

CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MEETING MINUTES

NOTICE AND AGENDA

February 15, 2022

TIME – 5:30 P.M.

START TIME: 5:36P.M.

END TIME: 8:02P.M.

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Adam Ramos

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Roll Call was taken: Board member Mary Rosales: Present, Board member Joseph Perez Present, Board Member Laura Garcia Tardy but Present, Vice Chair Raul Guerra Present, and Chair Esmeralda Zamora Present. Board Secretary and District Administrator Adam Ramos Present as well as District Legal Counsel Hilda Montoy.

A. INVOCATION AND FLAG SALUTE

Invocation and flag salute were lead by Board Member: Mary Rosales.

B. APPROVAL OF AGENDA

1st motion: Mary Rosales 2nd motion: Joseph Perez. All in favor vote casted: 4 Aye, 0 No, 1 Abstaining (due to late attendance)

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

No members of the public were present via live or in person for public comments.

D. OLD BUSINESS

1. COVID-19 Update – Discussion and Direction by Board on current procedures to Park Operations (**Informational**)
Presented By DA Pages: 1-5

DA presented information that the CA wide mask mandate will be lifted on 2-15-22. Board asked about masks for staff while indoors, DA instructed that if Staff is vaccinated, they are optional requirements and if Staff is not vaccinated then they are required. We will still have our normal procedures in place regarding vaccinated and unvaccinated staff and community members regarding the hall use. Masks optional for vaccinated individuals.

2. Update on Swimming Pool Project (**Informational**)
Presented By DA Pages: 6-11

DA presented information about the new potential ARPA funding. Stated we are "earmarked" to receive the requested amount of \$200,000 as indicative of the remaining expenses to complete the pool. It was requested that the DA receive more information and clarification for the word "front" and the exact amount. Requested to have update on permitting process and status on that with City of Fresno.

3. Update on Prop 68 (**Informational**)
Presented By: DA Pages: 12

DA presented that he held a meeting with Sheila from WRT, one of the members of the Prop 68 Team and only provided information that was pertinent to Sheila requesting to organize a volunteer event for the park. District and Prop 68 Team are awaiting permits from the City of Fresno to move forward with breaking ground and dates.

F. NEW BUSINESS

1. Bank Account Information (all accounts) **(Informational)**
Presented By DA: Pages 13-25
All accounts were reviewed with DA and questions were presented regarding the fraud check. DA stated that management team from Bank of the West has closed that account and Board would need to stop by to open new account. Questions regarding certain transactions specially for 200 and 725 were asked and they were answered by DA as "hall deposit refunds".
2. Approval of Board Meeting Minutes **(Action)**
Minutes-Special Meeting February 1, 2022
Presented By DA: Pages 26-28
1st motion: Mary Rosales 2nd Motion: Esmeralda Zamora. All in favor vote: 5 aye, 0 no, 0 abstain.
3. Approval of Contract Field Use with Southeast Fresno Youth Soccer League 2022 Season **(Action)**.
Presented By: DA Pages: 29-34
Joe Hinojosa from Southeast Fresno Youth Soccer League and DA presented field use contract with updated terms and language. DA noticed some language and dates that were incorrect, DA was directed to update and present to Counsel. Approval of contract was 1st motioned: Joseph Perez and 2nd Motion: Laura Garcia. Roll Call Vote as follows: Esmeralda Zamora-Yes, Raul Guerra-Yes, Laura Garcia-Yes, Mary Rosales-Yes, Joseph Perez-Yes.
4. Approval of Resolution No. 2022-2 Regarding Procedures for Checks, Warrants, or Other Orders for the Payment of Money; Authorizing Persons in Specified Positions to Act as District Signatories; Authorizing Specified Positions to Pick Up Validated Checks and Blank Checks Stock; Approving the Closing of Bank Account and Opening of New Bank Account; and Directing Staff to Update All Necessary County and Bank Documents. **(Action)**
Presented By DA Pages: 35-37
District needed to open a new account after the REV BOW account was compromised and closed. This resolution will also give our District an updated Resolution to include new board members and have signatures on file through our bank. 1st Motion: Mary Rosales 2nd Motion: Laura Garcia. Roll call vote as follows: Esmeralda Zamora-Yes, Raul Guerra-Yes, Joseph Perez-Yes, Mary Rosales-Yes, Laura Garcia-Yes. Meeting date for bank signatures was agreed by the board for Tuesday 2-22-22.
5. Report and Presentation Regarding Mini Pitch System Proposed by Urban Soccer Park **(Direction)**
Presented By: DA Pages: 38-54
DA reported to District this Urban Park Mini Pitch system seeking direction. Legal Rep requested look into any potential additional cost

regarding CEQUA, environmental analysis structure, and possible permitting from the City of Fresno. Board Member Perez stated that he believes the money for the cost of the project should be used for infrastructure development and not on park amenities for the moment. Requested to contact City of Fresno Counsel member Luis Chavez regarding status of the Barton Street development. Board Member Guerra stated that our park needs a structure to attract new patrons to the park and can be a project that generates funds for the District. Direction given to DA was to look into donation funding through Donaghy or other sources, potential ARPA funds or State of CA Recreation Grant Funds. Board requested final cost analysis break down of the project including any unforeseen costs.

6. Discussion of Future Park Upgrade Projects (**Direction**)
Presented By: DA Pages: 55-58
DA presented document that showcased numerous items that District needs to address to improve the quality of the park. Some items were allowed to pass if budget can support the cost. Larger items exceeding \$5,000 were requested to be presented in next meeting with cost analysis and at least 3 company bids.
7. Approval of District Employees Salary Step Increases (**Action**)
Presented By: DA Pages: 59-60
DA presented Salary Step Increase document for District staff salary raises per annual evaluations. Document was presented in 5 steps with 5% increase per step. Board Member Guerra noticed a small typo error in the document and instructed DA to update. Motion to approve was 1st: Joseph Perez and 2nd: Raul Guerra. Roll Call vote as follows: Esmeralda Zamora-Yes, Raul Guerra-Yes, Joseph Perez-Yes, Mary Rosales-Yes, Laura Garcia-Yes
8. Consider adoption of Resolution Reauthorizing Remote Teleconference Meetings by the Board of Directors Per AB 361 (**Action**)
Presented By: DA Pages: 61-65
DA presented resolution regarding teleconferencing, this allows community and board members the chance to view and vote via teleconferencing. Motion to approve as follows: 1st: Laura Garcia and 2nd: Mary Rosales. Roll Call Vote as follows: Esmeralda Zamora-Yes, Raul Guerra-Yes, Joseph Perez-Yes, Mary Rosales-Yes, Laura Garcia-Yes

H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

I. ADJOURNMENT

Meeting Adjournment: 8:02pm

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

March 15th, 2022

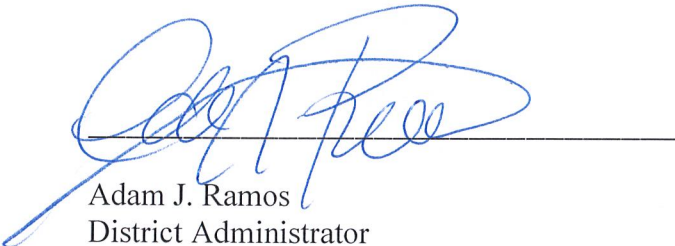
Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on 2-11-2022.



Adam J. Ramos

District Administrator

Calwa Recreation and Park District