



**Calwa Recreation & Park District**  
4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

**Mary L. Rosales** Board Member  
**Raul Guerra** Board Member  
**Jose Luis Sanchez** Board Member  
**Gabriela Mares** Board Member  
**Esmeralda Zamora** Board Member  
Chair Vice-Chair

John Flores  
District Administrator

Hilda Cantu Montoy  
District Counsel

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## **NOTICE OF SPECIAL BOARD MEETING AND AGENDA**

**April 3, 2017  
6:30 PM**

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The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

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**Members of the public will have an opportunity to address matters on this agenda.** All public comments will be limited to three minutes per person.

- 1. CALL TO ORDER** Meeting was called to order by Mary L. Rosales at 6:30 pm.
- 2. ROLL CALL** Directors Present: Board Chair Rosales, Director Sanchez, and Director Zamora. Absent: Vice Chair Guerra and Director Mares.
- 3. INVOCATION** Lead by Chair Rosales.
- 4. FLAG SALUTE** Held
- 5. APPROVAL OF THE AGENDA Action:** Motion to approved Agenda by Director Sanchez; motion seconded by Director Zamora and approved with the following 3-0 vote: **Board Chair Rosales:** Aye
- 6. DISTRICT ADMINISTRATOR REPORT** District Administrator gave a presentation on what has been accomplished up to date. The District Administrator talked about what

was needed and explained he met with each staff member on how they can improve things. Aesthetic improvement.

## **7. CONSIDERATION OF INSURANCE QUOTES FROM SPECIAL DISTRICT MANAGEMENT AUTHORITY (SDMA)**

**A.** Adoption of Resolution Approving the Form of and Authorizing the Execution of a Sixth Amended Joint Powers Agreement and Authorizing Participation in the Special District Risk Management Authority Property/Liability Program (*ACTION ITEM*)

**B.** Authorize District Administrator to purchase Property/Liability Insurance from SDMA for remainder of FY 2016-17 and for FY 2017-18. (*ACTION ITEM*)

**Action:** After discussing and hearing the presentation, Board Chair Rosales motioned to Adopt Items. Motion second by Director Sanchez and approved with the following 3-0 vote: **Director Zamora:** Aye

## **8. UPDATING OF CHECK SIGNING PROCEDURES**

**A.** Adoption of Resolution Regarding Procedures for Checks, Warrants, or Other Orders for the Payment of Money; Authorizing Persons in Specified Positions to Act as District Signatories; Authorizing Specified Positions to Pick Up Validated Checks and Blank Checks Stock; and Directing Staff to Update All necessary County and Bank Documents. (*ACTION ITEM*)

**Action:** Board Chair Rosales motioned to Adopt Resolution of Checks. Motion second by Director Sanchez and approved with the following 3-0 vote: **Director Zamora:** Aye.

## **9. REPORT AND RECOMMENDATIONS CONCERNING TABLED MATTERS REGARDING JAVIER SOTO CONCESSION OPERATION AND DOMINGO MOTA AGREEMENT REGARDING THEIR REQUESTS FOR PAYMENT ADJUSTMENTS**

**A.** Consider Approval of Rental Agreement with Domingo Mota, La Chilanguita Concession Stand (*ACTION ITEM*)

**Action:** Domingo backed out on contract. New Contract with Carlos Flores will begin on the 18th. No further action required.

**B.** Terminate Current Agreement and Consider Approval of New License Agreement for Use of Soccer Fields with Javier Soto, Liga Campesina Cesar Chavez Adult Soccer League (*ACTION ITEM*)

**Action:** Javier no longer wants to do the contract but will come back and pay remaining balance. No further action required.

**10. ADJOURNMENT** The meeting was adjourned at 7:15 pm.

**Next Regular Meeting: Tuesday April 18, 2017 6:30 PM**

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or sending your request by email to [info\(@calwarecreation.org\)](mailto:info@calwarecreation.org).

