



CALWA RECREATION & PARK DISTRICT SPECIAL MEETING AGENDA

www.calwarecreation.org

NOTICE AND CALL FOR SPECIAL BOARD MEETING

DATE – Thursday January 23, 2020

TIME - 6:30 P.M.

CALWA PARK HALL– 4545 E. CHURCH AVE., FRESNO, CALIFORNIA

BOARD CHAIRPERSON

Raul Guerra, Chair

DISTRICT ADMINISTRATOR

Felix Ortiz

BOARD VICE CHAIR

Mary L. Rosales Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Gabriela Mares, Board Member

Esmeralda Zamora, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

A. Call to Order and Roll Call

B. Invocation and Flag Salute

C. Approval of Agenda

D. Ceremonial Matters and Presentations

Each presentation is limited to five (5) minutes.

E. PUBLIC COMMENT

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a

fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

F. CONSENT CALENDAR (all items listed under the Consent Calendar are considered to be routine and will be enacted by one motion. For any discussion of an item on the Consent Calendar, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

1. Minutes, November 19, 2019
2. Financials, December 31, 2019
3. Special Meeting Minutes, December 9, 2019
4. December 17, 2019 Cancellation Notice
5. Resolution 20-01, Amending Park Facilities Fees, (increase for non-residence)

G. OLD BUSINESS

1. Update on Prop. 68 Grant – **FBHC**
2. Consider Resolution of the Board of Directors of the Calwa Recreation and Park District Adopting Findings for a Categorical Exemption Relating to Proposition 68 Grant Application – **(A) Staff**
3. Update on Swimming Pool Construction. – **Louis Brosi of C-III Con**
4. Discussion of Karate Program and District Relationship with Vincent Santana and direction to staff. – **(A) Staff**
5. Update on Retrofitting all Soccer Field Lights. – **Staff**

H. NEW BUSINESS

1. Consider and Approve Organization Chart and Job Description for the following positions: District Administrator, Administrative Assistant, Accounting/Office Manager, Program Coordinator, Maintenance Supervisor, and Maintenance Employee. **(A) Staff**
2. Consider Actions Necessary for management and operations of Park during Vacancy of District Administrator such as:
 - A. Designating certain staff members to be responsible for decisions generally made by the District Administrator; and/or
 - B. Hiring Extra Help

3. Consider and approve a Recruitment Process for District Administrator such as:

- (1) Review and approve job description
- (2) Recruitment Timeline
- (3) Folder with Application and Job Description
- (3) Posting Job Opening: office, website, Special Districts Association
- (4) Place Fresno Bee Ad
- (5) Other

I. CLOSED SESSION

Public Employee Appointment pursuant to Government Code Section 54957
Title: Interim District Administrator

J. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION, IF ANY

K. ADJOURNMENT

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org.

Any writings or documents provided to a majority of the Board Members less than 72 hours before a regular meeting regarding any item on this agenda will be made available for public inspection during normal business hours, at District Office and posted on the District wall. The documents will also be made available on the District's website at www.calwarecreation.org.

NEXT REGULAR MEETING:

February 18, 2020

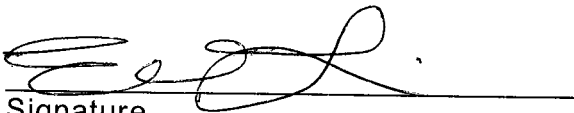
Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Special Meeting Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the District website at calwarecreation.org on January 22, 2020.


Signature