



**CALWA RECREATION & PARK DISTRICT  
MEETING AGENDA**

[www.calwarecreation.org](http://www.calwarecreation.org)

***MINUTES***  
**REGULAR BOARD MEETING**  
**NOTICE AND AGENDA**  
**March 17, 2026**  
**4545 E. Church Ave, Fresno CA 93725**  
**6:00 PM**

**BOARD CHAIRPERSON**

Esmeralda Zamora, Chair

**DISTRICT ADMINISTRATOR**

Tim Chapa

**BOARD VICE CHAIR**

Raul Guerra Vice Chair

**DISTRICT COUNSEL**

Hilda Cantú Montoy

**BOARD MEMBERS**

Joseph Perez, Board Member

Mary L. Rosales, Board Member

Beronica Ramos, Board Member

The Board welcomes you to its meetings and encourages you to participate at the meeting. This agenda contains a brief general description of each item that will be considered by the Board. All persons who attend the meeting are asked to silence pagers, cell phones, and other devices that may disrupt the Board meeting. The Board may consider and act on an agenda item in any order it deems appropriate.

**CALL TO ORDER AND ROLL CALL - 6:04PM, Members Zamora, Guerra and Ramos present. Member Perez arrived at 6:06PM and Member Rosales arrived at 6:10PM.**

**A. INVOCATION AND FLAG SALUTE**

**B. APPROVAL OF AGENDA**

**C. PUBLIC COMMENTS – *None.***

Members of the public who wish to address the Board on matters *not* on this agenda may address the Board at this time. Each individual is limited to three minutes. When addressing the Board, you are requested to come forward to the speaker's microphone, state your name and address, and then proceed with your comments. Speakers are requested to wait until recognized by the Board Chair. Members of the public who wish to address the Board matter *on this agenda* may address the Board when the item is called. Speakers are requested to wait until recognized by the Board Chair.

**D. CONSENT CALENDAR**

*All items listed under Consent Calendar are considered to be routine and will be enacted by one motion. For discussion of any Consent Item, it will be considered separately at the request of any member of the Board or any person in the audience.*

1. **SUBJECT:** Minutes

**RECOMMENDATION:** That the Board consider review and approve the Minutes for the February 17, 2026 Special Meeting.

*Motion by Member Zamora, Seconded by Member Guerra, approved unanimously 4-0.*

#### **E. NEW BUSINESS**

1. **SUBJECT:** Prop 68 Project – Transformer Replacement and Impact to Operations.

**RECOMMENDATION:** That the Board discuss the upcoming electrical transformer replacement and its impacts, and provide direction as appropriate.

*Direction to proceed with security rental, or any alternative that maintains security system.*

2. **SUBJECT:** Clarification Regarding the Sale of Alcohol in Park Hall

**RECOMMENDATION:** It is recommended that the Board clarify the rules regarding alcohol in the Park Hall and approve clarifying language in the Hall Rental Agreement.

*Direction to revise language that would allow alcohol serving and sales, with security guard requirements included.*

3. **SUBJECT:** Project Updates

**RECOMMENDATION:** That the Board receive and file report.

*No action taken.*

#### **F. BOARD MEMBER COMMUNICATIONS/REQUESTS FOR FUTURE AGENDA ITEMS**

*(No discussion; only brief reports or requests for future agenda items)*

*Member Guerra requested monthly expenditure reporting. DA indicated that he would work with the contract accountant to develop the format and provide monthly.*

*Member Perez requested an additional discussion on the long term plans for*

*the Tot Play area.*

**G. ADJOURNMENT**

**Access to Agenda.** Generally, agenda packets and other public documents are available for inspection by the public at the District Office located at 4545 E. Church Avenue, Fresno, CA. You may request meeting agendas by email, you can ask to be added to the mailing list by calling (559) 264-6867 or send your request by email to [info@calwarecreation.org](mailto:info@calwarecreation.org). The agenda packet is posted at [www.calwarecreation.org](http://www.calwarecreation.org).

**Reasonable Accommodation.** Requests for accommodations for persons with disabilities such as signing services, assistive listening devices, or alternative format agendas and reports needed to assist participation in this public meeting may be made by calling 559-264-6867 or emailing [tchapa@calwarecreation.org](mailto:tchapa@calwarecreation.org)

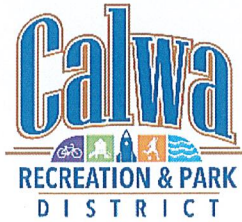
**Español.** Para asistencia en español sobre este aviso, por favor llame a (559) 264-6867.

**NEXT REGULAR MEETING: April 21, 2026.**

**Certification of Posting**

I declare under penalty of perjury that I am employed by the Calwa Recreation and Park District and that I posted this Agenda on the bulletin board in the Calwa Recreation District Office, on the front door window of the District Office, and on the website at [www.calwarecreation.org](http://www.calwarecreation.org) on **March 12, 2026.**

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Tim Chapa



For the Meeting of: 4/17/2026  
Agenda Item No.: E-1

**CALWA RECREATION & PARK DISTRICT  
REPORT TO THE BOARD**

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**TO:** Board of Directors  
**FROM:** District Administrator, Tim Chapa  
**SUBJECT:** Contract Award – Pool Demolition and Backfill, and Pool Equipment Demolition, Calwa Contract 2026-01

**NOTE:** The bid opening was Friday, April 17, 2026. The staff report for this item will be provided Monday, April 20, 2026 to allow for full bid evaluation.

**RECOMMENDATION:**

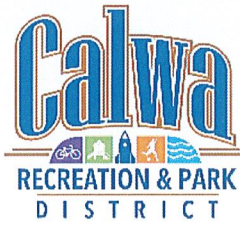
That the Board award the pool demolition project to the lowest responsive and responsible bidder, including alternates 2 and 2a.

**SUMMARY:**

**REASON FOR RECOMMENDATION:**

**FISCAL IMPACT:**

Attachments:



**CALWA RECREATION & PARK DISTRICT  
REPORT TO THE BOARD**

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**TO:** Board of Directors  
**FROM:** District Administrator, Tim Chapa  
**SUBJECT:** Contract Amendment with Dyson Architects

**RECOMMENDATION:**

That the Board approve an amendment to the Pool Design contract with Dyson Architects for inclusion of the shade structures and patio area, and the mechanical/pool equipment building in the amount of \$22,400.

**SUMMARY:**

In November of 2024, the Board approved a contract with Dyson Architects to design the new pool project. The scope included architectural, design, bid preparation/coordination and construction administration/inspection for the pool project in the amount of \$173,500. The proposal provided phased work such that the District may evaluate the project at the completion of each phase, and includes an applicable termination clause. At the time, no contingency was included and the scope did not include the shade structures, patio area or the mechanical/pool equipment building.

**REASON FOR RECOMMENDATION:**

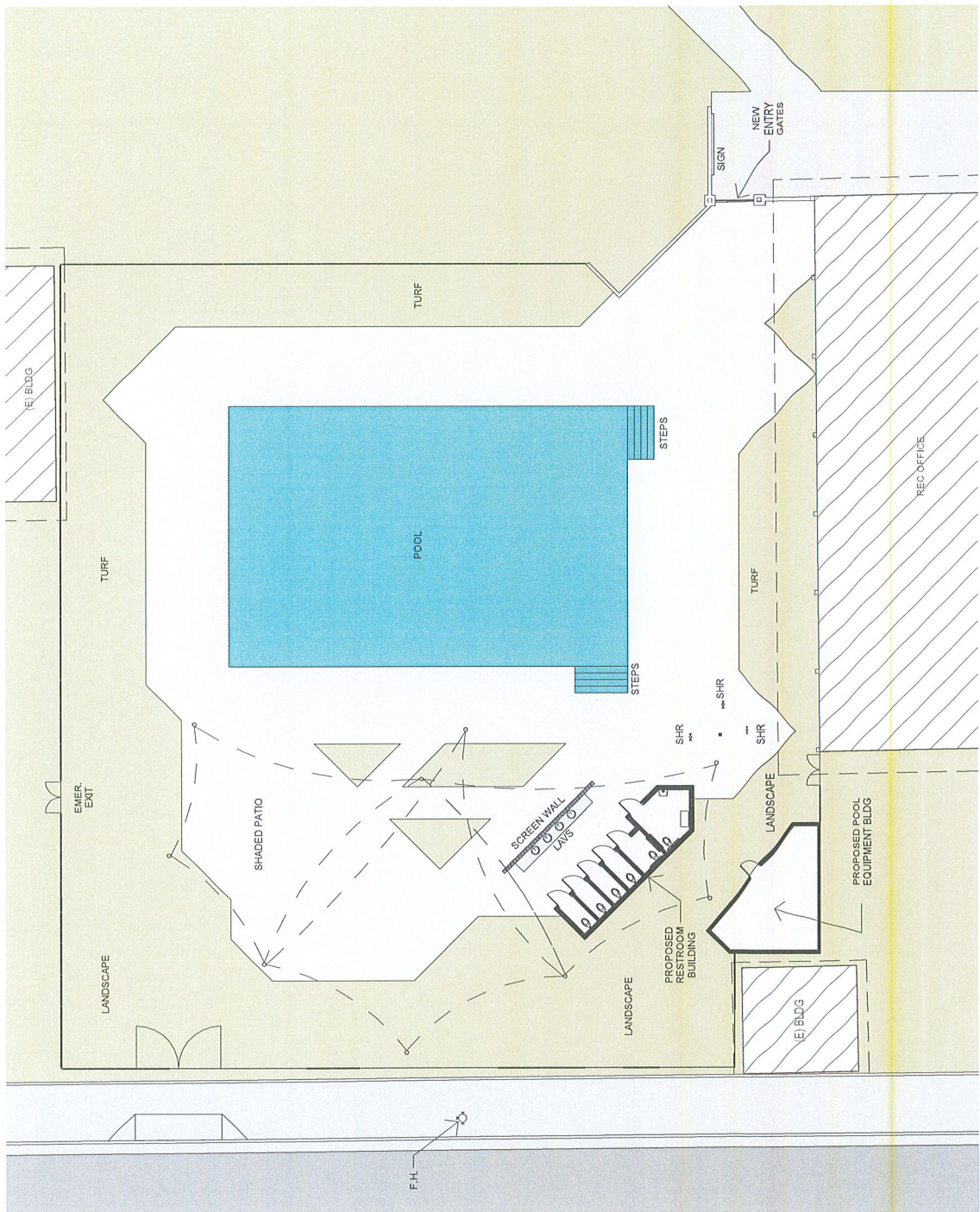
The budget increase is for the purpose of including shade structures, patio area and a new mechanical/pool building in the overall project design. The cost for the amended design work is \$22,400, or an increase of 12.9%. No contingency was approved for this award, and it is noted that most construction projects are awarded with a 10%-15% contingency. The approval will allow for a complete pool project design that will be completed by the end of May 2026, well within the County deadline of June of 2026.

**FISCAL IMPACT:**

Sufficient funds are available for this amendment from the balance of donated funds for the pool project.

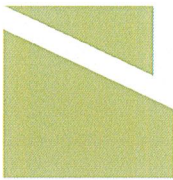
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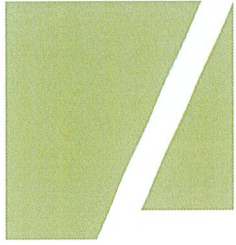
- Addendum Proposal



1  
PL 100  
**Floor Plan** ↑  
1" = 30'-0"

Dyson Architects, Inc.  
1295 N Wishon Ave., Suite 101  
Fresno, CA 93728  
559.497.6370  
dysonarchitects.net





DYSON  
ARCHITECTS

April 2, 2026

Tim Chapa  
District Administrator  
Calwa Recreation & Park District  
4545 E. Church Ave  
Fresno CA 93725  
[tchapa@calwarecreation.org](mailto:tchapa@calwarecreation.org)

Subject: **Addendum to the Contract for Architectural Services  
Calwa Pool**

Dear Tim:

This addendum addresses the additional scope of work that was not a part of the original proposal and contract. The additional scope is for the mechanical/pool equipment building and for planning of the shade structures and patio area. For this additional scope we ask for a fee of \$22,400.

This fee is proportional with the original fee to the cost of the original scope of work. The fee covers architectural, structural, plumbing, and electrical engineering work from design through construction phase as outlined in the original proposal.

For invoicing, the additional fee will be added to the previous amount (original fee: 173,500 + additional fee for larger pool 2,350), \$175,850 + \$22,400 = \$198,250. Amounts invoiced are proportional to work complete in each phase of work. Invoicing for the construction phase will not commence until funding is secured for construction.

We appreciate the opportunity to partner with you and your district on this exciting and important project.

Sincerely,

Marvin Armstrong, AIA  
Principal Architect

Arthur Dyson  
Marvin Armstrong  
Mayuko Russell  
Rowan Hernandez

Fresno office  
1295 N. Wishon Avenue  
Suite 101  
Fresno, CA 93728  
phone 559.497.6370  
fax 559.486.4909

[dysonarchitects.net](http://dysonarchitects.net)



For the Meeting of: 4/21/26  
Agenda Item No.: E-3

## CALWA RECREATION & PARK DISTRICT REPORT TO THE BOARD

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**TO:** Board of Directors  
**FROM:** Tim Chapa, District Administrator  
**SUBJECT:** Kiddie Playground Area Plans

**RECOMMENDATION:**

That the Board discuss plans for the Kiddie Area, as per request from Member Perez.

**SUMMARY:**

At the request of Member Perez this item is again presented for discussion. The last time this was on the agenda and discussed was August 19, 2025. The minutes from that meeting reflect that a discussion was held with no action taken.

Calwa Recreation and Park District

DA Park Updates

4/21/26

Staff

Daniel the Maintenance Supervisor is now back with a release note from his physician. The three part time maintenance employees remain on schedule, at reduced hours.

Events

Staff will be supporting this year's Beautify Fresno Event, Saturday, April 18<sup>th</sup>. The park is one of the "hub" locations for community volunteers to begin and end their day as they go out into and clean the surrounding community.

Projects

BHC Renovation Project. The electricity to the main transformer will be shut off on Monday, April 21<sup>st</sup> for a period of 6-12 weeks. Staff had planned to rent a temporary construction security camera system at a cost of \$3,000 per month, but instead have come up with an alternative plan to continue to energize our own camera and security systems at a one-time cost of \$1,300. Separately, the tentative completion date for the overall project continues to be August/September.

Pool Project. The design work continues on schedule and is expected to be completed by the end of May. The RFP for demolition is to be awarded at the April Board meeting; once awarded the work should be completed by the June 2026 deadline imposed by the County of Fresno.