



**CALWA RECREATION & PARK DISTRICT
MEETING AGENDA**

www.calwarecreation.org

MINUTES
REGULAR BOARD MEETING
NOTICE AND AGENDA
February 17, 2026
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Tim Chapa

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Joseph Perez, Board Member

Mary L. Rosales, Board Member

Beronica Ramos, Board Member

The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL – 6:09pm, *All present*

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA – *Motion by Member Perez, Second by Member Rosales, approved unanimously*

C. PUBLIC COMMENTS – *None*

Members of the public who wish to address the Board on matters *not* on this agenda may address the Board at this time. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair. Members of the public who wish to address the Board matter *on this agenda* may address the Board when the item is called. Speakers are requested to wait until recognized by the Board Chair.

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted

by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

1. **SUBJECT:** Minutes - *Motion by Member Zamora, Second by Member Rosales, approved unanimously*

RECOMMENDATION: That the Board consider review and approve the Minutes for the February 5, 2026 Special Meeting.

E. NEW BUSINESS

1. **SUBJECT:** Spring Park Rental Agreement for Southeast Fresno Youth Soccer League (SEFYSL) - *Motion by Member Perez, Second by Member Zamora, approved unanimously*

RECOMMENDATION: That the Board consider approving the Spring Park Rental Agreement for SEFYSL.

2. **SUBJECT:** Food Distribution Agreement - *Motion by Member Perez, Second by Member Rosales, approved unanimously*

RECOMMENDATION: That the Board consider approving the agreement for community food distribution with Sovereign Ministries @ New Hope Church.

3. **SUBJECT:** Amendment to District Administrator Employment Agreement. - *Motion by Member Perez, Second by Member Zamora, approved unanimously*

RECOMMENDATION: That the Board consider approving the Amendment No. 1 to the District Administrator Employment Agreement with Tim Chapa.

F. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

G. ADJOURNMENT – 6:25pm

Access to Agenda. Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

Reasonable Accommodation. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by

calling 559-264-6867 or emailing tchapa@calwarecreation.org

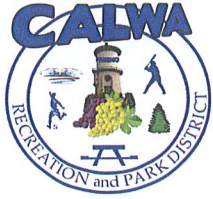
Español. Para asistencia en español sobre este aviso, por favor llame a (559) 264-6867.

NEXT REGULAR MEETING: March 16, 2026.

Certification of Posting

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on **February 13, 2026.**

Tim Chapa



CALWA RECREATION & PARK DISTRICT REPORT TO THE BOARD

TO: Board of Directors

FROM: Tim Chapa, District Administrator

SUBJECT: Prop 68 Project – Transformer Replacement and Impact to Operations

RECOMMENDATION: That the Board discuss the upcoming electrical transformer replacement and its impacts, and provide direction as appropriate.

SUMMARY

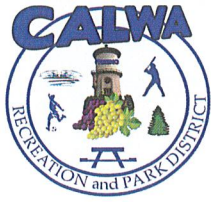
The electrical service to the park includes a central transformer for the majority of the service, as well as a secondary transformer on the north side of the park for Field 2 & 3 lights; the central transformer is located just next to the snack bar, and provides all other electrical service.

The Proposition 68 Rehabilitation Project scope includes the replacement of the central transformer. The replacement will take approximately six (6) weeks, and once started will leave the majority of the park without electricity. A schedule is being established but work is anticipated to begin within the next few weeks.

Items to consider include at least the following:

- Rental Programs
- Park Operational Hours
- Temporary Power
- Security

Recommendations are being researched and will be presented at the meeting for discussion and direction.



CALWA RECREATION & PARK DISTRICT REPORT TO THE BOARD

TO: Board of Directors

FROM: Tim Chapa, District Administrator

SUBJECT: Clarification Regarding the Sale of Alcohol in Park Hall

RECOMMENDATION: It is recommended that the Board clarify the rules regarding alcohol in the Park Hall and approve clarifying language in Hall Rental Agreement.

SUMMARY

The current Hall Rental Agreement has been in use for years now and appears to allow renters to either provide alcohol or to sell alcohol. As such, renters have been authorized to provide alcohol to their guests, though until recently no one has requested selling alcohol. Upon recently receiving such a request, the current language is confusing and in need of an update.

The language in the current Hall Agreement has contradictory language. It provides that beer permissible if free but also states that renter must have beer license if sells beer.

For this reason, staff seeks authority to amend the Hall Rental Agreement to provide as follows:

Section 8: Alcoholic beverages may be allowed only as follows:

- a. Inside the hall only. NO ALCOHOLIC BEVERAGES ALLOWED OUTSIDE THE HALL*
- b. Alcohol shall not be sold.*
- c. No glass containers will be allowed (only canned beer and non-glass containers).*
- d. Distribution to minors is strictly prohibited.*
- e. Certificate of liability insurance mandatory for all hall rentals serving alcohol.*
- f. Renter responsible for letting invitees/participants know these rules.*

Section 9: Renter will forfeit any deposits and no money will be returned to renter in violation of any of the alcohol rules in Section 8.

Separately, the text from current Section 9 regarding terminating the rental will be clarified and updated in another part of the Rental Agreement.

Attachment:

- Current Hall Rental Agreement



CALWA RECREATION & PARK DISTRICT

HALL RENTAL FORM

Name Responsible Party:

Address:

City:

Zip:

Date of Activity:

Expected Attendance:

Setup Time:

Start of Rental:

Purpose of Rental:

Phone Number:

RENTAL RULES AND TERMS

1. Reservations will only be made with a deposit of \$200. If no damage is done to the premises, \$200 will be refunded within 7-10 business days.
2. The Entire rental fee shall be paid a week and three days in advanced. If the fee is not received by the deadline, the rental will be cancelled.
3. Tables and chairs come included with the hall 4 long tables, 4 round tables and 80 chairs.
4. Contact person(s) named above must check-in with personnel on duty prior to the start of the event or activity. Facilities shall be contacted in person with park staff.
5. All activities will be subject to park rules and will be enforced by Calwa Park personnel.
Failure to comply with Calwa Park Rules and Regulations will result in early termination of the event or activity and a forfeit of all fees and deposits paid to Calwa Recreation (CRPD).
6. No automobiles are permitted on parking grounds except for the designated parking stalls in the parking lot. Vehicles will be allowed to load/unload at the building entrance for one hour only. Failure to move vehicles into designated parking stalls after one hour will result in the vehicles being towed at the owner's expense.
7. All Teen activities must have one (1) adult chaperone for each 25 participants
8. If alcohol is served the hall rental MUST HAVE ONE SECURITY GUARD FOR EVERY 75 PEOPLE. Alcoholic beverages exemption: (a) beer will be allowed inside the hall ONLY if it is not being sold; (b) if your group is selling beer, a beer license is required from the State of California (d) no glass containers, only

canned beer is allowed; (e) the rental will be stopped and terminated, if a fight occurs - renter will

9. forfeit any deposits and no money will be returned to renter (f) renter is responsible for prohibiting the distribution of alcohol to minors. Certificate of liability mandatory for all hall rentals serving alcohol. The person signing this agreement is responsible for informing members of the group, when they are invited to participate in the activity or event that the Parks policy of NO ALCOHOLIC BEVERAGES ALLOWED OUTSIDE THE HALL shall be followed and everyone shall abide by this rule and all other Calwa Park rules and regulations
10. A park employee remains on duty no more than one half hour for groups that are late. A refund is up to 80% of the total amount paid if the reservation is cancelled at least seven (7) business days prior to the event. NO REFUND will be given if the cancellation is made less than seven (7) business days prior to the event.
11. The Calwa Recreation and Park District will deny the right of the applicant to use park's premises and /or facilities for any breach of this contract.
12. A Certificate of Liability Insurance naming the Calwa Recreation & Park District as "insured" is required in the amount of \$1,000,000. Please refer to CRPDS certificate of insurance for minimum coverage limits. Certificates of coverage must be received by CRPD 48 hours prior to the start of the event.
13. Renter understands that the Concession Stand operates during normal parking hours, with or without an event. Rental agreements are made "as the Hall and Park are as is," i.e., cleanliness, restroom and amenity availability, and additional fee charges as needed.
14. Failure to follow CRPD rules and the terms of this agreement will result in forfeiture of your security deposit and additional fee charges as needed.
15. It is hereby agreed that the person signing below shall be familiar with facility rules and regulations and shall be responsible for the group using the facility and is liable for any damage caused by the group/event
16. All deposits checks will be refunded and sent to "purchasers" address provided on this document within 7-10 business days. District is not responsible for vehicles in the parking lot during operation hours and hall rental party hours.
17. No rental shall have propane inside of the kitchen area to perform any cooking, heating, preparation, or any other reasons for propane to be used within the Hall Kitchen or any parts of the hall. Failure to comply will result in the deduction or withholding of the deposit. The Kitchen is only suitable for extra storage. No cooking inside is allowed.
18. No rental shall put food, oil, debris, trash, or other substances down the kitchen sink, hall maintenance sink, or toilets of the hall or park facilities. Failure to comply will result in deduction or complete withholding of deposit.

DEPOSIT:

SUBTOTAL:

AMOUNT PAID:

REMAINING BALANCE:

RECEIPT NUMBER:

Agreed to the terms and conditions

Name Printed: _____

Responsible Party Signature: _____

Date:

Staff Signature:

WAIVER/RELEASE

By Signing this Agreement, the renter agrees the sole responsibility for any and all liability, claims, loss, demands, damages, cost and expenses, any injury, including attorney's fees arising out of or resulting from any injury to persons or damage to property which may arise out of its use of Calwa Recreation and Park District facilities. Renter agrees to indemnify and hold harmless the district, its officers, agents.

Calwa Recreation and Park District

DA Park Updates

3/17/26

Staff

Daniel the Maintenance Supervisor continues to be out with no clear date of return. In the meantime we are fully staffed with the three part time maintenance employees.

Events

The Futsal Courts will be open to local elementary and middle school students during Spring Break.

Food distribution has moved to Refinery Church until at least the completion of the Prop 68 project.

Projects

BHC Renovation Project. We are awaiting a schedule for the electrical shut off for the transformer replacement. Additionally, the tentative completion date for the overall project has been pushed to August/September.

Pool Project. The design work continues on schedule. The design architect has submitted design elevations and is prepared to submit plans to the City of Fresno for plan check. The RFP for demolition is complete and is being released this week.