



**Mary L. Rosales** Board Member Chair  
**Raul Guerra** Board Member Vice-Chair  
**Sandra Celedon** Board Member Secretary  
**Paul H. Garcia** Board Member  
**Felicia Salcido** Board Member

District Administrator

[www.calwarecreation.org](http://www.calwarecreation.org)

**Hilda Cantú Montoy**  
District Counsel

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**REGULAR BOARD MEETING MINUTES**  
**Tuesday March 29, 2016**  
**6:30 PM**

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The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

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The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

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For each agenda item considered by the Board there will first be a staff presentation followed by a presentation from the involved individuals. Public comments from those in attendance will then be taken. All public comments will be limited to three minutes per person.

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**1. CALL TO ORDER**

Meeting was called to order by Chair Rosales at 6:43 pm

**2. ROLL CALL**

Directors present: Board Chair Mary L. Rosales, Vice Chair Raul Guerra, and Board Member Sandra Celedon

Directors Absent: Director Salcido

**3. INVOCATION**

Board Chair Rosales delivered the invocation

**4. FLAG SALUTE**

Held

**5. APPROVAL OF THE AGENDA**

**ACTION:** Motion by Director Celedon motioned to amend the order of the agenda to reflect that Item 8 section D would be the first agenda item discussed. Seconded by Vice Chair Guerra and carried by a 3-0 vote as follows:

**Chair Rosales: Aye Vice Chair Guerra: Aye Director Celedon: Aye**

## **6. PUBLIC FORUM**

Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Staff for follow up and a report. When addressing the Board, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

**DISCUSSION:** Fred Albarron of the Calwa community expressed his interest in reserving fields for football practices. Mr. Albarron also stated his desire to be placed on a contract for field reservation and spoke on his belief that the greater Fresno community has a bias in favor for soccer.

## **7. APPROVAL OF MINUTES**

**A. Regular Board Meeting September 17, 2015**

**B. Special Board Meeting August 27, 2015**

**C. Special Board Meeting December 12, 2015**

**D. Special Board Meeting December 4, 2015**

**ACTION:** Director Celedon motioned to table the approval of these minutes until next meeting and once errors are corrected. Seconded by Chair Rosales and carried by a 3-0 vote as follows:

**Director Celedon: Aye Vice Chair Guerra: Aye Board Chair Rosales: Aye**

## **8. NEW BUSINESS**

**A. Presentation and discussion regarding District's Financial Reports (INFORMATIONAL ITEM)**

**DISCUSSION:** Discussion regarding each financial item occurred but no action was taken

1. Special Accounting Report/County of Fresno Account.

2. Monthly County Check Log.

3. Monthly Revenue Log.

4. Monthly Expense Log.

**B. Discussion Regarding Check Signing Policy and Direction to Staff. A formal resolution will then be presented at the following Board Meeting.**

**DISCUSSION:** Discussion of a check signing schedule and who would be authorized to sign checks (e.g. DA and board chair, board member and board chair, etc.).

**DIRECTION:** Return with a resolution

**C. WORKSHOP: Review, Discussion, and Direction by the Board on Various Pending Matters that Need to be Updated and/or revised or Matters that need a Policy.**

1. Personnel Policies.
2. Vendor Contracts including but not limited to Concession Stand.
3. Hall Rental Agreements for holding instructional/training classes
  - a. Unsupervised children
  - b. Time
  - c. Fees
4. Hall Rental Agreements for Special Events
5. Park Use Agreements
6. Dog Regulations
7. Purchasing Policies

**DIRECTION:** Legal counsel and staff to develop and draft resolution regarding park rules, rental agreements, a fee schedule, vendor contracts, and personnel and purchasing policies. These items were prioritized in that order by the board and a resolution is anticipated to be discussed at the next regular board meeting.

**D. Director Celedon Request for Agenda Item: Presentation by Mr. Jose Leon-Barraza regarding creation of the Southeast Fresno Regional Park and Soccer Complex Authority.**

1. Consider approval of Calwa Park and Recreation District Become Member of the Joint Powers Authority
2. Consider designation of Board member to serve on the Joint Powers Authority.

**DISCUSSION:** Director Celedon, although not opposed to the item, wanted the record to reflect that she did not request this agenda item.

**DIRECTION:** After a discussion with Mr. Leon-Barraza, the board determined not to take action. They did direct Mr. Gill, the District Administrator, to follow up with Mr. Leon-Barraza after his presentation at different districts. The follow up may convince the board to take action on this item if scheduled on an agenda for a meeting at a later date.

## 8. Potential Items for Next Agenda

- A. Financial Audit Report.
- B. Summer Program
- C. Lawn Mower

## 9. Adjournment

Meeting was adjourned at 8:50 pm

Next Regular Meeting:

**To be Announced at End of Meeting**

Next Regular Meeting: Tuesday April 19<sup>th</sup>, 2016, at 6:30 pm

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or sending your request by email to [info@calwarecreation.org](mailto:info@calwarecreation.org).