa staff for everyday items extending to but not limited to requested time off, maintenance schedule. An example given would be of maintenance on weekend for example is to contact Daniel maintenance supervisor and if he is not available then they are to contact Veronica.

G. Maintenance Staff Matters

1. Report from Staff on issues regarding maintenance staff.

Maintenance has had issues, but the most concerning ones are the fact that back gates, garage door, pool room are all being left wide open and unattended while maintenance staff is off on phone in hall for example. Maintenance staff is constantly no where to be found and are not answering Calwa cell phone because it isn't always being carried. Personal phones are being used during clock hours constantly.

2. Consider direction to staff to follow personnel rules.

Direction to staff was to write up a memo that should have advised rules as well as to hand the maintenance staff Calwa Recreation Park District Rules have staff sign memo. If there were to be issues arising after memo has been signed by maintenance staff, there supervisor is to write up staff and write up a memo that it has been addressed. Maintenance supervisor is to oversee tool inventory, write ups for maintenance staff, evaluations, schedule and to have everyday meetings with staff with shift change during the work week. Write up binder for Maintenance Supervisor is to be located. District Counsel asked to be sent Maintenance supervisor list of duties for staff.

3. Consider staffing level and determine whether to add staff and/or addition of a third shift for weekends.

A midshift was suggested to be created and added to the Calwa maintenance staff to help have overlap during the day with ensuring that the park would have enough staff throughout the park to attend to needs.

Direction to staff was that now we are to resolve issues with maintenance staff and in a near future we would see about adding a third shift to the maintenance staff. Board Chair Raul Guerra asked to be sent pay wages of all Calwa staff as well as up to date budget.

H. Kaiser Permanente Aquatic Center

1. Update and Discussion on Project

Calwa staff has no update on Kaiser Permanente Aquatic Center. Last contact was that of the groundbreaking ceremony. District Counsel was going to email Steve Rapada about project and to ask for a status report update.

2. Consider appointing new Coordinator/Liaison during District Administrator's leave.

Direction to staff: Any vendors from this project are to communicate with Veronica.

I. Determine whether to hold December 17, 2019 Meeting

Direction to staff was that they would be informed at a later time by Board Members as to hold or cancel December 17, 2019 board meeting.

J. Use of Hall for Karate without Contract and Determine Course of Action

Direction to staff was to stop Karate due to not having a contract or liability insurance. Veronica is to contact Vincent Santana to inform him that he is no longer able to hold karate classes and that he is welcome to come and present before the Calwa board at the following meeting.

K. Consider Terms and Conditions for Bizarre Art Festival and Authorize Execution of Contract

Direction to staff: To inform Serena that her \$500.00 cleaning deposit is to be paid on December 26, 2019. We received her \$500.00 to hold the date but had not received her \$500.00 deposit for cleaning.

Meeting was adjourned at 7:40 p.m.

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

NEXT MEETING:

December 17, 2019

NEXT MEETING:

December 17, 2019


Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on December _____, 2019.


Signature

CALWA RECREATION & PARK DISTRICT

www.calwarecreation.org

Board Meeting Canceled due to lack of quorum

DECEMBER 17, 2019 AT 6:30 PM

CALWA PARK HALL— 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Raul Guerra, Chair

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Mary L. Rosales Vice Chair

DISTRICT COUNSEL

Hilda Cantu Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

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- A. Call to Order and Roll Call**
- B. Invocation and Flag Salute**
- C. Approval of Agenda**
- D. Public Comment**

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NEXT MEETING:

January 21, 2019 at 6:30 p.m.


Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office and the front door window of the District Office on December 13 ^(th), 2019.


Signature

RESOLUTION NO. 2020-1

RESOLUTION OF THE BOARD OF DIRECTORS OF THE CALWA RECREATION AND PARK DISTRICT APPROVING FEES FOR USE OF DISTRICT FACILITIES AND PARK

WHEREAS, the Board of Directors has adopted reasonable fees for the use of District facilities and parks; and

WHEREAS, the Board of Directors has determined that the District facilities and park fees be amended to reflect the reasonable cost of providing the services and to allow for affordability; and

WHEREAS, after review and consideration, it is deemed by the Board of Directors that it is in the best interest of the District and its residents that certain fees be adjusted.

NOW, THEREFORE, the Board of Directors of the Calwa Recreation and Park District resolves as follows:

Section 1. The foregoing recitals are true and correct and are incorporated by reference.

Section 2. The Board approves the Calwa District Facilities and Park Fees schedule attached as Exhibit A.

Section 3. District staff is directed to take all administrative actions necessary to implement the attached listing of effective District fees.

Section 4. This resolution shall be effective upon adoption.

CERTIFICATION

The foregoing Resolution No. 2020-1 was adopted at a regular meeting on January 21, 2020, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENCES: _____

Secretary of the Board of Directors

**Calwa Recreation and Park District
Facilities Fees**

Administrative Fee	TBD
Key Deposit (Refundable)	50
Liability Insurance (required/unless furnished)	TBD
Security Guards (required with over 100 participants or if alcohol use)	TBD
Portable Restrooms	TBD
Waste Bin/Roll off	TBD
CALWA COMMUNITY HALL	
Cleaning Deposit (Refundable if no extra cleaning required by Calwa)	250
All Day Rental Fee w/Kitchen-includes tables & chairs	
Residents	400
Non-Residents	600
Rental Fee w/Kitchen-includes table & chairs	
Residents (Minimum 2-hour fee) / Each hour after 2 hr. requirement	100/75
Non-Residents (Minimum 2-hour fee) / Each hour after 2 hr. requirement	200/100
Resident Funeral Event	100
Non-Resident Funeral Event	150

EXCLUSIVE PARKS USE (Entire Park)	
Cleaning Deposit (Refundable if the park is left clean)	500
All Day Rental Fee Residents (Non-Profit) Per Day	R1000-N1500
All Day Rental Fee Regular Organization	R1500-N2000
Art Wall	R15-N20 section
PARTIAL PARK RENTAL 1/4	
Cleaning Deposit (Refundable)	150
All Day Rental Fee (Non-Profit) Per Day	R250-N500
All Day Rental Fee Regular Organization	R350-N600
Will Need Contract Agreement	TBD

EXHIBIT A

PARK RENTAL: PICNIC AREA	
Rental Shelters (Areas)	R35-N50
Electricity (Additional Fee)	R15-N20
Bounce House Fee	R15-N25
SOFTBALL FIELDS	
Rental Softball Fields Per Game	R25-N50
Light Rental Use Per Hour	R30-N35
SOCCER FIELDS	
Adult Per Game / Lights Per Hour	50/30
Adult Non-Profit Per Game / Lights Per Hour	40/25
Youth Per Game/ Lights Per Hour	35/25
Youth Non-Profit Per Game / Lights Per Hour	30/20