

# CALWA RECREATION & PARK DISTRICT MEETING AGENDA

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# REGULAR BOARD MEETING NOTICE AND AGENDA July 19, 2022 MINUTES

**BOARD CHAIRPERSON** 

Esmeralda Zamora, Chair

Present

**BOARD VICE CHAIR** 

Raul Guerra Vice Chair

Present

**BOARD MEMBERS** 

Joseph Perez, Board Member: **Present** Laura Garcia, Board Member: **Present** Mary L. Rosales, Board Member: **Present**  DISTRICT ADMINISTRATOR
Adam Ramos
Present
DISTRICT COUNSEL
Hilda Cantú Montov

Present

The Calwa Recreation and Park District Board of Directors welcomes you to its meetings and encourages you to participate. This agenda contains a brief general description of each item that will be considered by the Board. All persons who call in or who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

#### Join Zoom Meeting

Topic: Regular Board Meeting Calwa Park

Time: Jul 19, 2022, 05:30 PM Pacific Time (US and Canada)

https://us02web.zoom.us/j/86437538182

Meeting ID: 864 3753 8182

One tap mobile

+16699006833, 86437538182# US (San Jose)

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+1 669 900 6833 US (San Jose)

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Meeting ID: 864 3753 8182

Find your local number: https://us02web.zoom.us/u/kfLsjrBFp

## CALL TO ORDER AND ROLL CALL

Meeting was called to order at 5:38pm with roll call presented on page 1 of the meeting minutes. Board Chair, Vice Chair, all Board Members, DA, and legal counsel were present.

#### A. INVOCATION AND FLAG SALUTE

Invocation and flag salute were both lead by Board Member Mary Rosales.

#### B. APPROVAL OF AGENDA

1<sup>St</sup> Motion: Joseph Perez 2<sup>nd</sup> Motion: Laura Garcia

Role Call Vote:

Joseph Perez, Board Member: Yes Laura Garcia, Board Member: Yes Mary L. Rosales, Board Member: Yes

Esmeralda Zamora Chair: Yes Raul Guerra. Vice Chair: Yes

#### C. PUBLIC COMMENTS

Members of the public who wish to address the Board on an item that is not on the agenda may do so now. Members of the public wishing to address the District on an agenda item may do so when the agenda item is called. In order to allow time for all comments, each individual is limited to three minutes, with a fifteen (15) minute maximum per group, per item, per meeting. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board Chair.

No public comments in person or via internet through zoom.

#### D. OLD BUSINESS

1. COVID-19 Update - Discussion and Direction by Board on current procedures to Park Operations (Informational) Presented By DA Pages: 1-3

DA updated board on the current COVID protocols and with new monkey pox outbreaks the District will continue to monitor county, state, and city ordinances.

2. Update on Swimming Pool Project (Informational) Presented By DA Pages: 4-5

DA and Counsel presented information to the board regarding RFP updates and moving forward without previous contract Lou Brosi. Stated that RFPs would be required to remain compliant with County of Fresno ARPA funding guidelines. Consultants will be reached through CSDA portal and additional options will be sought. It was suggested that DA and Counsel set up meeting with Brosi to inform of new direction of pool project. Question was presented by Board on how RFP would be created, single projects or total project bid, Council and DA stated that it would be easier and efficient to have whole project bid created.

**A**. Authorize District Administrator to issue RFP for preparation of specifications for Remaining Pool Work." (**Action**) Requested By: Board Member Garcia

1<sup>st</sup>: Joseph Perez made a motion to move forward with pool bidding and RFP process 2<sup>nd</sup>: Laura Garcia.

Role Call Vote:

Joseph Perez, Board Member: **Yes** Laura Garcia, Board Member: **Yes** Mary L. Rosales, Board Member: **Yes** 

Esmeralda Zamora Chair: **Yes** Raul Guerra, Vice Chair: **Yes** 

3. Update on Prop 68:

(Informational)

Presented By: DA

Pages:6

DA presented Board with update on prop 68 project. Updates were about permitting dates, expected breaking ground dates, and a request for possible electrical outlets in areas that may not be in the work area. Board member Perez stated that he would like to be CC'd in Prop 68 emails more specifically being invited to the biweekly meetings the Prop 68 team has set up.

## E. NEW BUSINESS

 Consider Approval of Resolution 2022-11 Adopting the Final Budget for Fiscal Year 2022-2023 (Action)

Presented By: DA

Pages: 7-13

Final budget for Fiscal Year 22/23 was presented to Board. Board members had questions of revenue sources. The sources were presented and numbers were not matching the numbers the sources of the Quickbook accounts. DA stated that the numbers on the quickbook accounts were reflective of the numbers from the Bank of West accounts REV. It was stated that the when a deposit is made in the Bank of the West account it was deposited as a whole amount and not specified by each check on what exactly the

deposit is for. This creates a limited details on what service the money is paying for. New procedures were given to Board to ensure details on where the money is sourced from and for what service. Also was directed by Board to reduce employee costs. Final budget was not approved and motioned for further review at a Special Board Meeting in late July. The action was given to motion for Special Meeting as follows:

1<sup>st</sup> Motion: Laura Garcia 2<sup>nd</sup>: Joseph Perez

Joseph Perez, Board Member: Yes Laura Garcia, Board Member: Yes Mary L. Rosales, Board Member: Yes

Esmeralda Zamora Chair: Yes Raul Guerra, Vice Chair: Yes

2. Annexation Matter: Direct that information be obtained regarding City of Fresno comments to annex Calwa and that report on process be

prepared. (Action)

Presented By: DA Pages: 14

Guest Presenter: Cole Karr, Public Affairs Field Coordinator

Federal Advocacy Coordinator. California Special Districts Association.

Requested by Board Member Garcia

Cole Karr presented information about the annexation topic. Cole stated that DA requested information on the topic and updated him on the issue for the District. Cole mentioned the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. Defined it as an act that establishes procedures for local government changes of organization, including city incorporations, annexations to a city or special district, and city and special district consolidations. Cole also stated that LAFCOs have numerous powers under the act. Cole also explained what the City of Fresno would need to do for the process to begin. He stated that they would first need to go through LAFCO which is a 7-step, 2 application process. The process would include neighborhood meetings. formal application filings to commissions, if application accepted the notice goes out for 21 days, there can be opposition or silence, after that hearing will go to LAFCO for approval. The process is lengthy, and he did state as of July no processes, applications. or inquires have been found in the LAFCO offices, this was provided by the GM of LAFCO. Cole also stated that he strongly encourages relationships with new LAFCO GM where they meet every 2<sup>nd</sup> Wednesday of each month. Cole also suggested that we build relationships with local City of Fresno council members and create positive relationship. Cole did state the City of Fresno may absorb areas around the district, but not the District itself. Board member Laura Garcia asked if there have been any District in the past that have been annexed by their City? Cole responded that Westside Recreation and Park District of Taft as well North of the River Recreation and Park District with Bakersfield have point been annexed by their cities and maintain positive relationships with their cities-suggested following up with those entities. Legal counsel Hilda Montoy stated that the park district is a public district, within the boundaries of city.

mayors goal would be annex the county property into city property, she assumes City of Fresno's goal is just that, not the sole purpose annexing District, coexistence is very plausible. Overall and DA stated that the process to annex the District is unlikely and very lengthy.

 Approval of Board Meeting Minutes (Action) Minutes-Regular Meeting June 21, 2022.

Presented By: DA

Pages: 15-22

1st Motion: Joseph Perez

2<sup>nd</sup>: Mary Rosales

Joseph Perez, Board Member: Yes Laura Garcia, Board Member: Abstain Mary L. Rosales, Board Member: Yes

Esmeralda Zamora Chair: Yes Raul Guerra, Vice Chair: Yes

4. Bank Account Information (all accounts) (Informational)

Presented By DA:

Pages:23-31

Bank account information for all accounts were presented to the Board, no questions from board were presented.

5. Consider adoption of Resolution 2022-12 Reauthorizing Remote Teleconference Meetings by the Board of Directors Per AB 361 (**Action**)

Presented By: DA

Pages: 32-36

1<sup>st</sup> Motion: Joseph Perez

2<sup>nd</sup>: Laura Garcia

Joseph Perez, Board Member: Yes Laura Garcia, Board Member: Yes Mary L. Rosales, Board Member: Yes

Esmeralda Zamora Chair: Yes Raul Guerra, Vice Chair: Yes

6. Approval of New Calwa Recreation and Park District Logo (Action)

Presented Bv: DA

Pages: 37-38

1<sup>st</sup> Motion: Esmeralda Zamora

2<sup>nd</sup>: Raul Guerra

Joseph Perez, Board Member: No Laura Garcia, Board Member: Yes Mary L. Rosales, Board Member: Yes

Esmeralda Zamora Chair: Yes Raul Guerra, Vice Chair: Yes

7. Approval of Both State of California-Natural Resources Agency
Department of Parks and Recreation Grant Contracts 2018 Parks Bond
Act Per Capita Grant Program for \$177,952 and for \$1,254. (Action)

Presented By: DA Pages: 39-57

1<sup>st</sup> Motion: Raul Guerra 2<sup>nd</sup>: Laura Garcia

Joseph Perez, Board Member: Yes Laura Garcia, Board Member: Yes Mary L. Rosales, Board Member: Yes

Esmeralda Zamora Chair: Yes Raul Guerra, Vice Chair: Yes

8. Confirm Policy that Requests by external organizations, businesses, individuals, and other governmental entities to perform work on District facilities require Board Approval and direct that a written policy be prepared by District Administrator in consultation with District Counsel. (Action)

Presented By: DA Pages: 58

Requested By: Board Member Garcia

No vote was enacted. Direction was given to provide at regular board meeting for August.

#### G. CLOSED SESSION

 Public Employee Performance Evaluation Government Code Section 54957 Title: District Administrator

2. Conference with Labor Negotiators

Government Code Section 54957.6

Agency Designated Representatives: Board Member Mary Rosales and

Vice Chair Raul Guerra

Unrepresented Employee: District Administrator

#### H. REPORT OF FINAL ACTIONS TAKEN IN CLOSED SESSION

No action to report.

I. ADJOURNMENT.

Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. However, due to current COVID-19 emergency, the

office is partially open. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to info@calwarecreation.org. The agenda packet is posted at www.calwarecreation.org.

## **NEXT REGULAR MEETING:**

August 16, 2022

Certification of Posting
State of California
County of Fresno
Calwa Recreation and Park District

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at www.calwarecreation.org on <u>July 15</u>, 2022.