CALWA RECREATION & PARK DISTRICT
MEETING AGENDA

www.calwarecreation.org

REGULAR BOARD MEETING
NOTICE AND AGENDA
September 15, 2026
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

BOARD VICE CHAIR
Raul Guerra Vice Chair

BOARD MEMBERS
Joseph Perez, Board Member
Mary L. Rosales, Board Member
Beronica Ramos, Board Member

DISTRICT ADMINISTRATOR
Tim Chapa

DISTRICT COUNSEL
Hilda Cantú Montoy

The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

CALL TO ORDER AND ROLL CALL

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

C. PUBLIC COMMENTS

Members of the public who wish to address the Board on matters *not* on this agenda may address the Board at this time. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair. Members of the public who wish to address the Board matter *on this agenda* may address the Board when the item is called. Speakers are requested to wait until recognized by the Board Chair.

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

1. **SUBJECT:** Minutes.

   RECOMMENDATION: That the Board consider, review, and approve the Minutes for the June 22, 2026 regular meeting, July 28, 2026 special meeting, and August 18, 2026 regular meeting.

E. NEW BUSINESS

1. **SUBJECT:** Agreement with The CrisCom Company for Advocacy Services through December 17, 2026 for the Pool Project.

   RECOMMENDATION: That the Board approve an agreement with The CrisCom Company through December 17, 2026, to continue their advocacy services for the Pool Project and authorize Assistant Administrator to execute.

2. **SUBJECT:** Staff/Project Updates.

   RECOMMENDATION: That the Board review and accept the report.

F. CLOSED SESSION

G. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

H. ADJOURNMENT

Access to Agenda. Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

Reasonable Accommodation. Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling 559-264-6867 or emailing **tchapa@calwarecreation.org**

Español. Para asistencia en español sobre este aviso, por favor llame a (559) 264-6867.

NEXT REGULAR MEETING: October 20, 2026.

Certification of Posting

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on September 10, 2026.

Becky Padrón

Becky Padron

CALWA RECREATION & PARK DISTRICT

www.calwarecreation.org

MINUTES FOR
SPECIAL BOARD MEETING
June 22, 2026
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

BOARD VICE CHAIR
Raul Guerra Vice Chair

BOARD MEMBERS
Joseph Perez, Board Member
Mary L. Rosales, Board Member
Beronica Ramos, Board Member

DISTRICT ADMINISTRATOR
Tim Chapa

DISTRICT COUNSEL
Hilda Cantú Montoy

CALL TO ORDER AND ROLL CALL: Members Zamora, Perez, Rosales, Ramos present; Member Guerra absent.

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

Motion to approve by Member Perez and seconded by Member Rosales; approved 4-0.

C. PUBLIC COMMENTS

Members of the public who wish to address the Board on matters on this agenda may address the Board when the item is called. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair.
(No public comment received.)

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

1. **SUBJECT:** Minutes.

   RECOMMENDATION: That the Board consider, review and approve the Minutes for the May 19, 2026 Meeting.

2. **SUBJECT:** Procure Purchase of Lawn Mower through Sourcewell.

RECOMMENDATION:
District Administrator recommends that the Board:

1. Adopt Resolution 2026-04 approving agreement with Ariens Company through the Sourcewell national joint powers agreement for the Purchase of the Pro-Turn EV 60 Riding Lawn Mower, in the amount of $14,385.04, plus tax and freight.

2. Authorize the District Administrator to sign contract documents on behalf of the District.

Motion to approve by Member Zamora, second by Member Ramos; approved 4-0.

E. NEW BUSINESS

1. **SUBJECT:** Agreement with Calwa Boxing Club for a Park Rental for a Mega Boxing Event, September 5, 2026.

RECOMMENDATION: That the Board approve the agreement with Calwa Boxing Club for a park rental for Mega Boxing Event, September 5, 2026.

Motion to approve by Member Rosales, second by Member Ramos; approved 4-0.

2. **SUBJECT:** Final Acceptance for Pool Demolition Project.

RECOMMENDATION:
District Administrator recommends that the Board:

1. Accept the work for the Pool & Pool Equipment Room Demolition in the amount of $32,200.00; and

2. Authorize recordation of the Notice of Completion with the Fresno County Recorder; and

3. Authorize final payment in the amount of $1,610.00.

Motion to approve by Member Perez, second by Member Rosales; approved 4-0.

3. **SUBJECT:** Preliminary Budget FY 2026/27.

RECOMMENDATION: That the Board review the Preliminary Budget and approve Resolution 2026-05 adopting the Preliminary Budget.

Motion to approve by Member Perez, second by Member Zamora; approved 4-0.

4. **SUBJECT:** Staff/Project Updates.

RECOMMENDATION: That the Board receive and file the report.

F. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

G. ADJOURNMENT

Meeting adjourned at 6:45 pm.

CALWA RECREATION & PARK DISTRICT
www.calwarecreation.org

MINUTES FOR
SPECIAL BOARD MEETING
July 28, 2026
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

BOARD VICE CHAIR
Raul Guerra Vice Chair

BOARD MEMBERS
Joseph Perez, Board Member
Mary L. Rosales, Board Member
Beronica Ramos, Board Member

DISTRICT ADMINISTRATOR
Tim Chapa

DISTRICT COUNSEL
Hilda Cantú Montoy

CALL TO ORDER AND ROLL CALL: Members Zamora, Perez, Ramos, and Guerra present; Member Rosales absent.

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA
Motion to approve by Member Perez and second by Member Ramos; approved 4-0.

C. PUBLIC COMMENTS

Members of the public who wish to address the Board on matters on this agenda may address the Board when the item is called. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair.
(No public comment received.)

D. NEW BUSINESS

1. **SUBJECT:** Update on Park Administration and Operations
RECOMMENDATION: That the Board receive the update and provide any direction as deemed necessary.

Overview presented by Ms. Montoy including PG&E Power, the State Budget potential allocation; the Air District lawn mower grant; payroll to be completed by CPA firm, and the budget hearing to be held in August.

2. **SUBJECT:** Appointment of Ad Hoc Committee to assist with Administration and Operations.

RECOMMENDATION: That the Board appoint an Ad Hoc Board Committee to assist with Park Administration and Operations for the next 90 days and authorizing the Committee to retain a consultant, contract employee, or temporary employee to assist with Park Administration Matters.

Board was presented with need for such a Committee by Ms. Montoy due to Mr. Chapa's extended medical leave. The Board approved the recommendation by consensus with all members present in agreement.

3. **SUBJECT:** Approval of Fall Field Use Contract with Southeast Fresno Youth Soccer League.

RECOMMENDATION: That the Board consider approval of the Fall 2026 agreement with Southeast Youth Fresno Soccer League

The Fall agreement was presented to the Board. Mr. Hinojosa was present and provided information. There was brief discussion regarding the field conditions. Motion to approve by Member Perez and seconded by Member Guerra; approved 4-0.

E. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion; only brief reports or requests for future agenda items)

***Member Perez requested that an agenda item be placed on the agenda for the September meeting to discuss potential partnering with the City of Fresno*.**

F. ADJOURNMENT

Meeting adjourned at 6:47 PM.

CALWA RECREATION & PARK DISTRICT
www.calwarecreation.org

MINUTES FOR
REGULAR BOARD MEETING
August 18, 2026
4545 E. Church Ave, Fresno CA 93725
6:00 PM

BOARD CHAIRPERSON
Esmeralda Zamora, Chair

BOARD VICE CHAIR
Raul Guerra Vice Chair

BOARD MEMBERS
Joseph Perez, Board Member
Beronica Ramos
Mary L. Rosales, Board Member

DISTRICT ADMINISTRATOR
Tim Chapa

DISTRICT COUNSEL
Hilda Cantú Montoy

CALL TO ORDER AND ROLL CALL: *Quorum present – Board Members Zamora, Perez, and Ramos; Board Members Guerra and Rosales Absent.*

A. INVOCATION AND FLAG SALUTE

B. APPROVAL OF AGENDA

Motion to approve the agenda by Board Member Zamora and second by Board Member Perez; approved 3 - 0.

C. PUBLIC COMMENTS

Members of the public who wish to address the Board on matters *not* on this agenda may address the Board at this time. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair. Members of the public who wish to address the Board matter *on this agenda* may address the Board when the item is called. Speakers are requested to wait until recognized by the Board Chair.
(No public comment received.)

D. CONSENT CALENDAR

All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.

1. Consideration and approval of Minutes for July 16, 2026.
   (Tabled as the minutes were not in the agenda packet.)

E. NEW BUSINESS

1. **SUBJECT:** Public Hearing Regarding Proposed FY 26/27 Budget

RECOMMENDATIONS:
(1) That the Board conduct the Public Hearing and approve Resolution Adopting the Final Budget For Fiscal Year 2026-2027 and
(2) That the Board direct that an update on budget be presented to the Board at the September regular board meeting for necessary adjustments.

Significant comments made by Board Member Perez that he is concerned the District does not have a balanced budget. He said that "reflects on the Board." He said he understood the budget needed to be adopted to meet state requirements. But he said the Board needs to have a "real discussion" on the budget and wants to brainstorm with the board as to how to deal with the budget with formal action to be taken to that end. He said District needs someone to look at revenues. He does not want to wait three months to make adjustments and would like progress reports on what may be cut to balance the budget. He'd like feedback at next meeting as to whether two office persons are needed.

Board Chair Zamora moved approval of the two recommendations and Board Member Ramos seconded the motion; approved 3-0.

2. **SUBJECT:** Update from Board Ad Hoc Committee

RECOMMENDATION: That the Board receive the report from the Ad Hoc Committee regarding District administration and operations during District Administrator's leave of absence.

The ad hoc committee and counsel updated the Board on hiring of temporary employee during District Administrator's absence, mail, checks, recognition by State Special District Risk Management Authority. Mr. Perez asked for clarification on duties of the Finance person.

F. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS

(No discussion except per above Board Member Perez' requests).

G. ADJOURNMENT

Meeting adjourned at 6:40 PM.

For the Meeting of: September 15, 2026
Item: E-1

CALWA RECREATION & PARK DISTRICT
REPORT TO THE BOARD

TO: Board of Directors

FROM: Becky Padron, Assistant Administrator

SUBJECT: Agreement with The CrisCom Company for Advocacy Services through December 31, 2026 for the Pool Project.

RECOMMENDATION:
That the Board approve the agreement with The CrisCom Company to continue their advocacy services through December 31, 2026 for the Pool Project and authorize Assistant Administrator to execute.

SUMMARY:
In 2025, the Board approved an agreement with The CrisCom Company for advocacy services for State and Federal funding for projects. Earlier this year, State Senator Anna Caballero submitted the Pool Project for funding in the State FY 26-27 budget. Unfortunately, the project did not make the cut, however, another funding source has been identified.

Last week, the State announced the opening of the Statewide Park Program (SPP) Round 5 grant application process with a maximum grant request of $8.5 million. The application deadline is December 17, 2026.

CrisCom has been advocating for the District's efforts in securing funding for the Pool Project and has offered to continue their services at the current rate of $2,000 per month.

REASON FOR RECOMMENDATION:
Now that the District has completed the design for the pool, it is critical to continue the efforts to secure construction funding for the overall pool project.

FISCAL IMPACT:
The current rate is $2,000 per month. Sufficient funds are available from the donated pool funds.

MEMORANDUM OF UNDERSTANDING
September 8, 2026
Prepared for
Calwa Recreation & Park District
Tim Chapa/Becky Padron
tchapa@calwarecreation.org

SCOPE OF WORK

The CrisCom Company will use our best efforts with comprehensive grant writing services for the Calwa Recreation and Park District (District). This effort will be for the sole purpose of applying for the Statewide Park Development and Community Revitalization Program Round 5 which is due on December 17, 2026. CrisCom will work with the District's Director and Staff to ensure deadlines are met and requirements are fulfilled to meet all the grant obligations.

COMPENSATION AND COST

The CrisCom Company will agree that the fee for our services shall be $2,000 per month. This fee will be in advance of services to be rendered. All reimbursable expenses over $50 (including travel costs) shall be pre-approved by the Calwa Recreation & Park District. CrisCom will not ask for reimbursement of ordinary business expenses, such as parking and delivery charges.

The CrisCom Company's Federal Tax ID Number is: 95-4628989.

TERM

This agreement will commence on September 1, 2026 and terminate on December 31, 2026, with the possibility of renewal. Either party may terminate this relationship with or without cause on a 30-day written notice.

____

Tim Chapa/Becky Padron Date
District Administrator

____

Mr. Charles H. Jelloian Date
President & Chief Executive Officer
The CrisCom Company

CALIFORNIA DEPARTMENT OF PARKS AND RECREATION

Statewide Park Development and Community Revitalization Program

PROGRAM GOAL

The Statewide Park Program's (SPP) goal is to create NEW PARKS and NEW RECREATION OPPORTUNITIES in CRITICALLY UNDERSERVED COMMUNITIES across California.

Funding Type

DEVELOPMENT, and ACQUISITION & DEVELOPMENT combined.

Types of Projects

1. Create a NEW PARK
2. EXPAND an EXISTING PARK
3. Renovate an EXISTING PARK

Eligible Applicants

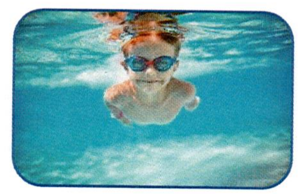
1. Cities, counties, DISTRICTS,
2. Nonprofits with 501(c)(3) status, and
3. JOINT POWERS AUTHORITIES (one member must be either an eligible city, county or DISTRICT)

Application Deadline
December 17, 2026

Amount Available
$188.5 million approximately

Maximum Grant Request
$8.5 million

Minimum Grant Request
$200,000



Eligible RECREATION FEATURE Examples:

Aquatic center, amphitheater, athletic fields and courts, sensory play area, community gardens, dog park, outdoor fitness areas, equestrian and golf courses, rock climbing wall, picnic areas, playgrounds, skate parks, farmers market, public art, etc.

Additional eligible RECREATION FEATURE examples are available in the SPP Application Guide: www.parks.ca.gov/spp.

Words and terms appearing in SMALL CAPS are defined in the SPP Application Guide.

PROGRAM WEBSITE
www.parks.ca.gov/spp

Office of Grants and Local Services * Email: ogals@parks.ca.gov * Main Phone Line: (916) 653-7423 * www.parks.ca.gov/ogals

For the Meeting of: September 15, 2026
Item: E-2

Calwa Recreation and Park District

Park Updates

September 15, 2026

Staffing and Finances

Office staff have reverted to previous work schedules (from 70 hours per pay period to 56 hours per pay period). This saves the District approximately $1,105 per month. An office staff member has submitted her resignation to accept a full-time job. We will assess the workload for the next month with one office assistant to determine whether another office assistant is needed. Reduction to one office assistant saves the District an additional $1,780 per month. A part-time maintenance worker resigned in July. The position will remain vacant to allow time to determine whether current maintenance staffing level is sufficient. The potential elimination of this position would save the District approximately $2,490 per month.

Events

The Calwa Elementary School Back-to-School Event was held on August 27, 2026. Calwa Park donated 200 backpacks filled with school supplies and Calwa Park staff members attended to assist with the distribution. Approximately 200 community members attended the event.

The Mega Boxing event was held on September 5, 2026, which included a car show this year. There were issues in ensuring that all conditions were met prior to the event. We understand that the event was successful and well attended.

Projects

<u>BHC Renovation Project</u>. The project continues to pick up pace. Park energization could happen by September 18.

<u>Pool Project.</u> The final ARPA payment request of $87,500 was submitted to the County in June. The State budget request for the pool construction was not successful; however, the Statewide Park Program grant has been identified for possible funding. At this meeting Staff is requesting that CrisCom be retained to work on grant funding for the project.

<u>Zele Grant.</u> A request for reimbursement of $16,984.21 for the purchase of equipment (riding lawn mower, leaf blower, trimmer, chain saw) was submitted to San Joaquin Valley Air Pollution Control District in August.

<u>Futsal Project.</u> Regular rentals are being made, especially on Friday evenings.