



Luis O. Mendoza
District Administrator

Calwa Recreation & Park District
4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Mary L. Rosales	Raul Guerra	Sandra Celedon	Paul Garcia	Felicia Salcido
Board Member Chair	Board Member Vice-Chair	Board Member Secretary	Board Member	Board Member

**SPECIAL BOARD MEETING
MINUTES
Thursday, November 13, 2014
6:30 PM**

CALL TO ORDER

PRAYER

Board Member Garcia gave the invocation

FLAG SALUTE

1. ROLL CALL

Board Members Present: Chairwoman Mary L. Rosales, Vice Chairman Raul Guerra, Paul H. Garcia, Felicia Salcido

Also present was District Counsel Paul Pimentel and Interim District Administrator Danielle Kramer

2. NEW BUSINESS

A. Money Transfer. The Board will discuss transferring up to \$30,000 from its Bank of America account to its County account in order to meet its obligations.

Interim District Administrator reviewed the balances in each of the district accounts: \$4,822.25 in the Fresno County account, \$33,293.69 in the Bank of America account and \$7,496.20 in the Bank of the West account (from which payroll checks are paid). She stated that monies needed to be transferred from the Bank of America account into the County account to cover payroll and other expenses. She said that with the number of pay periods remaining before the county tax appropriation is received on or about December 15th, the district would not have the funds it needs to issue paychecks.

Citing the expense trends from previous years, Board Member Guerra questioned why a loan wasn't on the agenda. He reminded the board that payroll wasn't the only financial obligation the district was responsible for and the uncertainty of when the next county tax appropriation would be deposited. Administrator Kramer indicated that she had reached out to vendors and informed them that the district would be making payments late because of the financial hardship it was under.

Board Member Garcia questioned whether there was sufficient money to cover the pay of the new administrator with Ms. Kramer indicating that the district spent about \$20,000 per month and she thought it could be absorbed in that figure. She also noted that the district was expecting a payment of \$9,000 from the Hmong New Year Celebration at the end of the month.

The amount and process to secure a loan from Fresno County was briefly discussed but eventually ruled out.

Motion: P. Garcia 2nd: F. Salcido Vote: 4-0
Motion to approve District Administrator's recommendation to transfer up to \$30,000 from the Bank of America account to the Fresno County account.

3. COMMENTS

A. COMMENTS FROM THE PUBLIC

None.

B. COMMENTS FROM THE BOARD

Board Member Garcia asked for clarification about the \$20,000 figure Ms. Kramer used when discussing the new administrator's salary. Counsel Pimentel indicated that the figure was an approximate figure of the district's expenses in a typical month – not just salaries. Board Member Garcia also asked that the podium be set up so that the audience could use it during board meetings.

Chairwoman Rosales, in concurrence with a recommendation from LAFCo, asked that the board receive information about the agenda items in advance of the meeting. Administrator Kramer indicated that she was out of the office the day prior and was unable to get information to the board in a timely manner.

5. CLOSED DOOR SESSION

A. Public Employee Performance Evaluation: District Administrator

Chairwoman Rosales indicated that the board wanted to announce the results of the Closed Door Session. Mr. Pimentel stated that the board had decided to suspend Administrator Kramer effective immediately and terminate her employment on November 17, 2014. He asked Ms. Kramer to turn in her keys and office passwords. Ms. Kramer asked for a reason with Mr. Pimentel responding that the details couldn't be disclosed because they were discussed in closed session but indicated that the primary reason was poor performance.

The meeting was adjourned.

Minutes were approved at the January 15, 2015 Board Meeting.