



CALWA RECREATION & PARK DISTRICT MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MINUTES NOTICE AND AGENDA May 18, 2021 TIME – 5:30 P.M.

IMPORTANT NOTE:

- Residents may participate via Zoom by entering meeting code: 442 630 5086
- Comments will also be accepted by email at Info@calwarecreation.org

BOARD CHAIRPERSON

Esmeralda Zamora, Chair

DISTRICT ADMINISTRATOR

Adam Ramos

BOARD VICE CHAIR

Raul Guerra Vice Chair

DISTRICT COUNSEL

Hilda Cantú Montoy

BOARD MEMBERS

Jose Luis Sanchez, Board Member

Laura Garcia, Board Member

Mary L. Rosales, Board Member

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All participants who call in are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

Meeting was called to order at 5:30 p.m. and roll call was as follows:

Board Chairperson Esmeralda Zamora was present.

Board Vice Chair Raul Guerra was present.

Board Member Jose Luis Sanchez was present.

Board Member Laura Garcia was present.

Board Member Mary L. Garcia was present.

5-0 present 0-opposed 0- absentee.

A. INVOCATION AND FLAG SALUTE

Invocation and Flag Salute were led by Board Member Mary L. Rosales.

B. APPROVAL OF AGENDA

May 18, 2021 Agenda was approved Motioned by Board Member Jose Luis Sanchez and Seconded by Board Member Laura Garcia. Roll call was as follows:

Board Chairperson Esmeralda Zamora vote was a yes.

Board Vice Chair Raul Guerra vote was a yes.

Board Member Jose Luis Sanchez vote was a yes.

Board Member Laura Garcia vote was a yes.

Board Member Mary L. Rosales vote was a yes.

5-0 approved and 0-opposed 0- absentee.

C. PUBLIC COMMENTS

Members of the public wishing to address the District may do so when the item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

None

D. OLD BUSINESS

1. COVID-19 Update – Discussion and Direction by Board on any potential changes to Park Operations (**Informational**)

Presented By: DA Pages 4-5

Soft opening is in place for May 24, 2021. Covid-19 items for reopening items have been ordered and will be put in place for the safety of community and staff members. Hours of operation will not be normal hours they will be modified for now to 8:00 a.m.-6:30 p.m. New rules that will be implemented for vaccinated, non-vaccinated, as well as any other CDC guidelines that need to be followed at park will be posted and shared on Calwa Park's social media.

Grand reopening of Calwa Park with movie in the park will take place on May 28, 2021, from 7:30 p.m. -10:00 p.m. Fresno EOC will possibly be donating items such as hotdogs, condiments, and chips if they are unable to then Calwa will purchase. UFW foundation and Donaghy will be donating beverages, Radio Lazare will be paying to have screen and audio rented out for use at event. There will also be different local organizations providing resources to the community.

E. NEW BUSINESS

1. Update on Swimming Pool Project **(Informational)**

Presented By: DA Pages 6-7

There are industry shortages and voluntary shortages as well. Ari from Sal Quintero 's office expressed that we still are a priority.

No questions or concerns from board members.

2. Bank Account information (all accounts) **(Informational)**

Presented By: DA Pages 8-14

Page 9 shows a balance of account.

Page 10 shows a breakdown of operation.

Page 11 shows payroll

Page 12 shows Fresno County General Ledger

Page 13 shows beginning balance and ending balance.

No questions or concerns from board members.

3. Approval of Board Meeting Minutes **(Action)**

Minutes- April 20th, 2021 *Pages 15-20*

Minutes-April 29th, 2021 *Pages 21-22*

Presented By: DA

Board Member Laura Garcia wanted to be sent a copy of the financial workshop video presented on April 20, 2021, Board Meeting by Sheila and team.

Minutes for April 20, 2021, and April 29, 2021, were approved with Motion being made by Board Member Mary L. Rosales and Seconded by Board Member Jose Luis Sanchez. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora's vote was a yes.

Board Vice Chair Raul Guerra's vote was a yes.

Board Member Jose Luis Sanchez's vote was a yes.

Board Member Laura Garcia's votes was a yes.

Board Member Mary L. Rosales' vote was a yes.

5-0 approved and 0-opposed 0-absente.

4. Prop 68 Update **(Informational)**

Presented By: DA Page 23

Will be presenting the final layout to the community at movie night event at Calwa Park on May 28, 2021, then they will be setting up another meeting.

Restrooms by art wall not included in Prop. 68 but it is on the DA's wish list.

5. Consider Approval of purchase of Point-of-Sale device Clover and Streamline POS Website Option. **(Action)**

Presented By: DA Pages 24-26

Approval of Streamline POS Website Option was approved. Motion was made by Board Member Laura Garcia and Seconded by Board Member Jose Luis Sanchez. Roll call vote was as follows:

Board Chairperson Esmeralda Zamora's vote was a yes.

Board Vice Chair Raul Guerra's vote was a yes.
Board Member Jose Luis Sanchez's vote was a yes.
Board Member Mary L. Rosales' vote was a yes.
Board Member Laura Garcia's vote was a yes.

5-0 approved, 0-opposed 0-absente.

7. Update of Potential Accounting Service Contract with CPA Firms
(Informational)

Presented By: DA Pages 27-31

District Administrator shared information that he had gathered from proposals that he received from potential CPA firms and or experienced bookkeepers. and prices presented, still waiting on other proposals of price point \$500 to \$1,000. District Counsel recommended that all the CPA proposals be presented at the same time.

8. Consideration of Creating New "Reserve Account" for District
(Direction)

Presented By: DA Page 32

Board Members gave District Administrator direction to create a new line item in the budget and what the funds could be used for instead of creating a new "reserve account"; Board Vice Chair Raul Guerra wanted to meet with District Counsel to address creation of "reserve account."

10. District Administrator Report **(Informational)**

Presented By: DA Pages 33-35

District Administrator reviewed his report items in detail with Board Members and allowed them to ask questions or express concerns. It was recommended by District Counsel that the font on the District Administrator's report be made larger. Possibility of a Special Meeting was mentioned by District Administrator to Board Members if needed they would all be contacted to verify availability and attendance.

A. CLOSED SESSION

None

B. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

None

C. ADJOURNMENT

Meeting was adjourned at 6:51 p.m.

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the office is closed. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

NEXT REGULAR MEETING:

June 15, 2021

Certification of Posting

State of California

County of Fresno

Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on May 14, 2021.

Signature