



## Calwa Recreation & Park District

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<b>Mary L. Rosales</b>	<b>Raul Guerra</b>	<b>Sandra Celedon</b>	<b>Paul H. Garcia</b>	<b>Felicia Salcido</b>
Board Member Chair	Board Member Vice-Chair	Board Member Secretary	Board Member	Board Member

Luis O. Mendoza  
District Administrator

[www.calwarecreation.org](http://www.calwarecreation.org)

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### SPECIAL BOARD MEETING MINUTES

Thursday, January 29, 2015

(Approved at the February 19, 2015 Meeting)

6:30 PM

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The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board.

Disclaimer: This agenda includes proposed actions and activities with respect to each agenda item as of the date of posting. As such, it does not preclude the Board from taking other actions on any item on the agenda that is different or in addition to what may have been recommended.

#### CALL TO ORDER

The meeting was called to order at 6:30 PM.

#### INVOCATION

Board Member Garcia gave the invocation.

#### FLAG SALUTE

##### 1. ROLL

Board Members Present: Chairwoman Mary L. Rosales, Vice Chairman Raul Guerra, Sandra Celedon, Paul H. Garcia and Felicia Salcido

Board Members Absent: None

Also present were District Counsel Paul Pimentel and District Administrator Luis Mendoza

##### 2. NEW BUSINESS

**A. ACTION ITEM: Authorize District Administrator to pay existing workers' compensation premium arrearage in the sum of \$3,419.30 to State Compensation Insurance Fund**

District Administrator Mendoza explained how he discovered that the District did not have a workers' compensation insurance policy in place – that the District was sent a bill from the State Compensation Insurance Fund for an amount past due from a previous policy. He reported that the District had been without a policy since September 26, 20013, when it was canceled for failure to pay and failure to submit final payroll records.

Responding to questions from Board Members Garcia, Guerra and Rosales, Mr. Mendoza told the board that the District was making payments on an estimated premium based on the payroll

submitted when the policy was written up in 2012. He said that staff should have sent quarterly payroll numbers so that the premium could be adjusted, but staff never responded to SCIF requests, cancelation notices and periodic delinquency notices through November 2014.

He asked the board to authorize him to pay the past due amount of \$3,419.30 and give him the authority to secure a new policy.

**MOTION: Authorize the district administrator to pay \$3,419.30 to the State Compensation Insurance Fund**

**Motion: Guerra 2<sup>nd</sup>: Garcia Vote 5-0**

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**B. ACTION ITEM: Authorize expedited purchase of a current workers' compensation insurance. It is anticipated that the cost to acquire new insurance will exceed \$1,000**

Mr. Mendoza briefed the board on his efforts to secure a new workers compensation policy, indicating that he was soliciting quotes from State Farm, Farmers, Nationwide and other local insurance brokers. He also said he was looking into getting coverage through the Special District Risk Management Authority (SDRMA), a joint powers authority which the District would need to join by board action. He said that because of the length of time needed to join the authority, he didn't think it was feasible to get coverage through them but that if the savings were substantial he would ask that another Special Board Meeting be called to vote on the necessary approvals.

Counsel Pimentel discussed the legal exposure of not having a policy and urged the board to give Mr. Mendoza the latitude he needed to secure one as soon as possible.

Board Member Garcia express his concern that the responsibility of keeping the park open was falling on the district administrator and asked that a new policy be found as fast as possible.

Board Member Celedon asked that the district administrator submit a year-to-date budget so that the board can review expenses at the next meeting. She made a motion to authorize him to get three quotes and choose the lowest to secure the policy.

**MOTION: Authorize the district administrator to solicit three quotes and choose the lowest to secure a workers compensation insurance policy.**

**Motion: Celedon 2<sup>nd</sup>: Salcido Vote 5-0**

An unidentified member of the audience interrupted the board meeting, asking for board members to identify who was sitting on the board when visitors were asked to pay for lights and park reservations. Chairwoman Rosales called for a brief recess when the unidentified gentleman concluded his comments, stating he would return later.

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### **3. COMMENTS**

#### **A. COMMENTS FROM THE PUBLIC**

No comments were made

## **B. BOARD MEMBER COMMENTS AND ANNOUNCEMENTS**

Board Member Salcido thanked Mr. Mendoza for keeping her informed over the course of the past several weeks.

Board Member Garcia asked the board to support the Board Chairwoman and to work with each other in a more collaborative manner.

Chairwoman Rosales thanked Mr. Mendoza for bringing the workers compensation issue forward when past staff members failed to do so.

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## **4. ADJOURNMENT**

**The meeting was adjourned at 6:56 PM.**

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**Minutes approved at the February 19, 2015 Meeting**