



Calwa Recreation & Park District
4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Mary L. Rosales	Raul Guerra	Sandra Celedon	Felicia Salcido	Vacant
Board Member Chair	Board Member Vice-Chair	Board Member Secretary	Board Member	Board Member

Amardeep Gill
District Administrator

www.calwarecreation.org

Hilda Cantú Montoy
District Counsel

Regular Board Meeting Tuesday May 17, 2016 6:30 pm

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting.

The Board may consider and act on an agenda item in any order it deems appropriate. Actual timed items may be heard later but not before the time set on agenda. Persons interested in an item listed on the agenda are advised to be present throughout the meeting to ensure their presence when the item is called.

For each agenda item considered by the Board there will first be a staff presentation followed by a presentation from the involved individuals. Public comments from those in attendance will then be taken. All public comments will be limited to three minutes per person.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. INVOCATION**
- 4. FLAG SALUTE**
- 5. APPROVAL OF THE AGENDA**
- 6. PUBLIC FORUM**

A. COMMENTS FROM THE PUBLIC. Members of the public wishing to address the District on an item that is not on the agenda may do so now. No action will be taken by the Board this evening. But items presented may be referred to the Administrator for follow up and a report. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speakers microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chairman.

7. PUBLIC HEARING

- A. The Board will conduct a public hearing on Ordinance No. 2016-01 Establishing Park Use Rules and Regulations, waive the full reading, and consider adopting the Ordinance **(Action Item)**

8. OLD BUSINESS

- A. Presentation of Schedule of Meetings for the rest of the year **(Informational Item)**
- B. Discussion and direction regarding financial feasibility of 2016 Summer Program **(Direction Item)**

9. NEW BUSINESS

- A. Report on lawn mower including quotes received, consider options for purchase or repair, and get direction from board to accept one of the quotes presented. **(Direction Item)**
- B. Consideration and approval of License Agreement Between District and Javier Soto, Liga Campesina Cesar Chavez Adult Soccer League for Use of Soccer Fields. **(Action Item)**
- C. Presentation and discussion regarding District's Financial Reports: **(Informational Item)**
 - 1. Account Reconciliations for April
 - 2. Current Account Balances
 - 3. Financial Position on May 18, 2016
- D. Presentation of proposed FY 2016-2017 Budget and Direction to Staff **(Direction Item)**

10. Potential Items for Next Agenda

11. District Administrator's Report (Informational Item)

12. ADJOURNMENT

Next Special Meeting
May 19, 2016 at 6:30 PM

Next Regular Meeting
June 21, 2016 at 6:30 PM

Agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. To receive meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or sending your request by email [to info@calwarecreation.org](mailto:info@calwarecreation.org).

List of Calendar dates for Regular Board Meetings 2016

Board Meetings held the third Tuesday of the Month at 6:30 pm

June 20, 2016

July 19, 2016

August 16, 2016

September 20, 2016

October 17, 2016

November 21, 2016

December 19, 2016



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Aaron Gill
District Administrator
www.calwarecreation.org

DISTRICT ADMINISTRATOR'S REPORT

May 17th, 2016

From: Aaron Gill, District Administrator

Subject: Administrator's Report

Attachments: Competitive Bids

Agenda Item 11 – May 17th, 2016 Board Meeting Agenda

- Park Events
- CSDA Financing
 - a) Finances large projects for special districts
- Falcon Private Security, Inc.
 - a) Wants exclusivity with the District



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Aaron Gill
District Administrator
www.calwarecreation.org

STAFF REPORT

May 17th, 2016

From: Aaron Gill, District Administrator
Subject: License Agreement for Soccer Field Use
Attachments: Drafted Agreement between Javier Soto of Liga Campesina Cesar Chavez Adult Soccer League and Calwa Recreation and Park District
Agenda Item 9B – May 17th, 2016 Board Meeting Agenda

BACKGROUND

One of the pressing matters addressed by the Board of Directors in previous meetings were vendor contracts. Staff prioritized this matter as many of the vendor contracts with the District had expired. The content of the expired contracts, which have continued to date with vendors on a verbal basis, are inadequate and pose several issues to the District. Specifically, the agreement between the District and Javier Soto, representative of Liga Campesina Cesar Chavez Adult Soccer League, for use of the fields on a year round basis has been a source of the aforementioned issues. The lack of rules and policy structure and administrative turnover have further compounded the severity of the issues.

EXECUTIVE SUMMARY

Staff worked closely with District Counsel to draft an agreement that addresses reoccurring issues presented by the ongoing relationship and verbal agreement between the District and the Cesar Chavez League. Consumption of alcohol on park grounds and occasional fighting between players in the league and spectators pose a liability and security risk to the District. Although the Cesar Chavez league has security, it has been pointed out to staff that the security provided by the league is ineffective in controlling the said behaviors. District Counsel and staff have incorporated security into the agreement with the understanding that the District will provide the security and invoice Javier Soto the amount billed to the District; the security cost is based on a quote received by Falcon Private Security, Inc. Moreover, considering the amount of games played on Sundays, and the resulting number of teams and spectators, staff determined that Port-O-Pottys would be a requirement incorporated into the agreement. Like security, the District would pay for the Port-O-Potty services monthly and invoice Javier Soto the amount; the quote incorporated into the agreement was obtained from Crown Services. Also, in order to address inconsistent payment methods, a flat monthly fee, based on the average amount of games played and a field maintenance surcharge,

is incorporated into the agreement. It should be noted, however, that Javier Soto has only had a short time to review the document.

RECOMMENDATION

Although this is a pressing matter, and the sooner an agreement is approved the better, staff recommends that the Board of Directors give direction rather than approve the agreement. This recommendation is due mainly to the fact that Javier Soto has only a short amount of time to review the contract.

**CALWA RECREATION AND PARK DISTRICT
LICENSE AGREEMENT FOR USE OF SOCCER FIELDS**

This License Agreement, hereinafter referred to as “Agreement,” is made and entered into by and between the Calwa Recreation and Park District, a California special district, hereinafter referred to as “District,” and Javier Soto, Liga Campesina Cesar Chavez Adult Soccer League, hereinafter referred to as “Licensee.”

Whereas, the District provides the use of soccer fields on a first come basis for ad hoc playing; and

Whereas, the District also provides the opportunity for users to reserve soccer fields; and

Whereas, Licensee operates the Liga Campesina Cesar Chavez Adult Soccer League (hereafter “Cesar Chavez League”) and has for some time had an agreement with District for the use of soccer fields on set dates and for a longer period of time; and

Whereas, Licensee prefers to have an agreement such as this one rather than following the reservation procedures; and

Whereas, the nature of the extensive use of soccer fields by Licensee is such that the use creates extraordinary wear and tear on the fields and the number of users and spectators require that District spend monies to provide for additional restrooms and for security; and

Whereas, the parties wish to enter this Agreement for Licensee’s use of soccer fields.

Now therefore the District and Licensee Agree as Follows:

1. **Term:** This Agreement shall commence on _____, 2016, and continue for a one-year period unless terminated under Section 11 of this Agreement.
2. **Premises:** District, on the dates and times set forth herein, and subject to the terms and conditions of this Agreement, hereby grants to Licensee a license to use soccer fields #1, #2, #3, hereinafter referred to as “Fields,” solely to conduct games for the Cesar Chavez League.
 - a. District agrees to keep Fields open each Sunday from 8:00 AM to 6:00 PM.
 - b. Licensee agrees to accept the fields in their “as-is” condition “with all faults.”
 - c. If Licensee desires to change the times and have evening or night games, Licensee must notify District at least 10 days in advance of such request including a request for additional lighting. For example, Licensee may request that hours be changed to 11 a.m. to 8 p.m. In the event of such a request, District agrees to provide adequate lighting for an additional cost when such evening games are scheduled.
 - d. District agrees to allow one field for a maximum of two games a total of 4 hours one Saturday per month for makeup games for the Cesar Chavez League only. Licensee must notify District at least 10 days in advance to schedule time.

- e. District will provide security service as part of this Agreement which cost is included in Section 5 License Fee (below).
- f. District will also provide two portable toilets as part of this Agreement which cost is included in Section 5 License Fee below.
- g. District will add Licensee and its use of Fields under this Agreement to its insurance policy and the cost for that is included in Section 5 License Fee below.
- h. The District may deem Fields unplayable due to weather or serious safety reasons. In such event, District will notify Licensee as soon as reasonably possible and Licensee's License Fees will be adjusted accordingly.

3. Licensee' Requirements: Licensee shall:

- a. Use the fields to conduct games for the Cesar Chavez League only. No subcontracting or leasing of Fields is permissible.
- b. Licensee must ensure that participants are restricted to the Fields designated under this Agreement.
- c. Provide, unless otherwise agreed upon by both parties, and be solely responsible for, all necessary equipment, records, and clean-up of Fields to ensure effective safety of all players. Licensee agrees to provide equipment required for games, including goal posts and field markings. Licensee further agrees that District shall not at any time be liable for damage for Licensee's equipment or property in or upon the Fields, even when left outside on dates and times of permitted use.
- d. Ensure that each player is added to the liability form and that the updated certificate be on file at the office. Licensee shall not allow any uninsured player to participate in a game.
- e. Keep accurate play records, including the team's name, contact information (i.e. address, phone numbers, email, etc.) and attendance record. Licensee shall provide a copy of these records to District on a monthly basis.
- f. Licensee will be responsible for the operations of his games and District will have no right to direct, supervise or control the day to day operations or activities of the games hosted by Licensee.
- g. Licensee shall use the Fields in a manner which shall not cause interference with the use or occupancy of the other fields at Calwa Park or of the District Hall. Licensee use hereunder will be done in such a manner so as not to interfere with or impose any additional expense upon District in maintaining fields.
- h. Licensee shall be present during game days. However, Licensee may authorize a representative of Licensee to be present. Such designation must be made in writing and filed with District and shall include name and contact information of the designee.

4. Dates and Times of Permitted Use: Access to Fields will commence at 8:00 AM and will end at 6:00 PM each Sunday starting on _____, 2016.

- a. No access will be granted from December 23, 2015 through January 2, 2016. License Fees will be reduced accordingly for that period of time.

- b. Failure to vacate the premises outside of the permitted dates and times of use will result in a warning. Failure to vacate three times in one month shall constitute a breach of this Agreement and a violation of District's Rules
 - c. District reserves the right to cancel any Sunday due to a park event with a minimum of 3 weeks written notice. License Fees will be reduced accordingly for and such cancellation.
- 5. **License Fees:** Licensee shall pay license fees to District fees for the use of the Fields as follows:
 - a. On the first of each month, Licensee shall pay District \$1,200. This license fee is based as follows:
 - i. a 10 game per week average (40 games per month) at a rate of \$25 per game;
 - ii. a Fields maintenance surcharge of \$200.
 - iii. Additional insurance cost to the District of \$_____.
 - b. Starting on the second month of the Agreement, Licensee will also be billed for District's cost in contracting for security and in contracting for portable toilets. Such additional license fees are based as follows:
 - i. 16.50/per hour/per security guard from 8:00 AM to 6:00 PM totaling \$330 for each Sunday (2 security guards) averaging \$1,430 per month
 - ii. \$240 a month for one trailer with 2 separate portable toilets and a sink.
 - c. Failure to pay license fees by the 15th of every month will result in a \$50 late charge, due before the last day of the month.
 - d. Failure to pay license fees by the last day of the month shall constitute a breach and may result in the termination of this Agreement.
- 6. **Independent Contractors:** Licensee enters into this Agreement, and will remain throughout the term of this Agreement, as an independent contractor. Licensee agrees that he and any other persons with Cesar Chavez League are not and will not become employees, partners, agents or principals of District while this Agreement is in effect. Licensee is responsible for providing, at his own expense, disability, unemployment, and other insurance, workers' compensation, training, permits and licenses for themselves and for their employees and subcontractors.
- 7. **Compliance with Laws and Regulations:** Licensee shall observe and comply with all District, Municipal, State and Federal laws, regulations, rules, requirements and orders (collectively referred to as "Rules"), now in force or which may hereafter be in force pertaining to Calwa Park, its buildings, or use thereof.
- 8. **Indemnification:** Licensee shall indemnify , defend and hold harmless District, its officers, agents and employees from and against any and all loss, cost (including

attorneys' fees), damage, expense and liability (including statutory liability and liability under workers' compensation laws) in connection with claims, judgements, damages, penalties, fines, liabilities, losses, suits administrative proceedings, arising out of any act of neglect by Licensee', its agents, employees, contractors, Lessees, participants, representatives, in, on or about the Hall. This indemnity shall survive the termination of this Agreement.

Licensee hereby releases District from any and all liability or responsibility to Licensee or anyone claiming through or under Licensee by way of subrogation or otherwise for any loss or damage to equipment or property of Licensee covered by any insurance then in force.

- a. District shall not at any time be liable for damage or injury to person or property in or upon the facility during the license periods.
 - b. District may prohibit entry to fields by individuals or teams not insured. It is the responsibility of Licensee to ensure that all participants are insured.
9. **Restoration:** If any damage occurs to the fields, or if any repairs or replacements need to be made to those as a result of Licensee exercise of its rights under this Agreement, Licensee shall pay District for any such damage, repairs or replacements upon demand by District.
10. **Assignment and Sublicensing:** Licensee shall not assign any interest in this Agreement or otherwise transfer or sublicense the fields or any part thereof the use of the fields to any party. Licensee may substitute a representative during game days at Licensee's discretion for a period of up to two weeks by notifying the District Administrator in advance. All legal obligations and responsibilities assigned to Licensee in this Agreement are hence transferred to the substitute for the agreed period of time but may not exceed two weeks.
11. **Termination:** This Agreement may be terminated based upon any one or more of the following events:
 - a. Termination for Convenience with 30 days' notice to the other party.
 - b. With 5 days' notice for failure of Licensee to pay the License Fee or any other charges due hereunder when the same is due.
 - c. With 5 days' notice for Licensee' failure to perform any of the terms and conditions of this Agreement.
12. **Notices:** Any notices required to be given under this agreement by either party to the other may be affected by personal delivery in writing. Mailed notices must be addressed to the parties at the addresses appearing with the signatures of this Agreement, but each party may change the address by giving written notice in accordance with this paragraph. Notices delivered personally will be deemed communicated as of actual receipt; mailed notices will be deemed communicated as of the day of mailing.

13. **Attorneys' Fees:** If any legal action, including an action for declaratory relief, is brought to enforce or interpret the provisions of this agreement, the prevailing party will be entitled to reasonable attorneys' fees, which may be set by the court in the same action or in a separate action brought for that purpose, in addition to any other relief to which that party may be entitled.
14. **Venue:** Any lawsuit arising from this Agreement shall be filed in Fresno County, California.
15. **Waiver of Default:** The failure of any party to enforce against the other a provision of this Agreement shall not constitute a waiver of that party's right to enforce such a provision at a later time and shall not serve to vary the terms of the Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in Fresno, California.

CALWA RECREATION AND PARK DISTRICT

Mary L. Rosales, Chair
Calwa Recreation & Park District

Date: _____

LIGA CAMPESINA CESAR CHAVEZ ADULT SOCCER LEAGUE

Javier Soto

Date: _____

10:30 AM

05/09/16

Calwa Recreation and Park District
Reconciliation Summary
Bank of the West Payroll, Period Ending 04/30/2016

	<u>Apr 30, 16</u>
Beginning Balance	9,025.86
Cleared Transactions	
Checks and Payments - 15 items	-13,520.30
Deposits and Credits - 5 items	18,194.56
Total Cleared Transactions	<u>4,674.26</u>
Cleared Balance	<u>13,700.12</u>
Register Balance as of 04/30/2016	13,700.12
Ending Balance	13,700.12

Calwa Recreation and Park District
Reconciliation Detail
Bank of the West Payroll, Period Ending 04/30/2016

Date	Num	Name	Open Balance	Amount
Beginning Balance				
Cleared Transactions				
Checks and Payments - 15 items				
04/01/2016		ADP	-138.20	-138.20
04/05/2016		ADP	-3,266.56	-3,266.56
04/05/2016		ADP	-1,513.21	-1,513.21
04/05/2016	10776	Daniel Turrubiatez	-731.96	-731.96
04/12/2016	10781	Daniel Turrubiatez	-689.55	-689.55
04/15/2016	10780	Mary L. Rosales	-365.80	-365.80
04/15/2016		ADP	-148.64	-148.64
04/20/2016		ADP	-1,631.53	-1,631.53
04/22/2016	10787	Minervino Garcia	-1,090.38	-1,090.38
04/22/2016	10790	Veronica M. Luchessa	-1,005.26	-1,005.26
04/25/2016	10788	Amardeep Gill	-1,188.71	-1,188.71
04/25/2016	10789	Eleno Hernandez Ort...	-613.95	-613.95
04/26/2016	10791	Daniel Turrubiatez	-677.15	-677.15
04/29/2016	10777	Sandra F. Celedon-C...	-365.80	-365.80
04/29/2016		ADP	-93.60	-93.60
Total Checks and Payments			-13,520.30	-13,520.30
Deposits and Credits - 5 items				
04/08/2016	65-025...	Calwa Recreation and...	4,687.96	4,687.96
04/11/2016		ADP	0.14	0.14
04/12/2016	65-025...	Calwa Recreation and...	6,589.16	6,589.16
04/22/2016	65-025...	Calwa Recreation and...	6,823.70	6,823.70
04/29/2016		ADP	93.60	93.60
Total Deposits and Credits			18,194.56	18,194.56
Total Cleared Transactions			4,674.26	4,674.26
Cleared Balance			4,674.26	4,674.26

CALWA RECREATION
AND PARK DISTRICT
4545 E CHURCH AVE
FRESNO CA 93725-1537

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New Chip Cards on the Way!

In an effort to provide more secure technology, we are sending our customers newly designed chip cards to help prevent counterfeit fraud. If you recently received your new chip card, please activate the new card and begin using it immediately. If you haven't received a chip card yet, watch your mail over the upcoming months. For more information visit bankofthewest.com/chipcards.

Get prepared for your Summer travels. Visit your Bank of the West branch to get your Foreign Currency before you go. And when you get back, your Bank of the West banker can help you turn them back into Dollars.

REGULAR BUSINESS CHECKING 097-005854

CALWA RECREATION
AND PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$9,025.86
2 Credits	93.74
3 Deposits	18,100.82
6 Withdrawals	-6,791.74
9 Checks	-6,728.56
Ending Balance	\$13,700.12

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$11,489.48

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

REGULAR BUSINESS CHECKING

ACCOUNT DETAIL

Credits

<i>Date</i>	<i>Amount</i>	<i>Description</i>
04/11	\$0.14	ELECTRONIC DEP WAGEPOINT PAYMEN PAYROLL 041116PPD
04/29	93.60	ELECTRONIC DEP ADP PAYROLL FEES ADP - FEES 042916 2RJIG 7440755 CCD
2 credits for a total of \$93.74		

Deposits

<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>	<i>Date</i>	<i>Amount</i>
04/08	\$4,687.96	04/12	\$6,589.16	04/22	\$6,823.70
3 deposits for a total of \$18,100.82					

Withdrawals

<i>Date</i>	<i>Amount</i>	<i>Description</i>
04/01	\$138.20	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 040116 2RJIG 5047835 CCD
04/05	1,513.21	ELECTRONIC DBT ADP Tax/401k Tax/401k 040516 RRJIG 040507A01 CCD
04/05	3,266.56	ELECTRONIC DBT ADP EEPAY/GARNWC EEPAY/GARN 040516 766059641343JIG CCD
04/15	148.64	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 041516 2RJIG 6043986 CCD
04/20	1,631.53	ELECTRONIC DBT ADP Tax/401k Tax/401k 042016 RRJIG 7535846VV CCD
04/29	93.60	ELECTRONIC DBT ADP PAYROLL FEES ADP - FEES 042916 2RJIG 7181885 CCD
6 withdrawals for a total of \$6,791.74		

Checks Paid

<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>	<i>Number</i>	<i>Date paid</i>	<i>Amount</i>
10776	04/05	731.96	10781	04/12	689.55	10789	04/25	613.95
10777	04/29	365.80	10787*	04/22	1,090.38	10790	04/22	1,005.26
10780*	04/15	365.80	10788	04/25	1,188.71	10791	04/26	677.15
9 checks paid for a total of \$6,728.56								

* Break in check number sequence.

IMPORTANT INFORMATION**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**

(For accounts that are maintained primarily for personal, family or household purposes.)

Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*In South Dakota, Bank of the West operates under the name of Bank of the West California.



Account Statement

April 1, 2016 - April 30, 2016

Page 4 of 6

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1:00 PM

05/03/16

Calwa Recreation and Park District
Reconciliation Summary
Fresno County Account, Period Ending 04/30/2016

	<u>Apr 30, 16</u>
Beginning Balance	124,376.07
Cleared Transactions	
Checks and Payments - 24 items	-25,956.45
Deposits and Credits - 1 item	102,586.82
Total Cleared Transactions	<u>76,630.37</u>
Cleared Balance	<u>201,006.44</u>
Register Balance as of 04/30/2016	201,006.44
Ending Balance	201,006.44

**Calwa Recreation and Park District
Reconciliation Detail
Fresno County Account, Period Ending 04/30/2016**

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						124,376.07
Cleared Transactions						
Checks and Payments - 24 items						
Check	04/04/2016	65-02...	Account Temps	X	-1,305.60	-1,305.60
Check	04/04/2016	65-02...	Unwired Broadband ...	X	-219.90	-1,525.50
Check	04/04/2016	65-02...	South Bay Acceptan...	X	-177.08	-1,702.58
Check	04/04/2016	65-02...	De Lage Landon	X	-129.87	-1,832.45
Check	04/08/2016	65-02...	Calwa Recreation a...	X	-4,687.96	-6,520.41
Check	04/11/2016	65-02...	PG&E	X	-1,844.74	-8,365.15
Check	04/11/2016	65-02...	Account Temps	X	-435.20	-8,800.35
Check	04/11/2016	65-02...	Central Sanitary Sup...	X	-164.70	-8,965.05
Check	04/12/2016	65-02...	Calwa Recreation a...	X	-6,589.16	-15,554.21
Check	04/22/2016	65-02...	Calwa Recreation a...	X	-6,823.70	-22,377.91
Check	04/22/2016	65-02...	Montoy Law Corpora...	X	-1,428.00	-23,805.91
Check	04/22/2016	65-02...	Sonitrol	X	-441.00	-24,246.91
Check	04/22/2016	65-02...	Home Depot Credit ...	X	-314.32	-24,561.23
Check	04/22/2016	65-02...	Mid Valley Disposal	X	-212.30	-24,773.53
Check	04/22/2016	65-02...	South Bay Acceptan...	X	-185.93	-24,959.46
Check	04/22/2016	65-02...	Office Depot Credit ...	X	-180.66	-25,140.12
Check	04/22/2016	65-02...	City of Fresno-Utilities	X	-179.26	-25,319.38
Check	04/22/2016	65-02...	John Deere Financial	X	-131.55	-25,450.93
Check	04/22/2016	65-02...	De Lage Landon	X	-129.87	-25,580.80
Check	04/22/2016	65-02...	AT&T	X	-102.39	-25,683.19
Check	04/22/2016	65-02...	Zoom Imaging Soluti...	X	-98.72	-25,781.91
Check	04/22/2016	65-02...	Central Sanitary Sup...	X	-75.61	-25,857.52
Check	04/22/2016	65-02...	Central Sanitary Sup...	X	-71.17	-25,928.69
Check	04/22/2016	65-02...	Verizon Wireless	X	-27.76	-25,956.45
Total Checks and Payments					-25,956.45	-25,956.45
Deposits and Credits - 1 item						
Deposit	04/30/2016			X	102,586.82	102,586.82
Total Deposits and Credits					102,586.82	102,586.82
Total Cleared Transactions					76,630.37	76,630.37
Cleared Balance					76,630.37	201,006.44
Register Balance as of 04/30/2016					76,630.37	201,006.44
Ending Balance					76,630.37	201,006.44

Report ID:
Program:

PeopleSoft

MONTHLY GENERAL LEDGER TRANSACTION REGISTER
Journal Dates 04/01/2016 through 04/30/2016

Page No. 1
Run Date 05/03/2016
Run Time 09:10:41

Fund: Calwa Park And Recreation Dist SUBCLASS: ACCOUNT:

Sub class: General Subclass
Account:

Journal Date	Jrnl Src	Jrnl ID	Header Description	Line Ref	Debit Amount	Credit Amount	
Beginning Balance							
04/01/2016	REC	0001726386	Op Fund Entry - Main			1,832.45	
04/07/2016	REC	0001727031	Op Fund Entry - Main		4,687.96		
04/08/2016	REC	0001727100	Op Fund Entry - Main		9,033.80		
04/18/2016	AUD	0001727893	16-TEETER 2ND FY 2015-16	TEETER 2ND	102,508.89		
04/21/2016	ALO	0001728592	3rd QTR-1st INTEREST DISTR		77.93		
Cash In Treasury							
Ending Balance					Account Total	10,402.24	
						25,956.45	

Account: 1,653,408.88							
Beginning Balance							
04/01/2016	REC	0001726386	Op Fund Entry - Main		1,832.45		
04/07/2016	REC	0001727031	Op Fund Entry - Main		4,687.96		
04/08/2016	REC	0001727100	Op Fund Entry - Main		9,033.80		
04/21/2016	REC	0001728629	Op Fund Entry - Main		10,402.24		
Fund Balance - Unassigned							
Ending Balance					Account Total	25,956.45	0.00

Account: -121,503.50							
Beginning Balance							
04/18/2016	AUD	0001727893	16-TEETER 2ND FY 2015-16	TEETER 2ND	-121,503.50		
Property Taxes-Current Secured							
Ending Balance					Account Total	-224,012.39	0.00

Account: -1,122.98							
Beginning Balance							
04/21/2016	ALO	0001728592	3rd QTR-1st INTEREST	DISTR	-1,122.98		
Interest							
Ending Balance					Account Total	-1,200.91	0.00

Subclass Total			128,543.27	128,543.27		
Fund Total			128,543.27	128,543.27		

End of Report

Report ID: GJSF9109
 Program: GJSF9109

PeopleSoft
 MONTHLY GENERAL LEDGER TRIAL BALANCE
 Fiscal Year 2016
 Through Period 10

Page No. 1
 Run Date 05/03/2016
 Run Time 09:10:41

Fund:	4660											
Subclass:	Calwa Park And Recreation Dist	Debit Accts	Beginning Balance	Credit Accts	Year-to-Date	Transaction	Current	Balances				
General Subclass					Debits	Credits	Accts	Credit Accts				
Cash In Treasury		118,671.26			82,335.18	0.00	201,006.44					
Due To Other Governmental		0.00			0.00	0.00	0.00					
Fund Balance - Unassigned		0.00		1,619,309.92	0.00	0.00	0.00				1,619,309.92	
RDA ABX1 26 Property Tax		0.00		-1,500,638.66	178,726.67	0.00	0.00				-1,679,365.33	
Redev Tax Increm Reimb		0.00		0.00	0.00	5,996.91	0.00				5,996.91	
Suppl-Prior Unsecured		0.00		0.00	0.00	9,332.57	0.00				9,332.57	
Suppl-Prior Secured		0.00		0.00	0.00	4.09	0.00				4.09	
Suppl-Current Unsecured		0.00		0.00	0.00	186.65	0.00				186.65	
Property Taxes-Current Sec		0.00		0.00	0.00	45.40	0.00				45.40	
Suppl-Current Secured		0.00		0.00	0.00	224,012.39	0.00				224,012.39	
Supplemental-Curr Unsec Pr		0.00		0.00	0.00	3,244.31	0.00				3,244.31	
Property Taxes-Current Uns		0.00		0.00	0.00	27.73	0.00				27.73	
Property Taxes-Curr Unsec		0.00		0.00	0.00	14,515.70	0.00				14,515.70	
Property Taxes-Prior Unsec		0.00		0.00	0.00	515.85	0.00				515.85	
Penalties & Costs-Delinq T		0.00		0.00	0.00	130.88	0.00				130.88	
Prior Tax Sales Taxes		0.00		0.00	0.00	73.42	0.00				73.42	
Interest		0.00		0.00	0.00	28.88	0.00				28.88	
State In-Lieu Taxes- Fish&		0.00		0.00	0.00	1,200.91	0.00				1,200.91	
State-I/L Homeowners Prop		0.00		0.00	0.00	7.22	0.00				7.22	
Federal In Lieu - Housing		0.00		0.00	0.00	1,706.10	0.00				1,706.10	
SUB CLASS TOTAL		118,671.26		118,671.26	261,061.85	261,061.85	201,006.44				201,006.44	

End of Report

Report ID: GLSF9109
Program: GLSF9109

PeopleSoft
MONTHLY GENERAL LEDGER TRIAL BALANCE
Fiscal Year 2016
Through Period 10

Page No. 2
Run Date 05/03/2016
Run Time 09:10:41

Fund: Calwa Park And Recreation Dist
Subclass: General Subclass

	Beginning Balance	Year-to-Date	Transaction	Current	Balances
	Debit Accts	Debits	Credits	Accts	Credit Accts

GRAND TOTALS	118,671.26	261,061.85	261,061.85	201,006.44	201,006.44
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End of Report

10:18 AM

05/03/16

Calwa Recreation and Park District
Reconciliation Summary
Bank of The West Revenue, Period Ending 04/30/2016

	<u>Apr 30, 16</u>
Beginning Balance	3,127.74
Cleared Transactions	
Checks and Payments - 14 items	-2,047.67
Deposits and Credits - 5 items	4,750.18
Total Cleared Transactions	<u>2,702.51</u>
Cleared Balance	<u><u>5,830.25</u></u>
Register Balance as of 04/30/2016	5,830.25
Ending Balance	5,830.25

Calwa Recreation and Park District
Reconciliation Detail
Bank of The West Revenue, Period Ending 04/30/2016

Type	Date	Num	Name	Clr	Amount
Beginning Balance					
Cleared Transactions					
Checks and Payments - 14 items					
Check	04/01/2016	Debit	Bank of the West	X	-10.00
Check	04/04/2016	Debit	Staples	X	-190.65
Check	04/05/2016	Debit	Home Depot Store	X	-262.86
Check	04/05/2016	Debit	Sears	X	-194.78
Check	04/05/2016	Debit	Sears	X	-97.19
Check	04/07/2016	Debit	Shell Gas Station	X	-58.95
Check	04/07/2016	1038	Verizon Wireless	X	-6.72
Check	04/08/2016	1040	Eleno Hernandez Or...	X	-603.55
Check	04/11/2016	Debit	City of Fresno-Parking	X	-33.00
Check	04/11/2016	Debit	City of Fresno-Parking	X	-0.76
Check	04/19/2016	Debit	Home Depot Store	X	-38.46
Check	04/20/2016	Debit	Ace Hardware	X	-289.96
Check	04/21/2016	Debit	Shell Gas Station	X	-60.79
Check	04/25/2016	1039	Araceli Duran	X	-200.00
Total Checks and Payments					-2,047.67
Deposits and Credits - 5 items					
Deposit	04/04/2016			X	415.00
Deposit	04/07/2016			X	440.00
Deposit	04/08/2016			X	25.00
Deposit	04/14/2016			X	1,289.83
Deposit	04/22/2016			X	2,580.35
Total Deposits and Credits					4,750.18
Total Cleared Transactions					2,702.51
Cleared Balance					2,702.51

CALWA RECREATION & PARK DISTRICT
4545 E CHURCH AVE
FRESNO CA 93725-1537

At your service

 bankofthewest.com

 1-800-488-2265

 1-800-659-5495 TTY/TDD

New Chip Cards on the Way!

In an effort to provide more secure technology, we are sending our customers newly designed chip cards to help prevent counterfeit fraud. If you recently received your new chip card, please activate the new card and begin using it immediately. If you haven't received a chip card yet, watch your mail over the upcoming months. For more information visit bankofthewest.com/chipcards.

Get prepared for your Summer travels. Visit your Bank of the West branch to get your Foreign Currency before you go. And when you get back, your Bank of the West banker can help you turn them back into Dollars.

CLASSIC BUSINESS CHECKING

CALWA RECREATION & PARK DISTRICT

ACCOUNT SUMMARY

Beginning Balance	\$3,127.74
0 Credits	0.00
5 Deposits	4,750.18
11 Withdrawals	-1,237.40
3 Checks	-810.27
Ending Balance	\$5,830.25

EARNINGS SUMMARY

Interest this statement period	\$0.00
Interest credited year-to-date	\$0.00
Annual percentage yield earned	0.00%
Average monthly balance	\$3,881.91

For your protection:

Examine this statement promptly. Any discrepancy must be reported within 30 days. Consumer customers: A discrepancy regarding an electronic payment or line of credit must be reported within 60 days.

CLASSIC BUSINESS CHECKING

ACCOUNT DETAIL

Deposits

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
04/04	\$415.00	04/08	\$25.00	04/22	\$2,580.35
04/07	440.00	04/14	1,289.83		
5 deposits for a total of \$4,750.18					

Withdrawals

<u>Date</u>	<u>Amount</u>	<u>Description</u>
04/01	\$10.00	MONTHLY SVC CHG PREVIOUS PERIOD ACTIVITY RESULTED IN MONTHLY SERVICE CHARGE
04/04	190.65	DEBIT CARD POS STAPLES DIRECT 800-3333330 MA ON 160403 #2651
04/05	194.78	POS PURCHASE 284839 SEARS ROEBUCK 1 CLOVIS CA ##2651
04/05	97.19	POS PURCHASE 364840 SEARS ROEBUCK 1 CLOVIS CA ##2651
04/05	262.86	POS PURCHASE 263301 THE HOME DEPOT 66 CLOVIS CA ##2651
04/07	58.95	POS PURCHASE 773695 SHELL Service S FRESNO CA ##2651
04/11	0.76	DEBIT CARD POS CITY OF FRESNO PARKG (JEFFERSONVILL IN ON 160410 #2651
04/11	33.00	DEBIT CARD POS CITY OF FRESNO PARKING FRESNO CA ON 160410 #2651
04/19	38.46	POS PURCHASE 726301 THE HOME DEPOT 10 FRESNO CA ##2651
04/20	289.96	DEBIT CARD POS FRESNO ACE HARDWARE FRESNO CA ON 160420 #2651
04/21	60.79	POS PURCHASE 774369 SHELL Service S FRESNO CA ##2651
11 withdrawals for a total of \$1,237.40		

Checks Paid

<u>Number</u>	<u>Date paid</u>	<u>Amount</u>	<u>Number</u>	<u>Date paid</u>	<u>Amount</u>	<u>Number</u>	<u>Date paid</u>	<u>Amount</u>
1038	04/07	6.72	1039	04/08	200.00	1040	04/08	603.55
3 checks paid for a total of \$810.27								

IMPORTANT INFORMATION**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS**

(For accounts that are maintained primarily for personal, family or household purposes.)

Telephone us at (800) 488-2265, or write us at Bank of the West*, Branch Service Center, P.O. Box 2573, Omaha, NE 68103-2573 as soon as you can if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. We will need to know the following:

1. Tell us your name and account number (if any).
2. Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
3. Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (20 business days for transactions involving new accounts) to do this, we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

*In South Dakota, Bank of the West operates under the name of Bank of the West California.



Account Statement

April 1, 2016 - April 30, 2016

Page 4 of 4

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Calwa Recreation & Park District

4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Mary L. Rosales	Raul Guerra	Sandra Celedon	Felicia Salcido	Vacant
Board Member Chair	Board Member Vice-Chair	Board Member Secretary	Board Member	

Aaron Gill
District Administrator
www.calwarecreation.org

STAFF REPORT

May 17th, 2016

From: Aaron Gill, District Administrator
Subject: Public Hearing on Ordinances
Attachments: Ordinance No. 2016-01

Agenda Item 7A – May 17th, 2016 Board Meeting Agenda

BACKGROUND

Currently the District has no park rules or ordinances. Staff and District Counsel drafted an ordinance to address the lack of rules; action was based on a priority list of pressing matters developed by the Board of Directors. Upon completion and placement on an agenda, The Board of Directors introduced Ordinance No. 2016-01 during the April 26th, 2016 regular board meeting. It was passed, however, on the condition of several amendments.

EXECUTIVE SUMMARY

Following the introduction of Ordinance No. 2016-01, staff and District Counsel worked to prepare the document for the Public Hearing and possible adoption. While District Counsel integrated the amended changes into the document, staff prepared a Notice of Public Hearing as required by law; the template for the Notice of Public Hearing and other procedural requirements were based off of Fresno County documents given to staff by District Counsel. Moreover, significant direction on the procedural process of was given by District Counsel. The Public Notice appeared in the Fresno Bee on May 7th, 2016.

RECOMMENDATION

Staff recommends that the Board of Directors adopt Ordinance No. 2016-01.

ORDINANCE NO.____

**AN ORDINANCE OF THE BOARD OF DIRECTORS OF THE
CALWA RECREATION AND PARK DISTRICT
ESTABLISHING PARK USE RULES AND REGULATIONS**

The Board of Directors of the Calwa Recreation and Park District ordains as follows:

SECTION 1. This ordinance is adopted to read as follows:

CALWA PARK RULES AND REGULATIONS

Chapters:

Chapter 1.	Title.
Chapter 2.	Definitions.
Chapter 3.	Applicability.
Chapter 4.	Authority.
Chapter 5.	Unacceptable Conduct.
Chapter 6.	Violations
Chapter 7.	Park Hours.
Chapter 8.	Park or Facility Application.
Chapter 9.	Denial or Cancellation of Permit.
Chapter 10.	Liability.
Chapter 11.	No Commercial Events
Chapter 12.	Right to Appeal.
Chapter 13.	Prohibited Acts and Conduct – General.
Chapter 14.	Dogs and Animals in Park.
Chapter 15.	Obstructing Pathways in Park.
Chapter 16.	Health and Safety.
Chapter 17.	Drug Free Zone.
Chapter 18.	Soliciting.
Chapter 19.	Trespass.
Chapter 20.	Parking Space – Disabled Persons.
Chapter 21.	Parking – General.
Chapter 22.	Automobiles, Bicycles, and Other Conveyances.
Chapter 23.	Severability

CHAPTER 1. TITLE.

This ordinance shall be known as the Calwa Park Use Rules and Regulations.

CHAPTER 2. DEFINITIONS.

A. “Board” means the Board of Directors of the Calwa Recreation and Park District.

- B. "Calwa Park" or "Park" as used in this ordinance shall mean the District-owned and maintained park located at 4545 E. Church Street, Fresno, California, 93725.
- C. "District" means the Calwa Recreation and Park District, and includes all lands owned, controlled, or managed by the Calwa Recreation and Park District.
- D. "Permission." Unless otherwise expressly provided, "permission" means written permission granted by the District per approved permits, contracts, or Board approval.
- E. "Person" means any natural person, firm, corporation, club, municipality, district, or public agency, and all association or combinations of persons whenever acting for themselves or by any agent, servant, or employee.

CHAPTER 3. APPLICABILITY

All persons entering upon Calwa Park shall abide by the rules and regulations of the District and the laws of the State of California.

The provisions of this Ordinance shall not apply to employees of the District engaged in and acting within the scope of their authorized duties. However, the District employees shall abide by the laws of the State of California and all applicable county and/or municipal ordinances.

CHAPTER 4. AUTHORITY.

This ordinance is adopted pursuant the Recreation and Park District Law as set forth in Public Resources Code Section 5780 to 5780.9.

CHAPTER 5. UNACCEPTABLE CONDUCT.

No person shall continue to engage in any course of conduct in the Park after he or she is advised by a District employee, agent, or concessionaire having authority to regulate or manage the area, that such conduct unreasonably or unnecessarily interferes with obstructs the lawful use and enjoyment of such facility or area by other persons, or unreasonably impairs the ability of any District employee, agent, or concessionaire to perform his or her authorized duties and activities.

CHAPTER 6. VIOLATIONS

Pursuant to Public Resources Code Section 5786.17, any violation of this Ordinance is punishable as a misdemeanor or infraction. Public Resources Code Section 5786.17 provides:

- A. Violation of this ordinance is a misdemeanor punishable pursuant to Section 19 of the Penal Code.
- B. Any citation issued by District for violation of this ordinance may be processed as an infraction pursuant to subdivision (d) of Section 17 of the Penal Code.

- C. To protect property and to preserve the peace at Calwa Park, the Board of Directors may confer on designated District employees the power to issue administrative citations pursuant to Government Code 54951.

CHAPTER 7. PARK HOURS.

Park hours are from 8:00 a.m. to 9:00 p.m. No person shall be in, on, or within Calwa Park between 9:00 p.m. and 8:00 a.m. unless a Special Permit or Contract provides otherwise. Persons with a valid Special Permit or Contract shall be permitted to use the Park as specified in the Permit or Contract after which they shall leave the Park without delay.

CHAPTER 8. PARK OR FACILITY APPLICATION.

Any person applying for a required permit for use of the Park shall file an application (in the form and time schedule established by the District) for such permit. All applications for such use must be signed or co-signed by an adult, which adult shall agree to be responsible for said use. No use permit will be granted until payment of fees has been made; and no use permit will be granted if, prior to the time the application was filed, the District has scheduled a District event or general public use at the same time and place as the activity proposed in the application.

CHAPTER 9. DENIAL OR CANCELLATION OF PERMIT.

A permit shall be denied or canceled if the proposed use or activities:

- A. Cause injury or damage to park resources; or
- B. Are contrary to the purposes for which involved park areas were established; or
- C. Unreasonably interfere with interpretive programs, visitor services, or other District program activities, or with Public Safety or administrative activities of the District; or
- D. Substantially impair the operation of public use facilities or services; or
- E. Present a clear and present danger to the public health and safety; or
- F. Result in significant conflict with other existing uses; or
- G. Insurance or other permit conditions cannot or are not complied with; or
- H. Affects the aesthetics of or alters the landscape of the Park.

CHAPTER 10. LIABILITY.

All persons to whom an exclusive use or special event permit has been granted and all persons who enter a contract for use of the Park must agree in writing to indemnify and hold the District harmless for injury or damage in any way caused by the activity sponsored by the permittee, and said person shall be liable to the District for any and all injury to persons or damage to Park and facilities owned by the District which results from the activity of the permittee/contractor or is caused by any participant in said activity, and provide insurance coverage at levels set by the

District's insurance provider, sufficient to provide reasonable insurance coverage for such use or event.

CHAPTER 11. RESERVATION POLICIES.

The District has established reservation policies for use of the Park which are required to be followed.

CHAPTER 12. RIGHT TO APPEAL.

An applicant whose application for a permit or reservation has been denied or whose permit or reservation has been canceled may appeal the decision of the District Administrator to the Board of Directors. The District Board of Directors shall allow the appellant an opportunity to be heard including presenting any and all evidence, testimony, and information relevant to the application. The Board shall issue a final written decision within 7 business days after the close of the hearing either approving the permit, approving it with modifications or upholding the denial or cancellation of the permit.

CHAPTER 13. PROHIBITED ACTS AND CONDUCT – GENERAL

Within the limits of the Park, no person shall:

- A. Sell any tickets for a performance or activity or seek contributions for a performance or activity, whether conducted in the Park or elsewhere, except with the prior written permission of the District Administrator.
- B. Cut, break, injure, deface, or disturb any tree, shrub, plant, rock, building, cage, pen, monument, fence, bench, or other structure, apparatus, or property; or pluck, pull up, cut, take, or remove any shrub, bush, plant, or flower, or mark or write upon any building, monument, fence, bench, or other structure, or carry any flowers, shrubs, or branches into or through any Park.
- C. Cut or remove any wood, turf, grass, soil, rock, sand, or gravel.
- D. Distribute any commercial handbills, or circulars, or post, place, or erect a commercial advertising device of any kind.
- E. Make or kindle a fire for any purpose.
- F. Camp or lodge at any place in Calwa Park.
- G. Use playground equipment in an unsafe manner or for an unintended use.
- H. Indulge in riotous, threatening, indecent, or immoral conduct, or abusive, threatening language or throwing stones or missiles.
- I. Play or practice golf or archer, or fly motor driven models.

- J. Play or bet at or against any game which is played, conducted, dealt or carried on with cards, dice, or other device, for money, chips, shell, credit, or other representative of value, or maintain or exhibit any gambling table or other instrument of gambling or gaming, or play any game prohibited by any provision of state law.
- K. Practice, carry on, conduct, or solicit for any trade, occupation, business, or profession, without the written permission of the District Administrator.
- L. Enter, remain, stay, loiter, park or leave standing any vehicle between the hours of 9 p.m. and 8 a.m., without the written permission of the District Administrator.
- M. Take into, exhibit or use in any park any firearm, air gun, sling shot, firecrackers, torpedoes, rockets, or other fireworks, or other articles of like character.
- N. Go upon any lawn or grass plot, where prohibited by the District Administrator and which prohibition is indicated by legible signs.
- O. Open, expose, or interfere with any water or gas pipe, hydrant, stopcock, sewer, basin, or other construction, in any park.
- P. Throw or place any paper, bottle, trash, or refuse matter of any kind whatsoever, or any other article or thing, upon the grounds of Calwa Park.
- Q. Hunt, pursue, annoy, throw stones or missiles at, or molest or disturb in any way, any animal, bird or reptile.
- R. Remain in, or place anything in, any public place or way in a park so as to obstruct, or unreasonably hinder the use for which such place was designed.
- S. Take into the Park any wild animal or fowl.
- T. Allow or leave unattended children under the age of 12 in the Park.

CHAPTER 14. DOGS AND ANIMALS IN PARK.

- A. Dogs on Leash. No person having the control or care of any dog shall suffer or permit such dog to enter or remain in Calwa Park unless it be led by a leash of suitable strength not more than six (6) feet in length.

The owner of the dog and/or the person in control or care of the dog shall be responsible for, and to make good, any damage caused in any event, by such dog, whether or not leashed. The provisions of this subsection do not relieve the owner and/or person in control or care of said dog from liability to the District for violation of this Section.

- B. Removal of Dog Feces. Any person bringing a dog onto the Park shall immediately remove the excrement deposited by such animal. Animal waste must be placed in garbage cans or removed from the Park.

C. Dangerous Animals. No person shall bring into or permit any dangerous animal to enter or remain on Park property or any part thereof. For purposes of this subsection, a dangerous animal is defined as any animal, which is declared a dangerous animal by a County or City, an exotic animal, or an animal which demonstrates any of the following behavior:

- i. An attack which requires a defensive action by any person to prevent bodily injury and/or property damage.
- ii. An attack on another animal, domestic or wild, or livestock.
- iii. An attack that results in any injury to any person.
- iv. Any behavior that constitutes a physical threat of bodily harm to a person.

D. Abandoned Animals. No person shall abandon a dog, cat, fish, fowl, or other animal within the Park.

CHAPTER 15. OBSTRUCTING PATHWAYS IN PARK.

No person or persons shall assemble, collect or gather together in any walk, driveway, passageway or pathway in any park or in any other place set apart for the travel of persons or vehicles in or through any park in such a manner that the free passage or use thereof by persons or vehicles passing along the same shall be obstructed.

CHAPTER 16. HEALTH AND SAFETY.

A. Consumption of Alcoholic Beverages Prohibited. No person shall consume or possess any alcoholic beverage in Calwa Park. "Alcoholic beverage" includes alcohol, spirits, liquor, wine, beer and any liquid or solid containing one half of one percent or more of alcohol by volume and which is fit for beverage purposes either alone or when diluted, mixed or combined with other substances. Notwithstanding the above, beer and wine may be permitted under a Special Event Permit pursuant to terms and conditions established by the Board of Directors.

B. Smoking on District Property Prohibited. Smoking or disposal of any cigarette, cigar, or tobacco product, or any combustible plant, weed, or substance, including medical marijuana, is prohibited in Calwa Park.

CHAPTER 17. DRUG FREE ZONE.

Calwa Park is a designated "drug free zone" pursuant to state law. This section applies and is enforceable only if notice of this section is posted at the park. No person shall possess drug paraphernalia as defined in Section 11364 of the Health and Safety Code.

CHAPTER 18. SOLICITING.

- A. General. No person nor group of persons shall solicit, sell, hawk, or otherwise peddle or rent any goods, wares, merchandise, liquids, or edibles for human consumption or services, except by the concessionaires and groups authorized so in writing by the Board of Directors or the District Administrator, and such written authority is in the possession of a representative of the group while soliciting. However, groups who are using the District property may sell, or raise funds for non-profit, charitable, or political purposes in conjunction with a facility reservation or with an approved special event. In no event may selling or soliciting be extended to members of the general public using District parklands.
- B. Commercial. No person, group of persons, nor any business or commercial entity shall solicit, sell, merchandise, liquids or edibles for human consumption or service, or give any lessons, classes, or instruction whether for profit or otherwise, except by those concessionaires or groups so authorized by the Board of Directors or the District Administrator. For the purposes of this section, soliciting and selling shall include leafletting or distribution of advertisements or other promotional devise, the collection of any monies for the use of Park District property, or delivering any goods or services for fee.

CHAPTER 19. TRESPASS.

- A. Refusing or failing to leave the Park immediately upon being requested by a District employee for failure to comply with this ordinance or any District permit or contract is trespass. The following also constitute trespass:
- i. Tearing down, mutilating, or destroying any sign, sign board, or notice forbidding trespassing on the land; or
 - ii. Removing, injuring, unlocking, or tampering with any lock on any gate on or leading to the Park; or
 - iii. Refusing or failing to leave the Park including real property areas or structures not open to the general public, upon being requested to leave by a peace officer at the request of the District and upon being informed by the peace officer that he or she is acting at the request of the District; or.
 - iv. Willfully tearing down, or otherwise destroying any fence on the enclosed land or another, or opening any gate, bar, or fence of another willfully leaving it open without written permission of the District.

CHAPTER 20. PARKING SPACE – DISABLED PERSONS.

- A. Parking Spaces. Certain parking stalls or spaces at Calwa Park shall be designated for the exclusive use of disabled persons' vehicles that display a distinguishing license plate or placard issued pursuant to Section 22511.5 of the California Vehicle Code or the disabled veteran as specified in Section 9105 of the California Vehicle Code.

- B. Removal. Except as authorized by written District permit or contract, any vehicle parked or left standing in violation of this provision shall be removed from the Park property posted disabled persons' parking spaces in accordance with Section 22511.8 of the California Vehicle Code.

CHAPTER 21. PARKING – GENERAL.

Motor vehicles or other motorized conveyances shall only park in a District established or designated parking area. The parking lots are to be used by Park patrons during District Park hours. No person shall park a motor vehicle, except an authorized emergency vehicle or when in compliance with the direction of a peace officer, in any of the following places:

- A. In areas where prohibited by “NO PARKING” signs.
- B. Blocking or obstructing any gate, entrance, or exit.
- C. On any lawn or grassy area.
- D. On any picnic area.
- E. In such a manner as to take up more than one “marked” parking place in any authorized parking area.
- F. In any area where such vehicle blocks or obstructs the free flow of traffic.
- G. Within 15 feet of a fire hydrant.
- H. Adjacent to any curb painted red.

CHAPTER 22. AUTOMOBILES, VEHICLES, AND OTHER CONVEYANCES.

- A. Limited Areas for Driving or Operating. No person shall operate or drive an automobile, bicycle, motorcycle, truck, trailer, wagon, motor scooter, or other conveyance on other than roads or parking lot designated by the District for that purpose or as authorized by a written District permit or contract.
- B. Safe Driving and Operation. Bicycles, skateboards, roller skates, roller blades, self-propelled scooters and other like vehicles and conveyances shall not be operated in a negligent, unsafe, or reckless manner or in a way that potentially endangers the safety, well-being, or property of any person, not at excessive speeds, especially when passing other Park users.
- C. No Washing or Repairs. No person shall wash, service, or repair any motor vehicle within the Park.
- D. Safety Gear. Individuals using bicycles, skateboards, roller skates, roller blades, self-propelled scooters, and other like vehicles and conveyances in and through the Park must wear a helmet while using such vehicles and conveyances while in the Park.

E. Speed Limits. No person shall drive a vehicle within the Park at a speed greater than is reasonable or prudent having due regard for children, seniors, adults, pets, and other vehicles.

CHAPTER 23. SEVERABILITY.

If any chapter, section, subsection, paragraph, subparagraph, sentence or clause of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Ordinance; and the Board of Directors declares that this Ordinance, and each chapter and section would have been adopted irrespective of such possible findings of invalidity or unconstitutionality and, to that end, the provisions of this Ordinance are hereby declared to be severable.

SECTION 2. CEQA. This ordinance is exempt from CEQA pursuant to Title 14, California Code of Regulations Section 15061(b)(3) under the general rule that CEQA does not apply to activities which can be seen with certainty to have no effect on the environment. Adopting regulations relating to massage establishments will not create any environmental impacts.

SECTION 3. Publication. This ordinance shall be published in accordance with the provisions of Government Code Section 25124.

SECTION 4. Effective Date. This ordinance shall become effective thirty days after its adoption.

The foregoing ordinance, Ordinance No. _____ was adopted at a regular meeting of the Board of Directors of the Calwa Recreation and Park District held on _____, 2016, and was passed and approved by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing ordinance is hereby approved.

Mary Rosales,
Board Chairperson

ATTEST:

Amardeep Gill, Secretary



Calwa Recreation & Park District

4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Mary L. Rosales **Raul Guerra** **Sandra Celedon** **Felicia Salcido** **Vacant**

Board Member
Chair

Board Member
Vice-Chair

Board Member
Secretary

Board Member

Aaron Gill
District Administrator
www.calwarecreation.org

STAFF REPORT

May 17th, 2016

From: Aaron Gill, District Administrator

Subject: 2016 Summer Program

Attachments: Spreadsheet of 2015 Summer Program Costs

Agenda Item 8B – May 17th, 2016 Board Meeting Agenda

BACKGROUND

Summer typically marks an uptick of activity within the District. A contributing factor to this increase is summer break for school aged children. With the consideration that the District is located in a low-income and underserved community and does not offer many services to engage children during summer break, staff developed a summer program in 2015.

EXECUTIVE SUMMARY

The District's 2015 summer program offered activities that children in the area typically don't have a chance to receive during summer break; this included arts and crafts, sports and recreation, and educational curriculum. The District partnered with the San Joaquin River Parkway and Conservation Trust to offer environmental educational opportunities, as well. Held along with the FUSD summer lunch program, the program proved to have a positive impact. With the exception of the curriculum and scholarships provided by the Conservation trust, the program was entirely District funded. While the overall cost of the program was not a major burden to the District, the time of staff to develop, direct, and assist within the program in conjunction with the costs incurred did cause some strain within the District.

RECOMMENDATION

Currently, staff is working on prioritized matters as instructed by the Board of Directors. These matters (ordinance, contracts, fee schedules, etc.) along with standard operations within the District have proven to be time consuming for staff. Considering the amount of time required to develop, plan, and oversee a summer program for the District, staff recommends that the summer program be canceled this year and revisited in 2017.

Calwa Recreation and Park District
Transactions by Account
As of July 31, 2015

Summer Program Cost 2015

Date	Name	Amount
07/01/2015	Office Depot Credit Card	65.27
07/02/2015	Walmart	215.62
07/09/2015	Fresno Chaffee Zoo	100.00
07/10/2015	Walmart	119.36
07/18/2015	Office Depot	63.82
07/23/2015	Family Dollar Store	71.43
07/28/2015	Dollar Tree Stores, Inc	7.58
07/28/2015	Walmart	25.51
07/30/2015	GW School Supply	72.19
06/18/2015	office depot	50.00
06/08/2015	mega-prints	72.00
06/13/2015	big 5	948.75
06/13/2015	GW School Supply	474.99
06/25/2015	Walmart	124.76
06/25/2015	Dollar Tree Stores, Inc	69.81
06/26/2015	big 5	21.60
06/26/2015	Dollar Tree Stores, Inc	11.58
06/23/2015	walmart	32.02
06/14/2016	Walmart	52.43
	Employee Salary	7,825.75
		<u>10,424.47</u>
		<u>10,424.47</u>



Calwa Recreation & Park District

4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

Mary L. Rosales	Raul Guerra	Sandra Celedon	Felicia Salcido	Vacant
Board Member Chair	Board Member Vice-Chair	Board Member Secretary	Board Member	

Aaron Gill
District Administrator
www.calwarecreation.org

STAFF REPORT

May 17th, 2016

From: Aaron Gill, District Administrator

Subject: Lawn Mower Quotes

Attachments: Competitive Bids

Agenda Item 9A – May 17th, 2016 Board Meeting Agenda

BACKGROUND

In the previous regular board meeting, staff presented the costs of maintaining the current District mower. The intention was to demonstrate a need for a new mower to the Board of Directors. Along with costs, staff informed the Board of Directors that bids were being solicited and that they would be presented upon reception of the minimum amount required for a presentation.

EXECUTIVE SUMMARY

Staff received bids from three different vendors: John Deere, Grasshopper Mower, and Power Trim. The quotes received from the vendors meet the minimum specifications as determined by staff; also included in two of the bids are quotes for models that exceed the minimum specifications. All of the bids received fall into a similar price range; financing, performance based on specifications, user comfort, and ease of operation are the categories that staff used to rank each bid beyond pricing.

RECOMMENDATION

Upon solidifying the financing options for each bid, staff recommends that the Board of Directors place the purchase of a mower for the District on the agenda for the following regular board meeting.

JENSEN & JJP PILEGARD

1739 E. TERRACE AVENUE • FRESNO, CA 93703 • (559) 268-9221 • FAX (559) 268-9280

GARDEN SUPPLIES • POWER EQUIPMENT

May 10, 2016

Calwa Recreation & Park District
4545 E. Church Ave.
Fresno, CA 93725

Re: Quote for Hussler Super Z

Amardeep Gill:

The following is a quote for a Hussler Super Z 60" mower:

Mower	\$10,089.00
Deck	<u>309.00</u>
	10,398.00
Sales Tax	<u>855.24</u>
	11,253.24
Down Payment	<u>- 2,000.00</u>
Amount Financed	\$9,253.24

\$9,253.24 @ 12% Interest for 36 months \$307.34 per month, or

\$9,253.24 @ 12% Interest for 48 months \$243.67 per month.

Please let me know if this is something you will be interested in.

I look forward to hearing from you.

Carol Buchnoff
Credit Manager

Calwa Recreation and Park District
 4545 E. Church Avenue
 Fresno, CA 93725

COMPETITIVE BID (CIB)

Commodity Description: 60" deck hydraulic zero turn mower

AGENCY'S CONTACT INFORMATION

Name: Calwa Recreation and Park District Phone: 559-264-6867
 Fax: Email: a.gill@calwarecreation.org

MAILING ADDRESS:
4545 E. Church Avenue, Fresno, CA 93725

VENDOR INFORMATION

Company Name: NEEDS POWER CENTER
 Name (type or print): LEONARD Title: GENERAL MGR.
 Address: 2104 1/2 E. FRONT ST. ZIP Code: 93662
 City: SELMA State: CA
 Telephone Number: 559-896-3493 Fax Number:
 E-Mail Address: LEONARD@HOTMAIL.COM (LEONARD CASE)

Signature:
 Use Ink Only.

Business Designation (check Individual Sole Proprietorship Public Service Corp
 one): Partnership Corporation (Government/ Nonprofit

OFFICIAL BID PRICE SHEET

ITEM DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE	EXTENDED AMOUNT
(SAME AS YOUR DEMO)				
1. Hustler 60" HYPER DRIVE.	1	32384us	\$11,859 ⁰⁰	\$11,859 ⁰⁰
2. Hustler 11.5 Mutch Kit 60" DECK	1	33722	\$309 ⁰⁰	\$309 ⁰⁰
3.				
4.				
5.				
6.				

GRAND TOTAL

\$12,168⁰⁰
plus TX

OFFICIAL BID PRICE SHEET

ITEM DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE	EXTENDED AMOUNT
------------------	-----	-----------------	------------	-----------------

1. Hustler 9732368us 60" mower Super Z			\$1,10,089 ⁰⁰	\$1,10,089 ⁰⁰
-------------------------------------------	--	--	--------------------------	--------------------------

2. Hustler 1113722 Mutch Kit 60" Deck			\$309 ⁰⁰	\$309 ⁰⁰
------------------------------------------	--	--	---------------------	---------------------

3.

4.

5.

6.

GRAND TOTAL

\$10,398⁰⁰

plus Tx.

Moridge Manufacturing, Inc.
P.O. Box 810
Moundridge, KS 67107



Quote

Customer

Name1: **Calwa Recreation & Park District**
Name2: _____
Address: _____
City: Fresno State: CA ZIP: 93725
Fax: _____ **Attention:** _____
Phone: _____ Email: _____
Billing Contact: _____ Billing Email: _____
Billing Phone: _____ Billing Address: _____
Billing City/State/Zip: _____

Misc

Date: 5/12/2016
Contract No. _____
Contract Name _____
Rep: Robert Ohannesian
Application Specialist: _____

Qty	Order #	Description	List Price	Quote Price	TOTAL
		Grasshopper Zero-Turn Mower			
1	534168	Model 327-EFI/61 27hp Kohler Command Pro, V-Twin, Efl, Gas Engine 61" DuraMax Side-Discharge Deck	\$ 11,745.00	\$ 9,396.00	\$ 9,396.00
1	503637	SpeedTrim Roller Kit - LT	\$ 100.00	\$ 80.00	\$ 80.00
1	504569	Mulch Kit	\$ 220.00	\$ 176.00	\$ 176.00
1	533581	Grammer Suspension Seat	\$ 745.00	\$ 596.00	\$ 596.00
1	533551	Foldable ROPS	\$ 140.00	\$ 112.00	\$ 112.00
1	504735	DuraFlex Suspension Forks	\$ 220.00	\$ -	\$ -

Make PO to Dealer Below:

Dealer

Dealer Name: **E.G. Babcock Co.**
Address: 4491 N Blackstone
Fresno, CA 93726
Phone: 559-229-3551
Contact: Phil Babcock

SubTotal	\$	10,360.00
Set up/Delivery	\$	-
SubTotal	\$	10,360.00
Sales Tax	8.225%	\$ 852.11
Grand Total	\$	11,212.11
Down Payment	\$	(2,000.00)
Total After Down Payment	\$	9,212.11

PO# _____
Signature: _____

All Quotes are
good for 30
days

For Additional Information

Please Contact: **Justin Eicher**
Phone: 620-345-8621

Fax: 316-462-0593
Email: _____

jeicher@grasshoppermower.com



May 12, 2016

FORMAL PROPOSAL

OBLIGOR: CALWA RECREATION AND PARK DISTRICT

- ✓ This is a finance/ownership contract. No residual value.
- ✓ Fixed interest rate for the four (4) year, and five (5) year terms.

EQUIPMENT: NEW MODEL 327-EFI/61 MOWER

OPTION 1

Acquisition Cost:	\$10,360.00	Term:	Four (4) years	First Payment Due:	One Month from Close
Sales Tax:	\$852.11	Payment Mode:	Monthly in Arrears	Payment Amount:	\$205.33
Down Payment:	\$2,000.00	Interest Rate:	3.350%		
Principal Balance:	\$9,212.11	Rate Factor:	0.022289		

OPTION 2

Acquisition Cost:	\$10,360.00	Term:	Five (5) years	First Payment Due:	One Month from Close
Sales Tax:	\$852.11	Payment Mode:	Monthly in Arrears	Payment Amount:	\$167.87
Down Payment:	\$2,000.00	Interest Rate:	3.570%		
Principal Balance:	\$9,212.11	Rate Factor:	0.018223		

- * This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.
- * Failure to consummate this transaction once credit approval is granted and the documents are drafted and delivered to Obligor will result in a documentation fee being assessed to the Obligor.
- * This transaction must be credit approved, all documents properly executed and returned to Baystone Government Finance and the transaction funded on ALL proposals on or before May 26, 2016. If funding does not occur within that time-frame, or there is a change of circumstance which adversely affects the expectations, rights, or security of Obligee or its assignees, then Obligee or its assignees reserve the right to adjust and determine a new interest rate factor and payment amount, or withdraw this proposal in its entirety.
- * This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- * **OBLIGOR'S TOTAL AMOUNT OF TAX-EXEMPT DEBT TO BE ISSUED IN THIS CALENDAR YEAR WILL NOT EXCEED THE \$10,000,000 LIMIT, OR THE INTEREST RATE IS SUBJECT TO CHANGE.**
- * Neither KS StateBank nor Baystone Government Finance is acting as an advisor to the municipal entity/obligated person and neither owes a fiduciary duty pursuant to Section 15B of the Exchange Act of 1934

BAYSTONE GOVERNMENT FINANCE	CALWA RECREATION AND PARK DISTRICT
	Signature:
	Typed Name & Title
	Date:
<i>Christina Ummel</i>	
<i>Assistant Vice President</i>	

1680 Charles Place Manhattan, KS 66502
Ph: 800.752.3562; Fax: 785.537.4806
cummel@ksstatebank.com
www.baystone.net

Morige Manufacturing, Inc.
P.O. Box 810
Moundridge, KS 67107



Quote

Customer

Name1: **Calwa Recreation & Park District**
Name2: _____
Address: _____
City: Fresno State: CA ZIP: 93725
Fax: _____ Attention: _____
Phone: _____ Email: _____
Billing Contact: _____ Billing Email: _____
Billing Phone: _____ Billing Address: _____
Billing City/State/Zip: _____

Misc

Date: 5/11/2016
Contract No. _____
Contract Name _____
Rep: Robert Ohannesian
Application Specialist: _____

Qty	Order #	Description	List Price	Quote Price	TOTAL
		Grasshopper Zero-Turn Mower			
1	534176 (NOS 2013)	Model 329/61 29hp Kubota 3-Cylinder, Liquid-Cooled, Gas Engine 61" DuraMax Side-Discharge Deck	\$ 14,110.00	\$ 11,288.00	\$ 11,288.00
1	503637	SpeedTrim Roller Kit - LT	\$ 100.00	\$ 80.00	\$ 80.00
1	504569	Mulch Kit	\$ 220.00	\$ 176.00	\$ 176.00
1	533581	Grammer Suspension Seat	\$ 905.00	\$ 724.00	\$ 724.00
1	503670				
1	504735	DuraFlex Suspension Forks	\$ 220.00	\$ -	\$ -
SubTotal					\$ 12,268.00
Set up/Delivery					\$ -
SubTotal					\$ 12,268.00
Sales Tax 8.225%					\$ 1,009.04
Grand Total					\$ 13,277.04
Down Payment					\$ (2,000.00)
Total After Down Payment					\$ 11,277.04

Make PO to Dealer Below:

Dealer

Dealer Name: **E.G. Babcock Co.**
Address: 4491 N Blackstone
Fresno, CA 93726
Phone: 559-229-3551
Contact: Phil Babcock

SubTotal	\$	12,268.00
Set up/Delivery	\$	-
SubTotal	\$	12,268.00
Sales Tax 8.225%	\$	1,009.04
Grand Total	\$	13,277.04
Down Payment	\$	(2,000.00)
Total After Down Payment	\$	11,277.04

PO# _____
Signature: _____

All Quotes are good for 30 days

For Additional Information:

Please Contact: **Justin Eicher**
Phone: 620-345-8621

Fax: 316-462-0593
Email: _____

jeicher@grasshoppermower.com



Baystone Government Finance

May 11, 2016

FORMAL PROPOSAL

OBLIGOR: CALWA RECREATION AND PARK DISTRICT

- ✓ This is a finance/ownership contract. No residual value.
- ✓ Fixed interest rate for the four (4) year, and five (5) year terms.

EQUIPMENT: NEW MODEL 329/61 MOWER

OPTION 1

Acquisition Cost:	\$12,268.00	Term:	Four (4) years	First Payment Due:	One Month from Close
Sales Tax:	\$1,009.04	Payment Mode:	Monthly in Arrears	Payment Amount:	\$251.36
Down Payment:	\$2,000.00	Interest Rate:	3.350%		
Principal Balance:	\$11,277.04	Rate Factor:	0.022289		

OPTION 2

Acquisition Cost:	\$12,268.00	Term:	Five (5) years	First Payment Due:	One Month from Close
Sales Tax:	\$1,009.04	Payment Mode:	Monthly in Arrears	Payment Amount:	\$205.50
Down Payment:	\$2,000.00	Interest Rate:	3.570%		
Principal Balance:	\$11,277.04	Rate Factor:	0.018223		

- * **This is a proposal only and is not a commitment to finance. This proposal is subject to credit review and approval and proper execution of mutually acceptable documentation.**
- * Failure to consummate this transaction once credit approval is granted and the documents are drafted and delivered to Obligor will result in a documentation fee being assessed to the Obligor.
- * This transaction must be credit approved, all documents properly executed and returned to Baystone Government Finance and the transaction funded on ALL proposals on or before May 25, 2016. If funding does not occur within that time-frame, or there is a change of circumstance which adversely affects the expectations, rights, or security of Obligee or its assignees, then Obligee or its assignees reserve the right to adjust and determine a new interest rate factor and payment amount, or withdraw this proposal in its entirety.
- * This transaction must be designated as tax-exempt under Section 103 of the Internal Revenue Code of 1986 as amended.
- * **OBLIGOR'S TOTAL AMOUNT OF TAX-EXEMPT DEBT TO BE ISSUED IN THIS CALENDAR YEAR WILL NOT EXCEED THE \$10,000,000 LIMIT, OR THE INTEREST RATE IS SUBJECT TO CHANGE.**
- * **Neither KS StateBank nor Baystone Government Finance is acting as an advisor to the municipal entity/obligated person and neither owes a fiduciary duty pursuant to Section 15B of the Exchange Act of 1934**

BAYSTONE GOVERNMENT FINANCE	CALWA RECREATION AND PARK DISTRICT
	Signature:
	Typed Name & Title
<i>Christina Ummel</i>	Date:
<i>Assistant Vice President</i>	

1680 Charles Place Manhattan, KS 66502
Ph: 800.752.3562; Fax: 785.537.4806
cummel@ksstatebank.com
www.baystone.net

Calwa Recreation and Park District

4545 E. Church Avenue
Fresno, CA 93725

COMPETITIVE BID (CB)

Commodity Description:	60" deck hydraulic zero turn mower
-------------------------------	------------------------------------

AGENCY'S CONTACT INFORMATION			
Name:	Calwa Recreation and Park District	Phone:	559-264-6867
Fax:		Email:	a.gill@calwarecreation.org

MAILING ADDRESS:
4545 E. Church Avenue, Fresno, CA 93725

VENDOR INFORMATION			
Company Name:	Fresno Equipment Company		
Name (type or print):	Jimmy Perry	Title:	Salesman
Address:	4288 S. Bagley		
City:	Fresno	State:	CA
Telephone Number:	559-960-1373	Fax Number:	
E-Mail Address:	jperry@fresnoequipment.com		
Signature:			
Use Ink Only.			
Business Designation (check one):	Individual <input type="checkbox"/>	Sole Proprietorship <input type="checkbox"/>	Public Service Corp <input type="checkbox"/>
	Partnership <input type="checkbox"/>	Corporation <input checked="" type="checkbox"/>	Government/ Nonprofit <input type="checkbox"/>

OFFICIAL BID PRICE SHEET

ITEM	DESCRIPTION	QTY	UNIT OF MEASURE	UNIT PRICE	EXTENDED AMOUNT
1.	John Deere 2930m	1		10,141 ⁴⁴	10,141 ⁴⁴
2.					
3.	Remove Full Suspension Seat	1		(408 ³⁸)	
4.					
5.					
6.					

GRAND TOTAL \$ 10,141⁴⁴



JOHN DEERE

Selling Equipment



Quote Id: 13138350

Customer: CALWA RECREATION & PARK DISTRICT

JOHN DEERE Z930M Commercial ZTrak (California)

Hours:

Stock Number:

Code	Description	Qty
2165TC	Z930M Commercial ZTrak (California)	1
Standard Options - Per Unit		
001A	United States and Canada	1
1036	24x12x12 Pneumatic Turf Tire for 54 In. and 60 In. Decks	1
1504	60 In. 7-Iron PRO Side Discharge Mower Deck	1
2002	Fully Adjustable Suspension Seat with Armrests	1
Dealer Attachments		
TCB10953	Mulch Kit (60 In. 7-Iron, 7-Iron II and 7-Iron PRO)	1
Other Charges		
	Freight	1

Quote Summary

Prepared For:

Calwa Recreation & Park District
 4545 E Church Ave
 Fresno, CA 93725
 Business: 559-264-6867

Prepared By:

Jimmy Perry
 Fresno Equipment Co.
 4288 S. Bagley
 Fresno, CA 93725
 Phone: 559-486-8020
 Mobile: 559-960-1373
 jperry@fresnoequipment.com

Quote Id: 13138350
Created On: 13 April 2016
Last Modified On: 13 April 2016
Expiration Date: 20 April 2016

Equipment Summary	Selling Price	Qty	Extended
JOHN DEERE Z930M Commercial ZTrak (California)	\$ 9,364.23 X	1 =	\$ 9,364.23
Equipment Total			\$ 9,364.23

Quote Summary

Equipment Total	\$ 9,364.23
SubTotal	\$ 9,364.23
8.225 Residential - (8.225%)	\$ 770.21
sboe	\$ 7.00
Total	\$ 10,141.44
Down Payment	(2,028.29)
Rental Applied	(0.00)
Balance Due	\$ 8,113.15

Salesperson : X _____

Accepted By : X _____



Finance Options

Valid through
Created On

April 20, 2016
April 13, 2016

New John Deere Z930M Commercial ZTrak (California)

	<i>Installment</i>
Term in Months	60
Fixed Rate	0.00%
Payment	\$ 135.22 Monthly
Selling Price	\$ 9,364.23
Down Payment	-\$ 2,028.29
Trade-Ins	---
Net Selling Price	\$ 7,335.94
Physical Damage Insurance	---
PowerGard	---
Filing / Origination Fees	---
Sales Tax	\$ 777.21
Total Financed Amount	\$ 8,113.15
Principal	\$ 8,113.15
Total Interest	---
Total Payments	\$ 8,113.20

Subject to approved credit with John Deere Financial. Taxes, freight, setup and delivery charges could increase payment. Other special rates and terms may be available. Available at participating dealers.



PROPOSED BUDGET

2016-17 FISCAL YEAR

July 1, 2016 – June 30, 2017

CALWA RECREATION & PARK DISTRICT

4545 E. Church Avenue
Fresno, CA

559.264.6867

www.calwarecreation.org

Budget Category	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	2015-16	2014-15	
Salaries & Benefits													BUDGET	BUDGET	Diff
Employee Salaries	\$14,244	\$11,600	\$11,500	\$9,600	\$9,600	\$14,400	\$9,600	\$9,600	\$11,600	\$9,600	\$11,600	\$14,300	\$137,244	\$131,313	\$5,931
District Payroll Taxes	\$1,254	\$1,200	\$1,150	\$1,000	\$1,000	\$1,380	\$1,000	\$1,000	\$1,200	\$1,000	\$1,200	\$1,350	\$13,734	\$32,135	\$-18,401
Payroll Fees	\$290	\$270	\$405	\$270	\$270	\$405	\$770	\$270	\$270	\$270	\$405	\$350	\$4,245	\$3,770	\$475
Director Stipends	\$2,135		\$2,000			\$2,000			\$2,000			\$2,000	\$10,135	\$7,000	\$3,135
Workers' Compensation												\$11,150	\$11,150	\$6,420	\$4,730
HR Miscellaneous	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200	\$1,200	\$1,200
Salaries & Benefits Total:	\$18,023	\$13,170	\$15,155	\$10,970	\$10,970	\$18,285	\$11,470	\$10,970	\$15,170	\$10,970	\$13,305	\$29,250	\$177,708	\$176,868	\$840
Services & Supplies															\$0
Audit		\$3,750					\$3,450			\$0			\$7,200	\$7,500	\$-300
Bank Fees	\$11	\$11	\$11	\$11	\$11	\$11	\$11	\$11	\$11	\$11	\$11	\$11	\$132	\$2,120	\$-1,988
Cleaning Supplies	\$200	\$200	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$170	\$2,100	\$4,052	\$-1,952
District Counsel	\$1,300	\$2,000	\$2,000	\$1,700	\$1,300	\$1,300	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$15,600	\$13,985	\$1,615
Electricity	\$4,934	\$0	\$2,500	\$2,300	\$2,000	\$2,366	\$2,000	\$2,000	\$2,800	\$3,000	\$3,400	\$3,500	\$30,800	\$36,456	\$-5,656
Equipment Fuel	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200		\$1,200
Event Costs		\$100		\$100		\$100		\$100		\$100		\$100		\$600	\$600
Fresno Co Service Fees	\$10	\$10	\$10	\$10	\$10	\$10	\$10	\$79	\$10	\$10	\$10	\$795	\$974		\$974
Liability Insurance	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$135	\$1,620	\$0	\$1,620
Internet	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$110	\$1,320	\$1,520	\$-200
Landline Phone	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$70	\$840	\$3,909	\$-3,069
Mobile Phone	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$33	\$396		\$396
Special Legal Fees		\$25		\$25		\$25		\$25		\$25		\$25	\$150		\$150
Memberships	\$1,500						\$1,100						\$2,600	\$0	\$2,600
Mileage	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$1,800	\$960	\$840
Motor Equipment Repair	\$415		\$415		\$415		\$415		\$415		\$415		\$2,490		\$2,490
Office Equipment	\$215	\$215	\$215	\$215	\$215	\$215	\$215	\$215	\$215	\$215	\$215	\$215	\$2,580	\$1,636	\$944
Office Supplies	\$150	\$200	\$150	\$200	\$150	\$200	\$150	\$200	\$150	\$200	\$150	\$200	\$2,100	\$3,250	\$-1,150
Professional Development	\$1,000	\$0	\$1,900	\$0	\$50	\$50	\$50	\$50	\$50	\$50	\$1,550	\$50	\$4,800	\$0	\$4,800
Recreation Programs	\$500	\$300	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$1,500	\$4,100	\$6,015	\$-1,915
Repairs and Maintenance	\$5,000	\$800	\$1,100	\$800	\$1,100	\$800	\$1,100	\$5,898	\$1,100	\$800	\$1,100	\$800	\$20,398		\$20,398
Security	\$250			\$250				\$250					\$750	\$2,815	\$-2,065
Security Monitoring System	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$464	\$5,572	\$1,656	\$3,916
Technology Services	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$1,800		\$1,800
Trash Disposal	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$3,000		\$3,000
Water	\$1,300	\$1,300	\$1,300	\$1,100	\$400	\$350	\$350	\$350	\$1,300	\$1,300	\$1,300	\$1,300	\$11,650	25600	\$-13,950
Total Services & Supplies	\$18,247	\$10,373	\$11,433	\$8,543	\$7,483	\$7,259	\$11,683	\$12,010	\$8,883	\$8,543	\$10,983	\$11,128	\$126,572	\$111,474	\$15,098
TOTAL	\$36,270	\$23,543	\$26,588	\$19,513	\$18,453	\$25,544	\$23,153	\$22,980	\$24,053	\$19,513	\$24,288	\$40,378	\$304,280	\$359,320	\$-55,040

2015-2016 Passed Budget

Budget Category	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	2015-16	2015-16	
													BUDGET	ACTUAL	Diff
Salaries & Benefits															
Employee Salaries	\$ 14,244.00	\$ 12,359.00	\$ 11,135.00	\$ 9,600.00	\$ 6,909.00	\$ 11,357.52	\$ 8,989.93	\$ 12,279.70	\$ 11,022.43	\$ 12,520.30	\$ 16,166.25	\$ 11,745.50	\$ 137,244.00	\$ 138,328.63	\$ (1,084.63)
District Payroll Taxes	\$ 1,254.00	\$ 1,089.00	\$ 1,087.00	\$ 824.09	\$ 640.00	\$ 1,046.00	\$ 1,025.34	\$ 1,042.91	\$ 1,070.16	\$ 1,366.40	\$ 1,783.00	\$ 1,200.00	\$ 13,734.00	\$ 13,427.90	\$ 306.10
Payroll Fees	\$ 290.00	\$ 280.00	\$ 283.00	\$ 270.00	\$ 276.00	\$ 289.45	\$ 403.12	\$ 403.12	\$ 276.40	\$ 286.85	\$ 152.37	\$ 101.58	\$ 4,245.00	\$ 3,311.89	\$ 933.11
Director Stipends	\$ 2,500.00	\$ -	\$ 2,000.00		\$ -	\$ 1,200.00	\$ -	\$ -	\$ -	\$ 1,200.00			\$ 10,135.00	\$ 6,900.00	\$ 3,235.00
Workers' Compensation		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -			\$ 11,150.00	\$ 11,150.00	\$ 11,150.00	\$ -
HR Miscellaneous	\$ 100.00	\$ -	\$ -	\$ 100.00	\$ 740.00	\$ 400.00	\$ -	\$ -	\$ -		\$ -	\$ 752.24	\$ 1,200.00	\$ 2,092.24	\$ (892.24)
Salaries & Benefits Total:	\$ 18,388.00	\$ 13,728.00	\$ 14,505.00	\$ 10,794.09	\$ 8,565.00	\$ 14,292.97	\$ 10,418.39	\$ 13,725.73	\$ 12,368.99	\$ 15,373.55	\$ 18,101.62	\$ 24,949.32	\$ 177,708.00	\$ 175,210.66	\$ 2,497.34
Services & Supplies															\$ -
Audit	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 3,750.00	\$ 7,200.00	\$ 3,750.00	\$ 3,450.00
Bank Fees	\$ 11.00	\$ 10.00	\$ 10.00	\$ 11.00	\$ 11.00	\$ 11.00	\$ 21.00	\$ 116.00	\$ -	\$ 9.86	\$ 11.00	\$ 11.00	\$ 132.00	\$ 232.86	\$ (100.86)
Cleaning Supplies	\$ 200.00	\$ 650.00	\$ 37.00	\$ 170.00	\$ 67.99	\$ 106.44	\$ 816.43	\$ 268.94	\$ 100.61	\$ 311.48	\$ 333.81	\$ 300.00	\$ 2,100.00	\$ 3,362.70	\$ (1,262.70)
District Counsel	\$ 1,300.00	\$ 1,527.00	\$ 1,230.00	\$ 1,700.00	\$ -	\$ 375.00	\$ -	\$ 1,197.00	\$ 1,360.50	\$ 1,428.00	\$ 2,335.50	\$ 2,400.00	\$ 15,600.00	\$ 14,853.00	\$ 747.00
Electricity	\$ 4,934.00	\$ -	\$ 2,566.00	\$ 2,300.00	\$ 2,134.00	\$ 2,193.02	\$ 1,775.34	\$ 3,290.05	\$ 1,600.57	\$ 1,844.74	\$ 834.47	\$ 2,400.00	\$ 30,800.00	\$ 25,872.19	\$ 4,927.81
Equipment Fuel	\$ 100.00	\$ 70.00	\$ 66.00	\$ 100.00	\$ 62.00	\$ 56.31	\$ 65.35	\$ 101.18	\$ 105.86	\$ 119.74	\$ 120.00	\$ 120.00	\$ 1,200.00	\$ 1,086.44	\$ 113.56
Event Costs		\$ -	\$ -	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ 157.03	\$ -		\$ -	\$ 600.00	\$ 257.03	\$ 342.97
Fresno Co Service Fees	\$ 10.00	\$ -	\$ -	\$ 10.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10.00	\$ 700.00	\$ 974.00	\$ 730.00	\$ 244.00
Liability Insurance	\$ 135.00	\$ -	\$ -	\$ 135.00	\$ 271.00	\$ -	\$ 371.86	\$ 185.93	\$ 177.08	\$ 363.01	\$ 185.00	\$ 380.00	\$ 1,620.00	\$ 2,203.88	\$ (583.88)
Internet	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ -	\$ 109.95	\$ 109.95	\$ 219.90	\$ 219.90	\$ 175.00	\$ -	\$ 1,320.00	\$ 1,384.70	\$ (64.70)
Landline Phone	\$ 70.00	\$ 66.00	\$ 66.00	\$ 70.00	\$ 66.00	\$ -	\$ 67.19	\$ 107.05	\$ 28.80	\$ 102.39	\$ 214.70	\$ -	\$ 840.00	\$ 858.13	\$ (18.13)
Mobile Phone	\$ 33.00	\$ 32.00	\$ 32.00	\$ 33.00	\$ 33.00	\$ 37.34	\$ 179.96	\$ 17.52	\$ -	\$ 34.48	\$ 228.48	\$ 65.00	\$ 396.00	\$ 725.78	\$ (329.78)
Special Legal Fees		\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ 25.00	\$ (25.00)
Memberships	\$ 1,500.00	\$ -	\$ -		\$ -	\$ -	\$ 960.00	\$ -	\$ -	\$ -		\$ 99.00	\$ 2,600.00	\$ 2,559.00	\$ 41.00
Mileage	\$ 150.00	\$ 22.00	\$ 152.00	\$ 150.00	\$ 152.00	\$ 106.54	\$ -	\$ 168.50	\$ 100.24	\$ -	\$ 150.00	\$ 150.00	\$ 1,800.00	\$ 1,301.28	\$ 498.72
Motor Equipment Repair	\$ 415.00	\$ 130.00	\$ 4.00		\$ 145.95	\$ 608.31	\$ 136.99	\$ 136.99	\$ 101.59	\$ 131.55	\$ 234.27	\$ 300.00	\$ 2,490.00	\$ 2,344.65	\$ 145.35
Office Equipment	\$ 215.00	\$ 165.00	\$ 379.00	\$ 215.00	\$ 242.00	\$ 98.72	\$ 658.97	\$ 231.18	\$ 255.70	\$ 358.46	\$ 269.91	\$ 300.00	\$ 2,580.00	\$ 3,388.94	\$ (808.94)
Office Supplies	\$ 150.00	\$ 49.00	\$ -	\$ 200.00	\$ 127.00	\$ 569.30	\$ 133.00	\$ 603.82	\$ -	\$ 371.31	\$ 150.00	\$ 200.00	\$ 2,100.00	\$ 2,553.43	\$ (453.43)
Professional Development	\$ 1,000.00	\$ 650.00	\$ -	\$ -	\$ -	\$ -	\$ 358.21	\$ -	\$ -	\$ -		\$ -	\$ 4,800.00	\$ 2,008.21	\$ 2,791.79
Recreation Programs	\$ 500.00	\$ 162.00	\$ -	\$ 200.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 4,100.00	\$ 962.00	\$ 3,138.00
Repairs and Maintenance	\$ 5,000.00	\$ 1,463.00	\$ 1,751.00	\$ 800.00	\$ 383.62	\$ 250.94	\$ 690.44	\$ 1,536.40	\$ 257.17	\$ 688.53	\$ 526.31	\$ 2,700.00	\$ 20,398.00	\$ 16,047.41	\$ 4,350.59
Security	\$ 250.00	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 750.00	\$ 500.00	\$ 250.00	
Security Monitoring System	\$ 464.00	\$ 155.00	\$ -	\$ 464.00	\$ 420.00	\$ -	\$ -	\$ -	\$ -	\$ 441.00		\$ 5,572.00	\$ 1,944.00	\$ 3,628.00	
Technology Services	\$ 150.00	\$ -	\$ -	\$ 150.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200.00	\$ -	\$ 1,800.00	\$ 500.00	\$ 1,300.00
Trash Disposal	\$ 250.00	\$ 205.00	\$ 204.00	\$ 250.00	\$ 204.00	\$ 204.00	\$ 211.05	\$ 208.03	\$ -	\$ 212.30	\$ 211.67	\$ 212.00	\$ 3,000.00	\$ 2,372.05	\$ 627.95
Water	\$ 1,300.00	\$ 1,409.00	\$ 1,867.00	\$ 1,100.00	\$ 1,867.00	\$ 1,867.00	\$ 1,970.43	\$ 1,484.89	\$ -	\$ 179.26	-	\$ 300.00	\$ 11,650.00	\$ 13,344.58	\$ (1,694.58)
Total Services & Supplies	\$ 18,247.00	\$ 6,875.00	\$ 8,474.00	\$ 8,543.00	\$ 6,396.56	\$ 6,483.92	\$ 8,526.17	\$ 9,763.43	\$ 4,465.05	\$ 6,816.01	\$ 6,190.12	\$ 14,387.00	\$ 126,422.00	\$ 105,167.26	\$ 21,254.74
TOTAL	\$ 36,635.00	\$ 20,603.00	\$ 22,979.00	\$ 19,337.09	\$ 14,961.56	\$ 20,776.89	\$ 18,944.56	\$ 23,489.16	\$ 16,834.04	\$ 22,189.56	\$ 24,291.74	\$ 39,336.32	\$ 304,130.00	\$ 280,377.92	\$ 23,752.08

YTD Actuals

Calwa Recreation and Park District													
Income Statement for 2015/2016 Fiscal Year													
carry over 2015-16	\$115,380												
REVENUE	July	August	September	October	November	December	January	February	March	April	May	June	TOTAL
Supplemental taxes	\$515.27	\$0.00	\$1,310.23	\$0.00	\$0.00	\$233.10	\$8,431.79	\$708.16	\$14,985.86	\$0.00	\$0.00	\$0.00	\$26,184.41
Property Taxes		\$0.00	\$0.00	\$0.00	\$0.00	\$121,503.50	\$0.00	\$0.00	\$0.00	\$102,508.89	\$0.00	\$11,200.00	\$235,212.39
RDA Tax Increments	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9,332.57	\$0.00	\$0.00	\$0.00	\$9,332.57	\$0.00	\$18,665.14
Events	\$150.00	\$45.00	\$45.00	\$2,060.00	\$0.00	\$15,115.00	\$25.00	\$1,715.00	\$30.00	\$460.00	\$2,000.00	\$0.00	\$21,645.00
Hall Rentals	\$0.00	\$0.00	\$250.00	\$250.00	\$0.00	\$880.00	\$255.00	\$175.00	\$650.00	\$725.00	\$0.00	\$250.00	\$3,435.00
Picnic Rentals	\$325.00	\$65.00	\$90.00	\$90.00	\$0.00	\$25.00	\$0.00	\$40.00	\$275.00	\$390.00	\$100.00	\$100.00	\$1,500.00
Field Rentals	\$1,575.00	\$25.00	\$0.00	\$1,350.00	\$0.00		\$740.00	\$0.00	\$0.00	\$1,700.00	\$0.00	\$0.00	\$5,390.00
Zumba	\$603.00	\$700.00	\$600.00	\$602.00	\$0.00	\$903.00	\$525.00	\$400.00	\$300.00	\$500.00	\$500.00	\$500.00	\$6,133.00
Rent Payments	\$935.00	\$430.00	\$0.00	\$400.00	\$0.00	\$900.00	\$700.00	\$0.00	\$750.00	\$400.00	\$900.00	\$900.00	\$6,315.00
Misc.	\$2,366.41	\$541.68	\$479.74	\$2,460.03	\$0.00	\$255.17	\$27.65	\$1,069.77	\$262.39	\$77.93	\$0.00	\$0.00	\$7,540.77
Total	\$6,469.68	\$1,806.68	\$2,774.97	\$7,212.03	\$0.00	\$139,814.77	\$20,037.01	\$4,107.93	\$17,253.25	\$106,761.82	\$12,832.57	\$12,950.00	\$332,020.71
YTD COST	\$36,635.00	\$20,603.00	\$22,979.00	\$19,337.09	\$14,961.56	\$20,776.89	\$18,944.56	\$23,489.16	\$16,834.04	\$22,189.56	\$24,291.74	\$39,336.32	
Left Over	\$85,214.68	\$66,418.36	\$46,214.33	\$34,089.27	\$19,127.71	\$138,165.59	\$139,258.04	\$119,876.81	\$120,296.02	\$204,868.28	\$193,409.11	\$167,022.79	

Carry over for 2016-2017

\$167,034.79

Revenue Actuals

Budget Category	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	2016-2017 project	2015-16 adopted	Diff
Salaries & Benefits														BUDGET	
Employee Salaries	\$ 10,665.60	\$ 10,665.60	\$ 10,665.60	\$ 10,665.60	\$ 15,998.40	\$ 10,665.60	\$ 10,665.60	\$ 10,665.60	\$ 10,665.60	\$ 10,665.60	\$ 15,998.40	\$ 10,665.60	\$ 138,652.80	\$ 137,244.00	\$ (1,408.80)
District Payroll Taxes	\$ 1,284.00	\$ 1,044.00	\$ 1,044.00	\$ 1,284.00	\$ 1,566.00	\$ 1,044.00	\$ 1,324.00	\$ 1,044.00	\$ 1,044.00	\$ 1,366.00	\$ 1,566.00	\$ 1,044.00	\$ 14,654.00	\$ 13,734.00	\$ (920.00)
Payroll Fees	\$ 101.60	\$ 101.60	\$ 101.60	\$ 152.40	\$ 101.60	\$ 101.60	\$ 208.20	\$ 101.60	\$ 101.60	\$ 101.60	\$ 152.40	\$ 101.60	\$ 1,427.40	\$ 4,245.00	\$ 2,817.60
Director Stipends	\$ 2,400.00			\$ 2,400.00			\$ 2,700.00			\$ 3,000.00		\$ 3,000.00	\$ 13,500.00	\$ 10,135.00	\$ (3,365.00)
Workers' Compensation												\$ 11,150.00	\$ 11,150.00	\$ 11,150.00	\$ -
HR Miscellaneous	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 149.00	\$ 1,788.00	\$ 1,200.00	\$ (588.00)
Salaries & Benefits Total:	\$ 14,600.20	\$ 11,960.20	\$ 11,960.20	\$ 14,651.00	\$ 17,815.00	\$ 11,960.20	\$ 15,046.80	\$ 11,960.20	\$ 11,960.20	\$ 15,282.20	\$ 17,865.80	\$ 26,110.20	\$ 181,172.20	\$ 177,708.00	\$ (3,464.20)
Services & Supplies															
Audit	\$ -	\$ 3,750.00	\$ -		\$ 3,750.00	\$ -	\$ 3,750.00	\$ -	\$ -	\$ -			\$ 11,250.00	\$ 7,200.00	\$ (4,050.00)
Bank Fees	\$ 22.00	\$ 22.00	\$ 22.00	\$ 55.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 55.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 22.00	\$ 330.00	\$ 132.00	\$ (198.00)
Cleaning Supplies	\$ 218.18	\$ 218.18	\$ 500.00	\$ 218.18	\$ 218.18	\$ 218.18	\$ 218.18	\$ 218.18	\$ 218.18	\$ 218.18	\$ 218.18	\$ 218.18	\$ 2,899.98	\$ 2,100.00	\$ (799.98)
District Counsel	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 1,485.00	\$ 19,880.00	\$ 15,600.00	\$ (4,280.00)
District Board Elections					\$ 9,000.00								\$ 9,000.00	\$ -	\$ (9,000.00)
Electricity	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,300.00	\$ 2,128.57	\$ 2,128.57	\$ 2,128.57	\$ 2,128.57	\$ 2,128.57	\$ 2,128.57	\$ 2,128.57	\$ 2,300.00	\$ 26,999.99	\$ 30,800.00	\$ 3,800.01
Equipment Fuel	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 65.00	\$ 65.00	\$ 65.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 1,185.00	\$ 1,200.00	\$ 15.00
Event Costs			\$ 125.00							\$ 125.00			\$ 250.00	\$ 600.00	\$ 350.00
Fresno Co Service Fees		\$ -	\$ -		\$ -	\$ 300.00	\$ -	\$ -	\$ 40.00	\$ 285.00		\$ 30.00	\$ 655.00	\$ 974.00	\$ 319.00
Liability Insurance	\$ 180.00	\$ 180.00	\$ 180.00	\$ 190.00	\$ 2,224.00	\$ 180.00	\$ 180.00	\$ 190.00	\$ 180.00	\$ 180.00	\$ 180.00	\$ 190.00	\$ 4,234.00	\$ 1,620.00	\$ (2,614.00)
Internet	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 110.00	\$ 1,320.00	\$ 1,320.00	\$ -
Landline Phone	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 102.00	\$ 1,224.00	\$ 840.00	\$ (384.00)
Mobile Phone	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 65.32	\$ 783.84	\$ 396.00	\$ (387.84)
Special Legal Fees		\$ -	\$ -	\$ 25.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25.00		\$ 25.00	\$ 75.00	\$ 150.00	\$ 75.00
Memberships		\$ -	\$ -		\$ -	\$ -	\$ 1,000.00	\$ -	\$ -		\$ 99.00		\$ 1,099.00	\$ 2,600.00	\$ 1,501.00
Mileage	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 140.00	\$ 1,680.00	\$ 1,800.00	\$ 120.00
Office Equipment	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 3,000.00	\$ 2,580.00	\$ (420.00)
Office Supplies	\$ 500.00	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 172.73	\$ 2,400.03	\$ 2,100.00	\$ (300.03)
Professional Development			\$ 250.00	\$ 2,000.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00	\$ 225.00	\$ 225.00	\$ 1,200.00	\$ 1,200.00	\$ 5,050.00	\$ 4,800.00	\$ (250.00)
Recreation Programs			\$ 250.00		\$ 250.00			\$ 250.00				\$ 250.00	\$ 1,000.00	\$ 4,100.00	\$ 3,100.00
Repairs and Maintenance	\$ 2,000.00	\$ 1,050.00	\$ 1,050.00	\$ 5,000.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00	\$ 17,500.00	\$ 20,398.00	\$ 2,898.00
Security	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 1,802.00	\$ 21,624.00	\$ 750.00	\$ (20,874.00)
Security Monitoring System	\$ 464.00			\$ 464.00			\$ 464.00			\$ 464.00			\$ 1,856.00	\$ 5,572.00	\$ 3,716.00
Technology Services	\$ 300.00				\$ 150.00		\$ 150.00					\$ 300.00	\$ 900.00	\$ 1,800.00	\$ 900.00
Trash Disposal	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 225.00	\$ 2,700.00	\$ 3,000.00	\$ 300.00
Vehicle Leasing/Financing	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 370.00	\$ 4,440.00		
Water	\$ 1,800.00	\$ 1,900.00	\$ 1,600.00	\$ 1,600.00	\$ 1,500.00	\$ 1,000.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 1,000.00	\$ 1,600.00	\$ 14,000.00	\$ 11,650.00	\$ (2,350.00)
Total Services & Supplies	\$ 13,158.50	\$ 14,967.23	\$ 11,449.05	\$ 17,324.23	\$ 24,729.80	\$ 10,135.80	\$ 14,149.80	\$ 9,173.80	\$ 9,445.80	\$ 10,054.80	\$ 10,729.80	\$ 12,017.23	\$ 157,335.84	\$ 124,082.00	\$ (33,253.84)
TOTAL	\$ 27,758.70	\$ 26,927.43	\$ 23,409.25	\$ 31,975.23	\$ 42,544.80	\$ 22,096.00	\$ 29,196.60	\$ 21,134.00	\$ 21,406.00	\$ 25,337.00	\$ 28,595.60	\$ 38,127.43	\$ 338,547.04	\$ 301,790.00	\$ (36,757.04)

Budget Proposed for 2016-2017

Budget Category	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	TOTAL
2016 Carryover	\$167,034.79	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$167,035
Tax Apportionment	\$0	\$0	\$0	\$0	\$0	\$123,933		\$0	\$0	\$104,559	\$0	\$11,424	\$239,916
RDA Passthrough	\$0	\$0	\$0	\$0	\$0	\$0	\$9,519	\$0	\$0	\$0	\$0	\$9,519	\$19,038
Events	\$500	\$0	\$500	\$0	\$500	\$14,200	\$1,000	\$0	\$500	\$0	\$500	\$0	\$17,700
Hall Rentals	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$200	\$400	\$200	\$200	\$2,600
Picnic Rentals	\$150	\$75	\$130	\$165	\$65	\$0	\$40	\$40	\$300	\$200	\$200	\$200	\$1,565
Field Rentals	\$1,240	\$1,240	\$1,240	\$1,240	\$1,240	\$800	\$1,240	\$1,240	\$1,240	\$1,240	\$1,240	\$1,240	\$14,440
Zumba	\$600	\$600	\$600	\$600	\$600	\$400	\$600	\$600	\$600	\$600	\$600	\$500	\$6,900
Contract Reimbur.	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$1,630	\$19,560
Rent Payments	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$900	\$10,800
TOTAL	\$172,255	\$4,645	\$5,200	\$4,735	\$5,135	\$142,063	\$15,129	\$4,610	\$5,370	\$109,529	\$5,270	\$25,613	\$499,554
Projected cost	\$27,759	\$26,927	\$23,409	\$31,975	\$42,545	\$22,096	\$29,197	\$21,134	\$21,406	\$25,337	\$28,596	\$38,127	
left over	\$144,496	\$122,214	\$104,004	\$76,764	\$39,354	\$159,321	\$145,254	\$128,730	\$112,694	\$196,886	\$173,560	\$161,046	
carry over for 2017-2018													

Projected Revenue for 2016-2017

Calwa Recreation & Park District

Revenue

The total amount of money received by the Calwa Recreation & Park District in all appropriated funds is shown on this chart:

Revenue Category	2015-16 Budget	2015-16 Actual	2016-17 Budget
Previous Fiscal Year Carryover	\$115,380	\$115,380	\$167,035
Property Taxes	\$230,696	\$235,213	\$239,916
RDA Tax Increment	\$27,462	\$18,665	\$19,038
Events	\$15,700	\$24,045	\$17,700
Hall Rentals	\$2,250	\$3,425	\$2,600
Picnic Rentals	\$1,785	\$1,500	\$1,565
Field Rentals	\$8,200	\$6,390	\$14,440
Zumba	\$6,700	\$6133	\$6,900
Rent Payments	\$10,800	\$6315	\$10,800
Contract Reimbursement			\$19,560
TOTAL	\$418,973	\$417,066	\$499,554

Background Information:

Previous FY Carryover: Monies held in District bank accounts, excluding outstanding liabilities (uncashed checks, bills received prior to June 30th but unpaid, etc.)

Property Taxes: Property taxes paid by Calwa Recreation & Park District property owners and collected by the Fresno County Auditor-Controller/ Treasurer-Tax Collector through assessments based on property values.

Fifty percent of the funds expected in that fiscal year are deposited into a District account in December of each year. The account is administered by the Fresno County Auditor-Controller/ Treasurer-Tax Collector. Forty-five percent is deposited in April and the remaining 5% in June.

Additional funds from “unsecured property taxes” are deposited in February of each year but can’t be used for budgeting purposes because they fluctuate erratically from year to year and therefore, unreliable.

Expected Property Tax allocations for FY 2016-17 were based on a two percent increase from secured property taxes received in January and June 2016.

RDA Tax Increment: Funds that formerly would have been distributed to redevelopment agencies as tax increment are deposited into a redevelopment trust fund and used to pay obligations listed on the list of redevelopment obligations (EOPS/ROPS). Any remaining funds in the trust fund—plus any unencumbered redevelopment cash and funds from asset sales—are distributed to the local agencies such as the Calwa Recreation & Park District. These “pass-through” funds are deposited into District accounts with the County and deposited in January (50%) and June (50%).

The District also receives additional “ABX1 26” funds which are generated using a formula related to the former redevelopment agency’s debt. Those funds are deposited in February but also can’t be used for budgeting purposes because they can’t be predicted far in advance of when they might be available, if available at all.

Expected RDA Tax Increment allocations for FY 2016-17 were based on a two percent increase from pass-through funds received in January and June 2016.

Event Revenue: Funds collected from special events such as the Hmong New Year Festival, Art Wall and any miscellaneous events that require substantial park space.

Hall Rental Revenue: Monies paid to lease the Community Center Main Hall (excluding deposit fees). Current fees are set at \$75/hour and a \$25 flat fee for the kitchen and \$50 for trash/cleanup. A \$200 deposit is returned if there are no damages to the facility.

Picnic Rental Revenue: Funds collected to reserve any of the five picnic areas at Calwa Park. Renters pay \$25 per picnic area, an additional \$15 if they require electricity (such as for a bounce house or sound system), and \$50 for water (if they are renting a water slide). Eighty percent of the fees collected are refundable if the reservation is canceled at least 7 days prior to the event.

Field Rental Revenue: Monies collected to reserve any of the athletic fields at Calwa Park. The public may rent any of three full-size soccer/baseball fields, the grassy area south of the Community Center, a basketball court, one tennis court and one sand volleyball court. Renters pay \$25/game or two hours; \$30 if they require field lights.

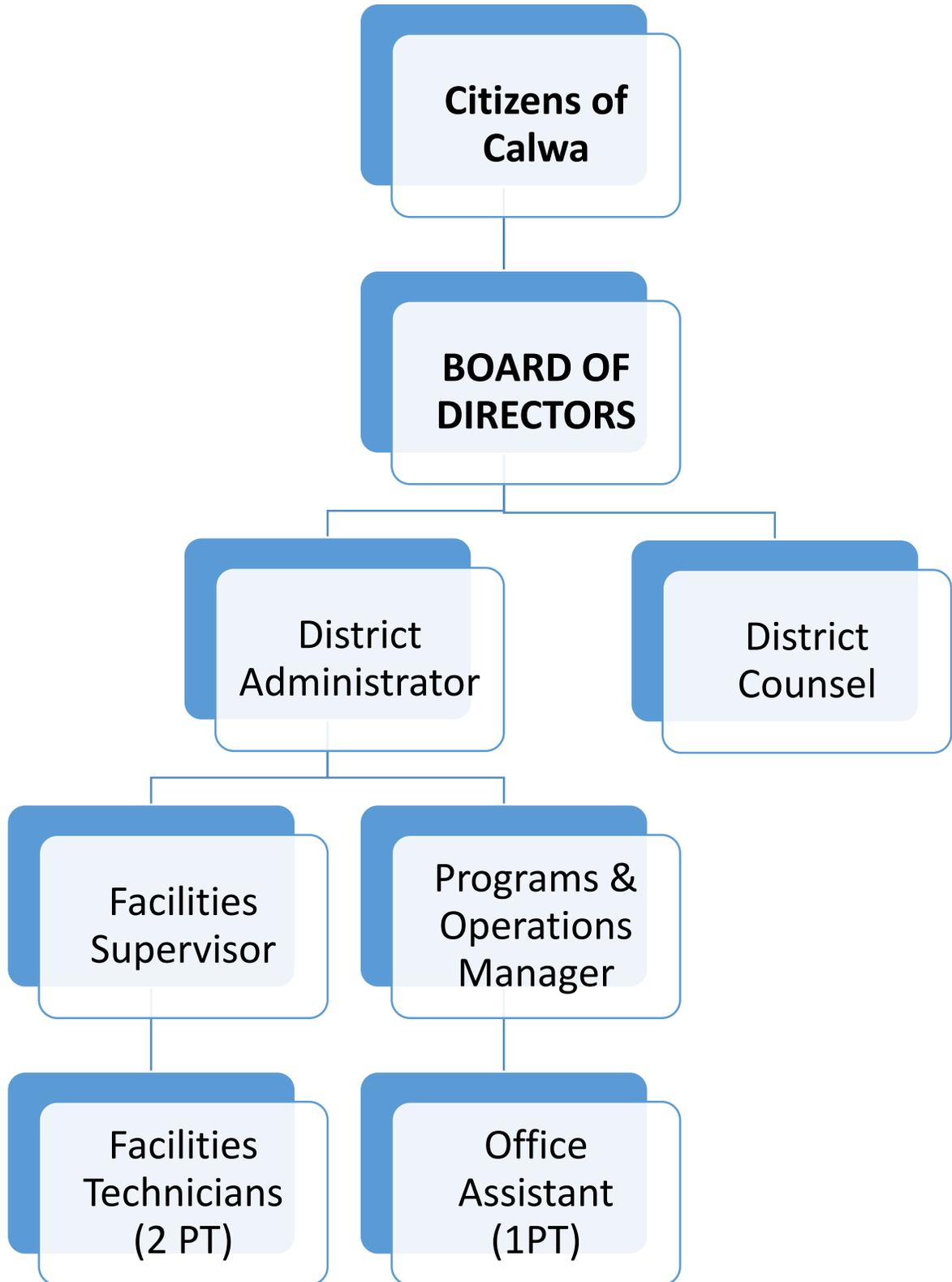
Zumba Revenue: Rent payments made by Zumba or PE instructors to reserve the Community Center for one hour. Instructors with classes in the morning, Monday through Friday pay \$100 per month. Evening instructors pay \$200 per month.

Rent Payments: Revenue collected from holders of long-term leases on certain areas of Calwa Park. These include the concession stand and recycling center. Fees collected in the current fiscal year and expected into the 2016-17 Fiscal Year include \$500/month for the recycling center and \$400/month for the concession stand.

Contract Reimbursements based off vendor contracts where District pays for security and portable toilets and is reimbursed by the Vendor

Budget Category	2014-15	2015-16	2016-17
Salaries & Benefits	Adopted	Adopted	Proposed
Employee Salaries	\$131,313	\$137,244	\$138,653
District Payroll Taxes	\$32,135	\$13,734	\$14,654
Payroll Fees	\$3,770	\$4,245	\$1,425
Director Stipends	\$7,000	\$10,135	\$13,500
Workers' Compensation	\$6,420	\$11,150	\$11,150
Human Resources (Misc.)		\$1,200	\$1,788
Salaries & Benefits Total:	\$176,868	\$177,708	\$181,172
Services & Supplies			
Audit	\$7,500	\$7,200	\$11,250
Bank Fees	\$2,120	\$132	\$330
Cleaning Supplies	\$4,052	\$2,100	\$2,890
District Counsel	\$13,985	\$15,600	\$19,880
Electricity	\$36,456	\$30,800	\$27,000
Equipment Fuel		\$1,200	\$1,185
Event Costs		\$600	\$250
Fresno Co Service Fees		\$974	\$655
Liability Insurance	\$0	\$1,620	\$4,234
Internet	\$1,520	\$1,320	\$1,320
Landline Phone	\$3,909	\$840	\$1,224
Mobile Phone		\$396	\$784
Special Legal Fees		\$150	\$75
Memberships	\$0	\$2,600	\$1,099
Mileage	\$960	\$1,800	\$1,680
Motor Equipment Repair		\$2,490	
Office Equipment	\$1,636	\$2,580	\$3,000
Office Supplies	\$3,250	\$2,100	\$2,400
Professional Development	\$0	\$4,800	\$5,050
Recreational Programs	\$6,015	\$4,100	\$1,000
Repairs and Maintenance	\$21,966	\$20,398	\$17,500
Security	\$2,815	\$750	\$21,624
Security Monitoring System	\$1,656	\$5,572	\$1,856
Technology Services		\$1,800	\$900
Trash Disposal		\$3,000	\$2,700
Water		\$11,650	\$14,000
Total Services & Supplies	\$182,452	\$126,572	\$156,074
Vehicle Leasing/Finance			\$4,440
Election			\$9,000
TOTAL	\$359,320	\$304,280	\$338,547

Calwa Recreation & Park District
Organizational Chart



Background Information:

Employee Salaries were based on the following pay rates and estimated hours of work:

<u>Position</u>	<u>Rate*</u>	<u>Hours</u>	<u>Total Per Pay Period</u>
(1) District Administrator (FT)	\$1,500 (Salary)	80	\$1,500
(1) Programs & Operations Mgr. (PT)	\$15.00 /hour	8	\$240
(1) Facilities Supervisor (FT)	\$15.00 /hour	80	\$1,200
(2) Facilities Technicians (PT)	\$12.00 /hour	60	\$1,560
(1) Office Assistant(PT)	\$11.00 /hour	60	\$660
Average per pay period**			\$5,332
Average with Board Member Stipends**			\$7,732

FT = Full Time
PT = Part Time
Pay Periods = 2 weeks

Please refer to Figure 1 for 2016-17 Employee Salaries & District Payroll Tax Projections. The expected cost for these two line items total **\$ 153,154** (which includes an additional 1-2 hours of overtime for each employee in each pay period plus 1% cushion.

District Payroll Taxes are the portion of Federal and State taxes that are the responsibility of the District.

Payroll Fees are calculated by the District’s payroll processing contractor, ADP, and are based on the number of pay periods, the checks being generated in each of those pay periods and fees charged to process required tax documents (such as the Employer’s Quarterly Federal Tax Return, California Quarterly Contribution Return and Report of Wages).

Workers’ Compensation for the 2016-17 Fiscal Year was paid for in the previous fiscal year as required by our provider, the Special District Risk Management Authority (SDRMA). Funds allocated in the 2016-17 Fiscal Year are reserved for the District’s payment of the anticipated 2017-18 Fiscal Year premium. These are figures may increase or decrease because they are estimates, based on payroll periods in the 2015-16 Fiscal Year. They are also contingent on the District’s active participation in SDRMA’s Credit Incentive Program.

If the District underestimated the payroll numbers during the months in which it was covered through SDRMA in the 2015-16 Fiscal, the District will need to pay the

difference. If the District overestimated payroll numbers, it will be reimbursed the portion of the premium overpaid. These under/overestimates are not included in budget estimates for the 2016-17 Fiscal Year.

Human Resources (Misc.) expenses are reserved to pay for job announcements or any other costs associated with the functions of hiring an employee, such as background checks.

Audit Fees in the amount of \$7,500 have been allocated to pay for the audit of the 2016-17 Financial Statement, as required by State law. Due to the 2015-16 Audit still needing to be done we have allocated an additional \$3,750 to cover the second half of the payment, the first half being allocated in the 2015-2016 budget.

Bank Fees are charged by our bank, Bank of the West, for maintenance of our Revenue and Payroll accounts. We also added in this year extra funding to cover insufficient fund fees that may happen.

Cleaning Supplies include bleach, soap graffiti removal chemicals and other cleaning solvents, and things like paper towels, toilet paper, toilet seat liners and trash bags.

District Counsel fees have been budgeted at \$19,800. These funds will cover costs associated with reviewing and drafting legal documents and with providing legal advice to the Board and District Administrator. An additional \$4,000 has been added due to additional meetings and work done by Counsel for Ordinances, payment fees, and Vendor Contracts.

Electricity Costs include PG&E electricity as well as gas billed to the district monthly. Measures are put in place to reduce cost, these include turning lights and appliances off when they aren't in use, and the repair of parking lot lights equipped with light sensors.

Equipment Fuel is purchased to run the District's riding lawn mower, tractor and air blower.

Event Costs are incurred when preparation for an event brings about an expense that the District couldn't foresee and couldn't charge the park user in advance. Expenses in this category include the purchase of items such as caution tape, padlocks, extra trash bags and additional trash disposal (outside of the regular once-a-week schedule).

Fresno County Service Fees include charges for collecting property taxes which consist of .4% of total for administrative costs.

Liability Insurance is required by law in order for the Calwa Park to operate. It covers claims from Park visitors who may be injured as a result of alleged negligence. Cost has gone up since 2015-16 due to staff adding coverage to district employees while driving to county, bank, or purchasing items solely for park purposes also a reminder that last year only covered 6 months of the fiscal year due to not having liability insurance before that.

Internet fees are paid to Unwired Broadband for Internet service.

Landline Phone fees are paid to AT&T for landline phone services, local and long-distance.

Mobile Phone fees are paid to Verizon to the cellular phone assigned to Facilities Staff. Patrons can call this number to report broken fixtures, issues with public restrooms or unsanitary conditions at the Park. Cost was increased due to an extra phone being added for the District Administrator.

Special Legal fees are budgeted to cover services provided by Notaries and other miscellaneous, small legal fees.

Membership fees have been reserved for the District's participation in the California special Districts Association (CSDA, \$1,00) NRPA (\$99)

Mileage costs incurred by staff to conduct District business is reimbursable at a rate of \$0.575 per mile.

Motor Equipment Repair Deleted due to the purchase of new equipment and not foreseeing a major cost to repair.

Office Equipment costs include the lease of the office copier and the occasional purchase of wiring or other devices needed for the District to carry out its operations.

Office Supplies tracked in this category include paper, ink, pens, binders, dividers, filing folders and other miscellaneous supplies.

Professional Development expenses include costs associated with travel and attendance at conferences and professional training seminars, including those organized by the CSDA and NRPA.

Recreational Programs require materials such as sports equipment, art supplies, snacks, small prizes used as incentives for program participants and other recreational equipment. Expenses incurred to carry out program activities will be tracked in this category.

Repairs and Maintenance costs tracked in this line item will cover small expenses to fix anything that gets damaged or defaced on District Property. They include but are not limited to sprinklers, windows, graffiti removal, air conditioning unit repair, faucets, toilets, water lines, lights and door knobs.

Security costs are budgeted to include invoices from security and portable toilets established in Vendor contracts with the intention of them being reimbursed by the Vendor.

Security Monitoring System fees are paid to Sonitrol to cover monitoring fees from 9 PM to 8 AM every day.

Technology Services will be utilized to maintain the District's website, provide email services and the occasional technical support offered by private consultants.

Trash Disposal fees are paid to Mid Valley Disposal to pick up a regular trash bin, green waste bin and a recyclable material bin once per week.

Water Fees are paid to the City of Fresno.

Lease/Finance used to finance or lease District equipment including Gator/tractor and Lawn Mower.

Election this item was added to cover cost for 2016 November election