



**Calwa Recreation & Park District**  
4545 E. Church Avenue, Fresno, CA 93725 • Phone: (559) 264-6867

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**Mary L. Rosales** Board Member Chair  
**Raul Guerra** Board Member Vice-Chair  
**Sandra Celedon** Board Member Secretary  
**Paul H. Garcia** Board Member  
**Felicia Salcido** Board Member

District Administrator

[www.calwarecreation.org](http://www.calwarecreation.org)

**Hilda Cantú Montoy**  
District Counsel

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## SPECIAL BOARD MEETING MINUTES

**Location:** 4545 E. Church Avenue, Fresno, CA 93725  
**Date:** Friday, December 4, 2015  
**Time:** 5:00 PM

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The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This Special Board meeting has been called by the Board Chair. All attendees are advised that pagers, cell phones, and any other communication devices should be powered off upon entering the Board meeting. The sole business to be conducted at this meeting is as follows:

1. CALL TO ORDER AND ROLL CALL
2. INVOCATION AND FLAG SALUTE

3. Discussion, Consideration, Direction, and Action Concerning District Administration and Operations as Result of Current District Administrator Vacancy and Absence of Programs and Operations Manager Including the Following Alternatives:

- a. Consider Reduced Hours for Park  
**ACTION:** The district office will be closed on Monday December 7<sup>th</sup> and Tuesday December 8<sup>th</sup>
- b. Consider Closure of Park On Certain Days  
**ACTION:** The park itself will remain open
- c. Consider Hiring of Interim Staff to Ensure Basic Administration and Operations are Handled  
**ACTION:** Chair Rosales received authorization to contact previous candidates for the vacant District Administrator position that were interested in part-time work for an interim basis. Chair Rosales is directed to contact Malaga County Water District and the Coalinga-Huron Recreation and Park District to inquire about assistance as well.
- d. Consider Authorizing Board Ad Hoc Committee to Handle Basic Administration and Operations.
- e. Consider other direction and action under the circumstances.  
**ACTION:** Mrs. Luchessa is granted authorization to use the district laptop to work from home under the following circumstances:
  - (i) If her physician states that it is permissible
  - (ii) Until the board directs otherwise; and
  - (iii) Only if she is unable to come to work based on her physician's direction**ACTION:** Board member Celedon is authorized to contact CSDA to see if they are able to provide assistance. Authorization will also be given for Board Member Celedon to contact other services to inquire about temporary bookkeeping services

4. Discussion regarding lack of full board to meet at December 10, 2015, Special Board Meeting and consider rescheduling the interviews for District Administrator.

**ACTION:** The December 10<sup>th</sup> Special Meeting is canceled. A special meeting will be held on Saturday December 12<sup>th</sup> at 8:00 am to address continuing staffing problems

**DIRECTION:** Mrs. Luchessa will contact the two remaining candidates for the District Administrator position and advise them that the interviews are rescheduled for the regular meeting on December 17<sup>th</sup>

Members of the public shall have an opportunity to be heard regarding items on this agenda.

***This notice is given pursuant to CA Government Code Section 54956 and this notice shall also be posted at least 24 hours prior to the special meeting in a location that is freely accessible to members of the public. Please note that because of extenuating circumstances it may not be possible to post this agenda on the District's website. If it is able to be posted, please check [www.calwarecreation.org](http://www.calwarecreation.org)***

## 6. ADJOURNMENT

**Next Special Meeting: Saturday, December 12, 2015, at 8:00 am**